

aster + lilou

Space & Event Hire Rates Shop 2, 153 Boundary St, West End

Aster + Lilou is a shopfront in West End that can cater to a wide range of events, including but not limited to:

- ★ Label pop ups
- ★ Product or magazine launches
- ★ Art exhibitions
- ★ Workshops
- ★ Discussion panels

We also offer our lovely covered sidewalk space in front of our shop - perfect for the likes of a sidewalk sale or a plant pop up!

All hire includes:

- ★ Access to kitchenette
- ★ Access to toilet block for staff (not patrons)
- ★ Access to wifi and speakers
- ★ Optional staff

Catering & Licensing

We only have a small fridge space for catering, and no facilities to heat food aside from a microwave.

Any events must serve alcohol without a fee, and we do not encourage BYO. Alcohol must be served responsibly.

Insurance

Aster + Lilou is covered by Public Liability Insurance, however you are required to have your own PLI insurance and are responsible for anything you bring to the shop.

Capacity

Approx 80-100 people inside standing, workshops up to 20 people (we can provide a table for 12).

Billing

Once your event or pop up package has been decided, we require payment to hold the space. Payment will be invoiced via Xero, and must be paid within 48 hours to secure booking. A \$100 bond will be included, and returned to you after your event, provided there is no damage to our shop, fittings or stock.

Pricing

We offer pricing options according to the type of event - Events & Workshops

Event fees:

- ★ **DAY/NIGHT - \$150 inc GST per day or night (eg. launches, art shows)**
- ★ **WEEKEND - \$250 inc GST per weekend (eg. pop ups)**
- ★ **WEEK - \$500 inc GST per 7 days (eg. pop ups)**
- ★ **Negotiable rates available for ongoing residences.**

Workshop fees:

- ★ **\$50 inc GST per hour (up to 4 hours, must include bump in and bump out)**
- ★ **\$150 inc GST 4 hour fee (must include bump in and bump out)**
- ★ **Negotiable rates available for ongoing workshops**

Event hire includes:

- ★ **Table (1.5m x 0.9m, glass)**
- ★ **Storage space & use of our limited kitchen space**
- ★ **For label pop ups:**
 - *Full front window merchandising (day/weekend option only, longer pop ups will have partial merchandising)*
 - *Front window racks & first rack on left and right hand sides in store. Please note that our stock will also be available to purchase during your event.*
 - *Please note that you will need to be present for your event, or provide staff. We've found that our customers love meeting the person creating the event/zine/art! We do not provide POS or payment facilities, however recommend using Square!*

Workshop hire includes:

- ★ **Tables & seating - workshop only for up to 12 people. Additional seating/tables can be provided at an extra cost**
- ★ **Storage space**