# 60 Turnpike Road

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WOLF HILL GLOUCESTER 104 Eastern Ave Gloucester, MA 01930 978-281-4480 978-282-0619 Fax www.wolfhillgardencenter.com

Title:Full Time Nursery Sales/Maintenance AssociateLocation:Ipswich, MaDepartment:NurseryEstimated Start Date:April 2024

## Summary:

- Wolf Hill is a local family-run business that has been in business for over 40 years! We have two retail locations that serve Cape Ann & the North Shore. We take pride in our superior customer service, and offer high-quality products for your home, yard, lawn & garden. Although we are a seasonal business, we are open year-round. Our staff consists of full time, seasonal, and part time employees many whom return after the winter 'break' so our staff is full of familiar faces year after year! We encourage teamwork within our company and offer a fast-paced, challenging, fun and rewarding workplace. We recognize the hard work, dedication, and genuine features in an employee.
- This job description is not designed to cover a comprehensive list of activities, duties, or responsibilities that are required of the employee for this job. These may change at any time with or without notice.
- We are looking for one full time employee to help with the maintenance, receiving, and displaying of plant material arriving on a daily basis. We can be somewhat flexible with hours and anticipate employment April through mid December, with a winter layoff due to the seasonal nature of the business.

# General Duties, Responsibilities & Expectations:

- Plant maintenance to provide the best care and health for our plants including, but not limited to: watering, dead-heading, pruning, fertilizing.
- Assist in the loading/unloading of plant deliveries and pricing of plants.
- Requires frequent light to moderate lifting, and may require frequent moderate to heavy lifting of up to 40lbs.
- Requires frequent standing, and walking.
- Ability to work in all weather conditions.
- General plant knowledge, including annuals and perennials is preferred but will also train the right candidate with the willingness to learn and extend their knowledge.
- Assist and engage customers with a friendly approach.
- Completing an exceptional customer experience.

## **Qualifications/Competencies:**

- Experience in retail sales/customer service is a plus.
- Experience with horticulture or gardening is a plus but not required.
- Familiarity with common landscape plants is a plus but not required.
- Knowledge of pest and disease problems and their solutions is a plus but not required.
- Ability to merchandise and create exciting display areas incorporating multiple products.
- Experience or interest in Christmas decorating of live or artificial wreaths and arrangements is a plus but not required.
- Ability to seek out answers and find solutions.
- Ability to maintain productive team relationships.

- Ability/Initiative to learn.
- Ability to communicate effectively and efficiently.
- Ability to listen and take direction.

#### EEO Statement

It is the policy of Wolf Hill, Inc., to provide equal employment opportunities to all employees and applicants for employment without regard to race, color, religion, gender, national origin, age, disability, or status as a veteran in accordance with applicable federal laws. Wolf Hill, Inc. also provides equal employment opportunity to all associates and applicants for employment without regard to marital status or sexual orientations. In addition, Wolf Hill, Inc. complies with applicable state and local laws governing nondiscrimination in employment. This policy applies to all terms and conditions of employment, including, but not limited to, hiring, placement, promotion, termination, layoff, recall, transfer, leave of absence, compensation and training. It is our goal to create an environment where differences are valued and all employees are a productive part of a high performing team.

A great attitude is required, but we are willing to train the right candidate in horticultural and nursery knowledge. At Wolf Hill, we are focused on a team-atmosphere. You will be part of an ambitious and energetic team striving to grow personally and professionally. Our fast-paced, seasonally dynamic workplace is looking for new perspectives and motivated candidates to join our team.