# **OWLLABS**

# INCREDIBLE COLLABORATION ISJUST AHEAD



Meet the Meeting HQ, our all-in-one meeting room solution that makes virtual collaboration simple and frictionless.

The Meeting HQ connects to the Meeting Owl Pro and integrates with your calendar booking system to launch your video conferencing meetings with a single tap.

## **KEY BENEFITS**

- The Meeting HQ reduces time and friction when starting meetings by integrating with calendar booking and video conferencing systems.
- The Meeting Owl Pro, the Meeting HQ, and an in-room monitor are the only pieces of equipment you need to fully outfit your meeting rooms for video conferencing.
- The Meeting HQ provides the flexibility to use multiple different video conferencing platforms within a single hardware solution so you can switch between platforms to meet with external customers or partners.

# **Meeting HQ Requirements**

- 1. Meeting Owl Pro
- 2. Google Workspace or Microsoft calendar booking software
- 3. Zoom or Google Meet video conferencing software
- 4. HDMI-connected in-room TV or monitor
- 5. Subscription to proprietary Quick Start software (US \$20/month billed annually)

Learn More



# Meeting HQ Tech Specs

- Quick Start (\$20/month, billed **annually)** is our proprietary meeting software that runs on the Meeting HQ and enables users to book and launch meetings using multiple different video conferencing platforms
- Meeting HQ connects to in-room TV or monitor via HDMI
- Automatically receives software updates overnight via WiFi as they become available
- 7" touchscreen display
- WiFi or Ethernet-enabled to connect to video conferencing software, room calendar, and push software updates

# **Privacy and Security Details**

- Meeting HQ does not store any video or audio content
- Over-the-air updates are downloaded from Owl Labs' secure server
- No user information is stored on Meeting HQ
- Room and calendar information is not stored on Meeting HQ
- Meeting HQ uses a Workspace account to access a list of available rooms and room calendars via an API



The Meeting HQ has completely simplified our meeting experience. I can now roll into meetings right on time because I don't need to account for minutes of meeting set up beforehand, and in a matter of two clicks, I can be totally dialed into a meeting.



Rebecca Burney, Senior Operations Associate

Watch Demo Video



# Meeting HQ Specifications

# SPECIFICATIONS —

Device Size	Connection	Warranty
Dimensions: 10" D x 8.5" L x 5" H (246mm D x 215mm L x 126mm H)  Weight: 3 lbs (1.35kg)	Internet: WiFi or ethernet Input: HDMI	2-year warranty

# USAGE —

Software	Compatibility	Security
Quick Start  Subscription: \$20/month, billed annually	Video Conferencing: Zoom, Google Meet Calendar: Google Workspace, Microsoft Office 365	Software Updates: Over-the-air software updates are downloaded from Owl Labs' secure servers and automatically delivered to the Meeting HQ.  User Information: No user information is saved on the Meeting HQ.  Full security details

### SETUP

What's Included	Setup	Requirements
Owl Adapter and lock screw  AC/DC power brick with DC line cord  3-foot (1-meter) DC extender cable  12-foot (3.5-meter) AC cable  Quick Start Guide	Placement: Center of the table	Meeting Owl Pro In-room external display HDMI cord