

**Questions?
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Voyager Focus UC

User Guide

Headset
Advisor

Contents

**Questions?
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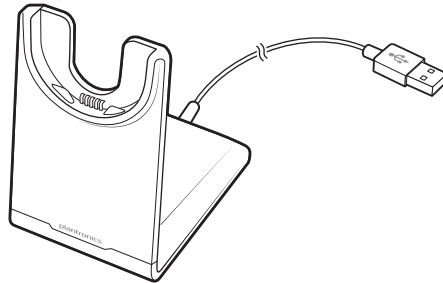
Headset



	Volume up/down
	Track backward*
	Play/pause music*
	Track forward*
ANC	Active noise cancelling
	Charge port
	Active call = mute/unmute Idle = OpenMic (hear your surroundings)
	Headset LEDs for pairing, battery status, online indicator
	Call button ([])/Press to interact with Microsoft Teams (app required)
	Power button
	Bluetooth pair button

NOTE *Functionality varies by application. Does not function with web-based apps.

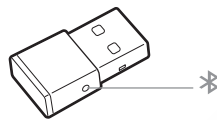
Charge stand*



NOTE *Contents may vary by product.

NOTE Both the charge stand and micro USB cable can be plugged into either a computer or wall charger. It is only necessary to plug the charge stand into a computer to update firmware.

USB Bluetooth adapter



To pair your headset and USB adapter again if it loses connection, put your headset and USB adapter into pair mode (for the USB adapter, press the Bluetooth pairing button for 4 seconds until the lights flash red and blue).

NOTE Adapter design may vary

Standard LEDs

USB LEDs	What they mean
Flashing red and blue	Pairing
Solid blue	Headset connected
Flashing blue	On a call
Solid red	Mute active
Flashing purple	Streaming media from computer

LEDs when Microsoft Teams* is detected

USB LEDs	What they mean
Flashing red and blue	Pairing
Solid purple	Headset connected
Flashing blue	On a call
Solid red	Mute active
Pulsing purple	Microsoft Teams notification

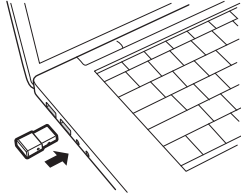
NOTE *Requires Microsoft Teams application

Connect and pair

Connect to PC

Your Bluetooth USB adapter comes pre-paired to your headset.

- 1 Turn on your headset and insert the Bluetooth USB adapter into your laptop or PC.



- 2 The USB adapter LED flashes and then turns solid to indicate the headset is connected to the USB adapter. If you are wearing your headset you hear "PC connected" to indicate the connection has been established. When on a call, the LED on the USB adapter flashes blue. When not on a call the LED is solid.
- 3 **OPTIONAL** Load Plantronics Hub for Windows/Mac by visiting poly.com/software. This allows you to customize your headset behavior through advanced settings and options.

Configure USB adapter

Your high-fidelity Bluetooth USB adapter comes ready to take calls. If you want to listen to music, you will need to configure your Bluetooth USB adapter.

Windows

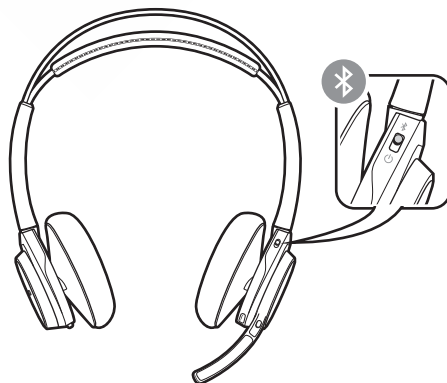
- 1 To configure your Bluetooth USB adapter to play music, go to **Start menu > Control Panel > Sound > Playback tab**. Select **Plantronics BT600**, set it as the Default Device and click OK.
- 2 To pause music when you place or receive calls, go to **Start menu > Control Panel > Sound > Communications tab** and select the desired parameter.

Mac

- 1 To configure the Bluetooth USB adapter, go to **Apple menu > System Preferences > Sound**. On both the Input and Output tabs, select **Plantronics BT600**.

Pair to mobile device

- 1 To put your headset in pair mode, press and hold the power button towards the Bluetooth icon until you hear "pairing" and the headset LEDs flash red and blue.



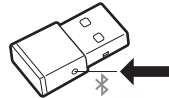
- 2 Select "PLT Focus."
If necessary, enter four zeros (0000) for the passcode or accept the connection.

Once successfully paired, you hear "pairing successful" and the headset LEDs stop flashing.

NOTE Your headset can pair with up to 8 devices but only maintain 2 connections simultaneously; this includes the Bluetooth USB adapter.

Pair USB adapter again

- 1 Insert the high-fidelity Bluetooth USB adapter into your laptop or computer and wait for your computer to recognize it.
- 2 Put your headphones in pair mode.
- 3 Put your Bluetooth USB adapter into pair mode by gently pressing and holding the pair button with a pen or paperclip until the Bluetooth USB adapter flashes red and blue.



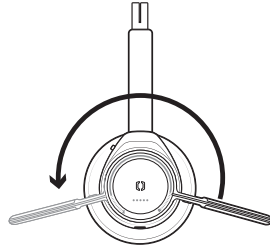
Pairing is successful when you hear "pairing successful" and the Bluetooth USB adapter LED is solid blue.

Headset
Advisor

Fit and charge

Wear on the right or left

To position the microphone on the right or left side, rotate the microphone boom up and over. Adjust the boom so it points to the corner of your mouth.



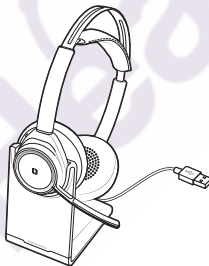
TIP Your headset senses when you change the microphone boom from one side to the other and syncs the audio and controls specific to each side.

Charge your headset

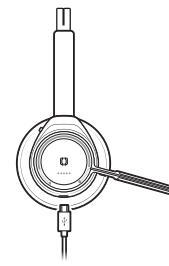
IMPORTANT Before using, charge the headset fully to reset the accuracy of the talk time prompts.

Charge your headset with the charge stand or the micro USB cable. The headset LEDs flash when charging. It takes up to 2 hours to fully charge your headset. The LEDs turn off once charging is complete.

NOTE Both the charge stand and micro USB cable can be plugged into either a computer or wall charger. It is only necessary to plug into a computer to update firmware.



Charge stand



Micro USB cable

Headset LEDs	Battery status
4–5 blue blinks	Battery high
2–3 blue blinks	Battery medium
1 red blink	Battery low
flashing red	Battery critical; Recharge headset

Check headset battery status

There are several ways to check your headset battery status.

- 1 Wearing the headset, tap the Call button and listen to the voice alert (smartphone only).
- 2 When not wearing the headset, tap any button except the Call button and observe the headset LEDs.
- 3 Place the headset in the charge cradle and observe the headset LEDs.

Load software

Some softphones require the installation of Plantronics Hub for Windows and Mac to enable headset control (answer/end and mute) functionality.

- 1 Install Plantronics Hub for Windows and Mac onto your computer by visiting poly.com/software.
- 2 Manage your headset settings with your computer or mobile device with Plantronics Hub for Windows and Mac or Plantronics Hub for iOS and Android, respectively (poly.com/software).

Plantronics Hub	iOS and Android	Windows and Mac
Call control for softphones		X
Change headset language		X
Update firmware		X
Turn features on/off	X	X
View user guide	X	
Battery meter	X	X

The basics

Questions?
Click to Live Chat



Speaker ± Volume up/down

◀ Track backward*

▶ Play/pause music*

▶ Track forward*

ANC Active noise cancelling

🔋 Charge port

🎤 Active call = mute/unmute
Idle = OpenMic (hear your surroundings)

💡 Headset LEDs for pairing, battery status, online indicator

☎ Call button ([])


⏻ Power button

📶 Bluetooth pair button

NOTE *Functionality varies by application. Does not function with web-based apps.

Make/Take/End Calls


Answer or end a call

Tap the Call  button.

Call back last call (smartphone)

To dial your last number you dialed, double-tap the Call  button.

Voice dial (smartphone)

If your smartphone has a voice-enabled assistant, press and hold the Call  button for 2 seconds and wait for the phone prompt and then tell the phone to dial the number of a stored contact.

Mute/unmute

While on an active call, choose:

- Tap the red Mute button
- Take off/put on your headset while on an active call (requires active smart sensors)

Mute on reminder*


* Plantronics Hub for Windows and Mac required (poly.com/software)

If you have muted an active call and you start to speak, then a desktop notification reminds you that you are on mute. You can add a voice prompt notification by managing your mute features with Plantronics Hub for Windows and Mac.

OpenMic


While not on a call, tap the red Mute button to activate OpenMic and hear your surroundings. Control the level of ambient noise you hear by adjusting the volume wheel.

Volume

Rotate the volume wheel  forward (+) or backward (–) to control the volume.



Play or pause music

Choose:

- Put on/take off the headset (requires active smart sensors)
- Tap the Play/pause  button

NOTE *Functionality varies by application. Does not function with web-based apps.*

Track selection

Tap the Forward button  or Back button  to control the track selection.

NOTE *Functionality varies by application. Does not function with web-based apps.*

Use sensors

Smart sensors respond when you put on or take off your headphones.

With active sensors	putting on the headset will:	taking off the headset will:
Call	answer the call	mute the headset
Music/media	resume music/media (if playing previous to taking off)*	pause music/media (if playing)*
Mute	unmute if on an active call	mute if on an active call



NOTE **Functionality varies by application. Does not function with web-based apps.*

Reset sensors

You may need to reset the sensors if they are not working as expected.



There are two ways to reset the headset sensors. Choose:

- With your headset powered on, charge your headset on the charge stand for 10 seconds

- Press and hold both the Mute  and Play/pause  buttons for more than 4 seconds until the LEDs flash purple twice, being careful to not touch the earcup padding or allow it to come in contact with surfaces

Disable sensors

You can disable your headset smart sensors several ways:

- Manage sensors through Plantronics Hub software
- Hold both the Mute  and Call  buttons for more than 4 seconds until the LED flashes purple then red. Repeat to reactivate; the LED flashes purple then blue



NOTE *Sensors cannot be disabled while streaming audio.*

ANC

Active Noise Cancelling (ANC) reduces external noise and enhances your music and sound quality.

Your headset ships with ANC on. To turn ANC off, slide the switch away from "ANC."


**Interact with Microsoft
softphone**

- For Microsoft Teams, tap the headset's Call  button to interact (application required).
- For Skype for Business, press and hold the headset's Call  button for 2 seconds to interact (application required).
- Set your target phone by going to Plantronics Hub for Windows/Mac > **Softphones** > **Software Settings** > **Target Softphone**

More Features

DeepSleep Mode


If you leave your headphones powered on but out of range of your paired phone or USB adapter for more than 7 days, your headset conserves its battery power by entering into DeepSleep mode.

Once back in range with your phone or USB adapter, press the Call control  button to exit DeepSleep mode.

Answer calls from a second device

It's easy to answer calls from two devices (including softphone).

When on a call, you hear a ringtone notification of the incoming call from the second paired device.

To answer a second call from the other device, first tap the Call  button to end the current call and tap the Call button again to answer the new call. If you choose to not answer the second call, it will go to voicemail.

Change language

You can change the voice prompts language of your headset (for example "mute on").

- 1 Download Plantronics Hub for Windows/Mac at poly.com/software.
- 2 Dock your headset in the charge stand and plug it directly into your computer.
- 3 Disconnect your headset from other devices; this includes unplugging your USB adapter from the computer.
- 4 Open Plantronics Hub for Windows/Mac and go to **Settings > Language** to view language choices for voice prompts.

Update firmware

Firmware updates are designed to keep your headset current with the latest technology.

Update your firmware to:

- Change voice alert/command languages
- Improve performance
- Add new features to your device

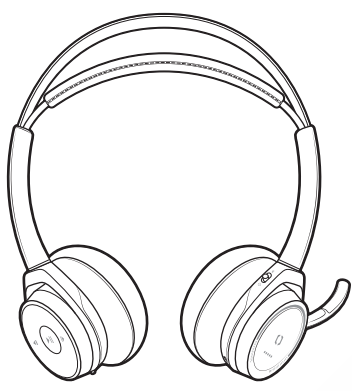
- 1 Download Plantronics Hub for Windows/Mac at poly.com/software.
- 2 To update your **headset** firmware, dock your headset in the charge stand and plug it directly into your computer. Disconnect your headset from other devices; this includes unplugging your USB adapter from the computer.
- 3 Open Plantronics Hub for Windows/Mac and check the Updates tab for firmware update alerts.

TIP

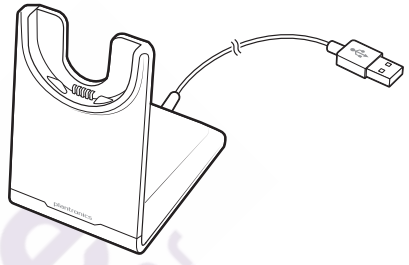
- *Do not answer or place a call during the update*

What's in the box

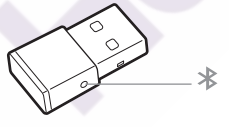
Contents may vary by product.



Headset



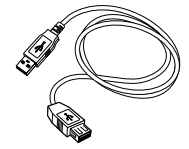
Charge stand



Bluetooth USB Adapter



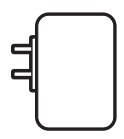
Carrying case



Micro USB cable

Accessories

Sold separately at poly.com/accessories.



Wall charger

When I use my headset with a softphone, the headset call control and mute buttons don't work.



Check the following:

- Make sure the softphone you are using is supported by viewing our software compatibility guide.
- If required to enable headset control (answer/end and mute) functionality, ensure you have Plantronics Hub for Windows/Mac (v. 3.6 or later) installed. See [Load software](#).

I can't unmute my headset when I'm on a softphone call.

Ensure that you have Plantronics Hub for Windows/Mac v. 3.6 or later installed.

How do I interact with Microsoft Teams or Skype for Business?

- For Microsoft Teams, tap the Call  button to interact.
- For Skype for Business, press and hold the Call  button for 2 seconds to interact.
- Set your target phone by going to Plantronics Hub for Windows/Mac > **Softphones** > **Software Settings** > **Target Softphone**

Does my Microsoft Teams-enabled headset work with other softphones?

Yes, while your headset is optimized for Microsoft Teams, it can be configured to use with other supported softphones. Set your target phone by going to Plantronics Hub for Windows/Mac > **Softphones** > **Software Settings** > **Target Softphone**

When you configure another softphone, the Call button:

- doesn't interact with Teams
- doesn't go to Teams notifications
- will not launch Cortana

The headset sensors are not working as expected.

If your headset sensors are not working as expected, you may need to reset the sensors. See [Reset sensors](#).

- A call is not automatically answered when I put on my headset
- Mute/unmute is not working when I take on/off my headset during a call
- During a call, mute unexpectedly turns on.

During a call, nobody can hear me.

Configure the headset as the recording/output default device.

For Windows, go to **Start menu** > **Control Panel** > **Sound** > **Recording tab**. Select **Plantronics BT600**, right-click, select "Select as Default Device" and click OK.

For Mac, go to **Apple menu** > **System Preferences** > **Sound** > **Output tab** and select **Plantronics BT600**.

During a call, I can't hear anybody.

Configure the headset as the playback/input default device.

For Windows, go to **Start menu** > **Control Panel** > **Sound** > **Playback tab**. Select **Plantronics BT600**, right-click, select "Select as Default Device" and click OK.

For Mac, go to **Apple menu** > **System Preferences** > **Sound** > **Input tab** and select **Plantronics BT600**.

During a call, I get interference and drops in sound.

Your headset is configured for optimal performance during conference calls. Stereo telephony is on by default. To increase Bluetooth density, change the setting from stereo telephony to mono telephony by holding the Mute button for four seconds while not on a call, until you hear "Wideband stereo off." You can also change the setting in Plantronics Hub for Windows/Mac by going to **Settings > Wireless > Extended Range Mode**.

Music is not coming through my headset.

To configure your USB adapter to play music, see [Configure USB adapter](#).

On my Mac, if I'm listening to streaming audio and take off the headset, iTunes starts playing when I put the headset back on.

This is a known issue. Turn off play/pause setting in the sensors tab of Plantronics Hub for Windows/Mac.

When I play music and a call comes in, the music is too loud or doesn't pause.

To configure your USB adapter to play music, see [Configure USB adapter](#).

The headset talk time is not accurate.

Charge the headset fully to reset the accuracy of the talk time prompts.

I hear an echo when not on a call.

Check and see if OpenMic is on by pressing the red mute button on the boom when you are not on a call. Our exclusive OpenMic feature lets you control the level of ambient noise you hear.



NEED MORE HELP?

poly.com/support

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