



“The Urban Element team worked diligently to ensure that our corporate teambuilding event was a success + that no detail was overlooked from start to finish. The food we cooked was excellent + our entire team had a lot of fun! I would highly recommend UE to anyone looking for a creative + enjoyable team experience.”

- Jake Shabinsky,
Glenview
Homes

corporate meeting experiences at the urban element

Located in a beautiful heritage fire station, our unique + modern venue is the ideal location for your next meeting.

Meeting packages are available for both half-day and full-day reservations.

Our half-day package includes private meeting space for 6 hours, continental breakfast on arrival to fuel the morning, and a hands-on cooking class for lunch with our seasoned chefs to round out the workday.

Our full-day package includes private meeting space for 8 hours, continental breakfast on arrival, a hands-on cooking class for lunch with our professional chefs and house made afternoon snacks + refreshments.

A perfect combination of work + play!

includes:

- private venue rental, including meeting space (either 6 or 8 hours)
- continental breakfast on arrival
- hands-on cooking class
- chef-instruction + staff
- 3-course lunch
- fair trade coffee + assorted teas
- non-alcoholic beverages
- ue digital recipes
 - Half-Day Meeting Experience (8am – 2pm)
 - Full-Day Meeting Experience (8am – 4pm)

corporate meetings @ UE

- guest count required:
12 minimum, 30 maximum
- 15% event planning/coordination fee and HST applicable on all corporate events
- additional hours available at an hourly rental rate of \$125/hour plus the cost of staffing
- rentals may be needed for group sizes over 20 guests and for particular bar offerings, charges will be reflected on final invoice
- dietary restrictions will be accommodated for where necessary with given notice
- audio visual rentals available
- arrangements for offsite parking permits based on availability
- wine is available from our current wine list, billed upon consumption by the bottle
- choice of bar offerings + selections tailored to each event
- a la carte – meeting space only:
 - half-day rental (4 hours)
 - full-day rental (8 hours)

truly private.
truly inspirational.

For help planning your rave-worthy event,
send me an email at

ashley@theurbanelement.ca

stay connected   