

New City School
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Board of Directors Eligibility & Election Policy

Reason for Policy

New City School seeks to abide by state law and to have an orderly election of Board Members consistent with the School's bylaws, mission and vision.

Policy

In order to be considered for election to the New City School Board. Each candidate must:

1. **Notify the Executive Director:** Existing Board Members seeking reelection must notify the Executive Director in writing at least 21 days prior to the Board Elections. New Board Candidates seeking election must submit a New Candidates Form (Attachment A to this policy) to the Executive Director at least 21 days prior to the Board Elections.
2. **Notice of Elections & Positions:** Notice must be posted on the school Website at least 30 days prior to the Board Election and identify each vacancy to be filled and the qualifications required. *(See NCS Bylaws, Art. IV, Sec. 3(c)(iii) requiring at least 5 members, including at least: 1 NCS teacher; 1 NCS parent; 1 community member (non-parent/non-employee)).*
3. **Eligibility Requirements:** An individual is prohibited from serving on the Board if:
 - a. the individual, an immediate family member, or the individual's partner is a full or part owner or principal of an entity with whom the school contracts, directly or indirectly, for services, goods, or facilities; or
 - b. an immediate family member is an employee of the school;
 - c. the individual is under the age of 21 the day of the election;
 - d. consent to a criminal background check (if the background check reveals adverse findings, the Board may, after consultation with the authorizer, disqualify the candidate);
 - e. the individual is a convicted sex offender.
4. **Election Process:** The Election will be conducted by the Executive Director using paper ballots cast by those eligible voters present at the Board Election or who submitted an absentee ballot in person to the Executive Director prior to the Election.

Adopted by the New City School Board of Directors April 9, 2020

**New City Charter School
BOARD OF DIRECTORS
NEW CANDIDATES FORM
(Attachment A)**

Candidate Name: _____

Board Position: (Parent ___) (Teacher ___) (Community Member ___)

Employer and Title: _____

Home Address: _____

Home/Mobile Phone: _____

Describe skills and talents:
