### JULY 2023

# SIXPENNY TRADE PROGRAM TERMS & CONDITIONS

# Program Membership

Membership approval is at Sixpenny's sole discretion and is contingent upon Sixpenny receiving a complete application and at least one of the following approved credentials:

 A valid form of interior design certification, major design organization identification, tax exemption certificate, or relevant Employer Identification Number [EIN].

Sixpenny reserves the right to review and terminate a member's eligibility if the company believes, in its sole discretion, that the member has violated the Terms and Conditions. Sixpenny will notify members if they are no longer eligible to participate in the program.

"Misuse of membership" may result in termination from the program. "Misuse" includes:

- Resale of merchandise purchased with a trade discount through any retail outlet [e.g., any auction website or store].
- $\, \odot \,$  Requests made that violate company policy.
- Transfer of membership or allowing others to use their membership [e.g., sharing the trade account credentials with a client].
- Submitting false, expired, or misleading information in connection with a membership application.

Members may cancel their membership at any time, for any reason by emailing trade@sixpenny.com.

## Marketing Email Notice

By applying to the Sixpenny Trade Program, you consent that the email address provided with your application will be added to our marketing mailer list. These periodic marketing emails include, but are not limited to, exclusive promotional content, trade benefit announcements, and product launch previews.

You may choose to opt out of our marketing emails at any time by clicking the unsubscribe link at the bottom of the marketing email.

## Trade Discount Usage

The member is the only person authorized to make purchases using their registered trade account.

Discounts may not be combined with any other offers or promotions and cannot be applied to custom orders.

Orders placed by a trade member within 14 days of setting up an account are eligible for a price adjustment. Orders placed more than 14 days before a member applies for the program are ineligible for their trade discount.

#### Returns & Exchanges

Returns are subject to the standard return policy [outlined below] and will be credited as applicable at the membership discount rate, less relevant shipping and restocking charges.

- Damaged items: If an item arrives damaged, please contact us by email at <u>trade@sixpenny.com</u> within 5 days of delivery and we will provide a replacement.
  Sixpenny only ships within the continental United States and is not responsible for any damage to orders shipped internationally or via third party.
- Returns: Sixpenny offers free returns within 30 days of delivery for items in their original condition. Items returned without their original packaging are subject to a 10% restocking fee. White glove delivery costs are non-refundable. Custom orders are final sale and ineligible for return.
- Exchanges: Sixpenny offers exchanges on specific items within 30 days of delivery at their sole discretion. Leather items are not eligible for exchange. To return or exchange an item, please email <u>trade@sixpenny.com</u>.

Products shipped to a holding facility should be fully inspected upon delivery, and any concerns should be raised within 5 days of delivery. Please notify the team upon delivery if an installation date falls outside the 30-day return window.