Subject: Request for Duplicate Keys for Safety Padlocks

I, _____, understand that my request for duplicating codes for existing padlocks or keys in my Safety Lockout Program could place employees at risk if the duplicate keys/padlocks are not properly managed.

I understand that it is important in Safety Lockout to ensure that each employee has a key that is unique to them and that any duplicate keys are in their control to prevent inadvertent usage.

I understand that I, and my company, accept complete liability for any injuries or death that may occur through the use of the duplicate keys/padlocks that I request, and will not hold Master Lock responsible.

With this understanding, I request duplicate keys and/or padlocks for the following models and key codes:

Padlock Model	Key Code (alphanumeric code stamped into key)	Qty of each needed

My Name:

Company Name:

Address:

City, Province, Mail Code:

Contact Phone Number:

Contact Email Address:

Signature:

Date: