

# ALL SIGN SYSTEMS

a division of Century Sign Builders • Albuquerque / Phoenix

## PROPERTY SURVEY CHECKLIST

### PLEASE TYPE OR PRINT CLEARLY

Property Name: \_\_\_\_\_ Property #: \_\_\_\_\_

Shipping Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Buyer: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

Projected Installation Date: \_\_\_\_\_ Fax: ( ) \_\_\_\_\_

Email Address: \_\_\_\_\_

Email your completed survey to [sales@allsignsystems.com](mailto:sales@allsignsystems.com) to receive a quote.

All signs designating room identification will be braille and tactile text

### GUEST ROOM SIGNS

Total Quantity \_\_\_\_\_

Interior Corridors       Exterior Corridors

How Many Are:



Accessible \_\_\_\_\_



Non-Smoking \_\_\_\_\_

### PICTOGRAM SIGNS (Symbols with text)



MEN (HC)

Qty: \_\_\_\_\_



MEN

Qty: \_\_\_\_\_



WOMEN (HC)

Qty: \_\_\_\_\_



WOMEN

Qty: \_\_\_\_\_



RESTROOM (HC)

Qty: \_\_\_\_\_



RESTROOM

Qty: \_\_\_\_\_



STAIRS

Qty: \_\_\_\_\_



ICOF

Qty: \_\_\_\_\_

**STAIRWELL SIGNS** *Note: Validate layout for local codes with safety inspector.*



**Number of Floors:** \_\_\_\_\_  
**Number of Stairwells:** \_\_\_\_\_  
 18"H x 12"W\*\*  
**Qty:** \_\_\_\_\_

*\*Typically codes will require this sign in your interior stairwells if you have 3 or more floors. (May vary per state codes.)*

*\*\*Size may change depending on text.*

**ROOM IDENTIFICATION SIGNS** *Note: Use additional paper if necessary.*



4"H x 10"W

**Qty**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Text**

STAFF ONLY  
 STORAGE  
 HOUSEKEEPING  
 ELECTRICAL  
 GUEST LAUNDRY

**Qty**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Text** (please print clearly)

MECHANICAL  
 BUSINESS CENTER  
 ELEVATOR EQUIPMENT  
 FITNESS CENTER Hours: \_\_\_\_\_  
 ICE/VENDING  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**PROJECTION SYMBOL SIGNS** *Note: Symbols only. Select style and quantity needed. Projection bracket provided. Signs are double sided. Two symbols only for 6"H x 9"W. Larger sizes quoted upon request.*



6"H x 9"W



Fitness Ctr - Qty: \_\_\_\_\_



Guest Laundry  
 Qty: \_\_\_\_\_



Elevator - Qty: \_\_\_\_\_



Restroom - Qty: \_\_\_\_\_



Ice/Vending - Qty: \_\_\_\_\_



Ice - Qty: \_\_\_\_\_

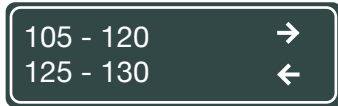


Vending - Qty: \_\_\_\_\_



Business Ctr - Qty: \_\_\_\_\_

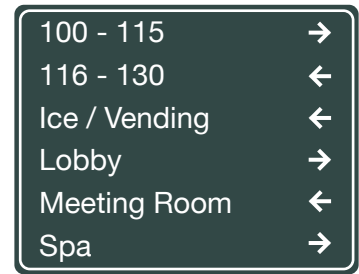
**DIRECTIONAL SIGNS** *Note: Please list each sign with arrow directions to right of text. Use additional pages if necessary.*



4"H x 14"W



8"H x 14"W



12"H x 14"W

Text	Arrow
_____	_____
_____	_____

Text	Arrow
_____	_____
_____	_____

Text	Arrow
_____	_____
_____	_____

**Three or Four Line**

Text	Arrow
_____	_____
_____	_____
_____	_____
_____	_____

Text	Arrow
_____	_____
_____	_____
_____	_____
_____	_____

Text	Arrow
_____	_____
_____	_____
_____	_____
_____	_____

**Five or Six Lines**

Text	Arrow
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Text	Arrow
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Text	Arrow
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

**EMERGENCY EXIT PLAN**

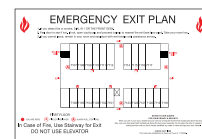
*Note: All Sign Systems requires floor plans, in PDF format, indicating fire exits, alarm pull stations, fire extinguisher locations and room numbers for each floor of the hotel to produce the emergency exit plans.*

Number of Floors: \_\_\_\_\_

Total Quantity: \_\_\_\_\_



11.75"H x 9"W  
Elevator Lobby

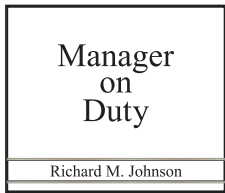


6"H x 10"W  
Guest Rooms



10"H x 6"W  
Guest Rooms

**MANAGER ON DUTY SIGN** *Note: Includes up to 3 transparency inserts\*. Please list names for inserts below.*



**Names:**  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Color:**  
 Brushed Silver  
 Brushed Gold

*\* See website for instructions on updating and changing inserts.*

**CONFERENCE ROOM SIGNS** *Note: Please list names of rooms needed.*

Size: \_\_\_\_\_ Slider:  Yes  No  
 Room Name: \_\_\_\_\_

Letter  
 w/o Slider  
 14.5" H x 8.5" W

Size: \_\_\_\_\_ Slider:  Yes  No  
 Room Name: \_\_\_\_\_

Slider Only  
 5.5" H x 8.5" W



Size: \_\_\_\_\_ Slider:  Yes  No  
 Room Name: \_\_\_\_\_



**MAXIMUM OCCUPANCY SIGNS**



3" H x 5" W

Occupancy: \_\_\_\_\_ Qty: \_\_\_ Location: \_\_\_\_\_

Occupancy: \_\_\_\_\_ Qty: \_\_\_ Location: \_\_\_\_\_

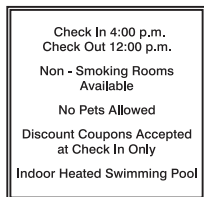
**MISC. INFO SIGNS** *Note: Please write or type a sign message up to 5 lines below. Use additional pages if necessary.*



4" H x 6" W

Text: \_\_\_\_\_ Qty: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**POLICY SIGN** *Note: Please write or type a sign message below up to 8 lines of text. Use additional pages if necessary.*



8" H x 8" W

**Mounting:**  
 Wall Mount  
 Desk Mount

**Color:**  
 Brushed Silver  
 Brushed Gold

Text: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

# RULES SIGNS

**Pool Rules**  
**No Lifeguard on Duty**  
 No Children Allowed Without Supervision. Use Pool at Your Own Risk.  
 Pool is for Guest Use Only. Running and Unnecessary Noise are Not Permitted in Pool Area. No Glass or Pets.

**No Diving**  
 Management Reserves the Right to Deny Use of the Pool to Anyone at any Time.  
 Pool Hours: \_\_\_\_\_ A.M. to \_\_\_\_\_ P.M.  
 Occupant Capacity \_\_\_\_\_

34"H x 24"W

Hours: \_\_\_\_\_

Pool Capacity: \_\_\_\_\_

Qty: \_\_\_\_\_

**Fitness Center**  
 Exercise Facilities for Guests Only.  
 No Children Under 16 Allowed.  
 Proper Attire Must be Worn.  
 Please Wipe Off Equipment After Use.  
 Equipment Should Not be Used by Persons Experiencing Health Problems. Use of Equipment are at Guests Own Risk.  
 No Smoking, Food, Drinks, or Glass.  
 Management is Not Responsible for Injuries or Loss of Personal Belongings.

12"H x 8"W

Qty: \_\_\_\_\_

**Spa Rules**  
 Do Not Use Alone. No Lifeguard on Duty.  
 No Children Allowed Without Supervision. Elderly Persons, Pregnant Women, Infants and Those with Health Conditions Requiring Medical Care Should Consult a Physician Before Entering a Spa or Hot Tub.  
 Hot Water Immersion While Under the Influence of Alcohol, Narcotics, Drugs or Medicine May Lead to Serious Consequences and is Not Recommended. Long Exposure May Result in Nauseas, Dizziness, or Fainting.  
 No Glass or Smoking.

**No Diving**  
 Proper Swimwear Required.  
 Occupant Capacity \_\_\_\_\_

30"H x 24"W

Occupant Capacity: \_\_\_\_\_

Qty: \_\_\_\_\_

**Pool & Spa Rules**  
**No Lifeguard on Duty**  
 No Children Allowed Under 14 Without Supervision. Use Pool & Spa at Your Own Risk. Pool & Spa is for Guest Use Only. Running and Unnecessary Noise are Not Permitted in Pool or Spa Area.

**No Diving**  
 Management Reserves the Right to Deny Use of the Pool & Spa to Anyone at Any Time.  
 If you have Health Conditions Requiring Medical Care you should Consult a Physician Before Entering the Pool or Spa.  
 Hot Water Immersion While Under the Influence of Alcohol, Narcotics, Drugs or Medicine May Lead to Serious Consequences and is Not Recommended. Long Exposure May Result in Nauseas, Dizziness, or Fainting.  
 Proper Swimwear Required  
 Hours: \_\_\_\_\_ A.M. to \_\_\_\_\_ P.M.  
 Pool Occupancy \_\_\_\_\_ Spa Occupancy \_\_\_\_\_

40"H x 24"W

Hours: \_\_\_\_\_

Pool Cap.: \_\_\_\_\_ Spa Cap.: \_\_\_\_\_

Qty: \_\_\_\_\_

**Guest Laundry**  
 Hours: ### A.M. to ### P.M.  
 Not Responsible for Lost or Stolen Items.  
 For Guest Use Only.  
 Read All Operating Instructions.  
 Soap, Bleach & Fabric Softener Available at the Front Desk.  
 Do Not Use Clothes Dye in Machines.

10"H x 8"W

Hours: \_\_\_\_\_

Qty: \_\_\_\_\_

**Business Center**  
 Must be 18 Years Old or Accompanied by an Adult.  
 Do Not Download Programs.  
 No Obscene or Offensive Material.  
 Do Not Change Computer Settings.  
 Be Courteous to Other Guests, Do Not Exceed 15 Minutes.

10"H x 8"W

Hours: \_\_\_\_\_

Qty: \_\_\_\_\_

## Ready To Start Your Quote?

Email your completed survey to [sales@allsignsystems.com](mailto:sales@allsignsystems.com) to receive a quote.

Production is approximately 4-6 weeks from the time of approved production proofs and sign message schedule. Signs are custom and non-returnable.