



In-RoomPlus

Credit Application & New Account Set-Up

Who should we bill for your delicious snacks?

Company Name

Primary Business Address

City

State

Zip

Phone

Fax

Federal Tax Number

Years in Business

D&B Number

Where should we ship?

Name

Title

Email

Phone

Ship to Address

City

State

Zip

Delivery Instructions* **(REQUIRED)** ie: delivery appointment required, no loading dock, needs lift gate, etc.

*Any additional charges incurred from incorrect address or dock instructions will be passed onto your account

Delivery Location Type: Business
 Residential

Delivery Window Hours:

Pallet Delivery Accessorials (Select all that apply):

Limited Access

Sort & Segregate

Appointment Required

Notify Prior To Delivery

Inside Delivery

Lift-Gate Delivery Required

Other:

Who should receive emails with invoices & tracking info?

Name	Email
Name	Email
Name	Email
Name	Email

Bank information

Bank Name	Account Number	
Address		
City	State	Zip
Contact Name	Contact Phone	
Contact Email	Contact Fax	

Trade reference 1

Company Name	Type of Account	
Address		
City	State	Zip
Phone	Email	

Trade reference 2

Company Name	Type of Account	
Address		
City	State	Zip
Phone	Email	

PLACING ORDERS

Email cait@inroomplus.com
Telephone (800) 875-5398
Fax (716) 838-9437

MAILING ADDRESS

In-Room Plus, Inc.
2495 Main Street, Suite 217
Buffalo, New York 14214

MINIMUM ORDER

\$100, anything under receives a \$10 handling fee

SHIPPING

FOB Buffalo, NY. An Additional \$10 per box will be added to heat sensitive orders for ice & insulation supplies.

PAYMENTS

Initial order must be paid prior to reorder. Acceptable payments of USD funds by check, bank transfer (ACH), Mastercard/AMEX/Visa. Net 30 day terms are offered to customers who meet credit requirements. Past due accounts may have their terms revoked and moved to a pre-payment basis. New orders from past due accounts will not be processed.

RETURN CHECKS

There is a \$40.00 fee for any check that is returned.

DAMAGES

All damages must be reported within 24 hours of receiving the product.
Please contact In-Room Plus at (800) 875-5398 or cait@inroomplus.com
Please provide photos and details regarding damage & note the damage at delivery with the driver.

RETURNS

In-Room Plus will not accept returns unless previously approved.
Approved returns must be accepted within 10 days and are subject to 25% restocking fee.

NYS CUSTOMERS

Required to present In-Room Plus with NYS resale certificate prior to order shipment if products are for resale.

The above information is for the purpose of obtaining credit and is warranted to be true. I hereby authorize In-Room Plus, Inc. to investigate the references listed pertaining to credit and financials. In consideration of In-Room Plus, Inc. extending credit to the applicant agrees to pay for all invoices within 30 days of invoice in US funds.

Signature

Printed name

Title

Date