

**NEW CITY SCHOOL
BOARD MEETING**

November 29, 2023



NCS Vision: New City School is a supportive community which actively engages students to build knowledge, ask meaningful questions, design creative solutions, open their minds, care for themselves and their community, and become skilled, responsive citizens in the world.

NCS Mission: New City School will create a learning community that is diverse, knowledgeable, thoughtful, and caring. We will serve as a demonstration site for best practices in the integration of social and academic learning.

Call to Order/Reading Mission-Vision

ATTENDANCE

Board Members:
Kati Cunningham, Board Chair -Present
Erin Green, Secretary -Present
Amanda Halbersma, Director - Present
Vince Esades, Director
Michael Hickel – Teacher Representative
Abby Mandell - Teacher Representative - Present

Others
Principal & Director: Jane Ojile
Malia Nzara
Jackie Paradis - Accountant
Claire Jackson Stumbrass

CALL TO ORDER

5:00pm

Meeting called to order 5:18

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**AGENDA ITEM
(STANDING AGENDA BOLD)**

PURPOSE

ACTION

WHO

TIME

Approve Agenda & Previous Meeting Minutes
Approve Proposed Agenda
Approve Previous Meeting Minutes

- [Minutes from 9.13.23](#)

Motion to approve proposed agenda with addition of board election processes for January: Passed
Erin-motion
Amanda - 2nd
Katie - yes
Abby-yes

Motion to approve previous meeting minutes: Passed
Erin-motion

Board members

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		Amanda - 2nd Katie - yes Abby - yes		
<u>Public Comment</u>	<ul style="list-style-type: none"> Community input: 			
<u>New City Staff Introductions</u> Magda: 3rd grade teacher Mikaela Haertl: 3rd grade teacher	<ul style="list-style-type: none"> Mikaela Haertl Josh Baumgartner 			10
<u>New City Vision Highlight</u> Peace Maker Podcast	<ul style="list-style-type: none"> Tiana Goudy (Behavior Dean) 	Tabled until next meeting		10
<u>Budget / Financials</u> Presentation of annual financial audit--MMKR. Board approval is required. Review Summary Financials Budget Updates Approve Revised Budget Approve Check Register Approve Journal Entries Update Cash Flows Update Bank Reconciliation Update Uncashed Checks **Possible school support?		2023 Financial Audit review with Jim Board comment: continue to review transportation costs and the school fund balance policy Motion to accept the Financial Audit report as presented by Jim: Passed Erin-2nd Amanda -motion Katie - yes Abby - yes Review of revised budget. Note: continue to review the School fund balance progress in future board meetings. Motion to approve the revised budget as presented: Passed	MMKR Jackie Paradis, accountant & Board members	20

		<p>Erin-2nd Amanda - motion Katie - yes Abby - yes</p> <p>Motion to approve the check register: Pased Erin-2nd Amanda - motion Katie - yes Abby - yes</p> <p>Motion to approve the journal entries: Passed Erin-2nd Amanda - motion Katie - yes Abby - yes</p>		
<p><u>Board Training Subject:</u> Approving the WBWF Plan (Jan. 2024) - Board responsibility</p>	<ul style="list-style-type: none"> • Link to Video 	<p>Board member action before January meeting - complete the WBWF training.</p>	Board members	On own
<p><u>Board Action:</u></p> <ul style="list-style-type: none"> • Review and Approve WBWF Plan <i>**This is evidently supposed to be in late fall for input prior to Dec. 15 deadline for WBWF Summary submission.</i> • Approve teacher and staff employment agreements (signed by board chair) • Approve the 23-24 Staff Handbook 	<ul style="list-style-type: none"> • WBWF Gaol Update Review • Annual Public Meeting date is May 14, 2024 	<p>Goals for this years WBWF are consistent with last year's.</p> <p>Motion: to approve the WBWF plan and set the annual public date for May 14, 2024 Passed</p> <p>Erin-motion Amanda - 2nd Katie - yes Abby - yes</p>		30

<ul style="list-style-type: none"> Review and approve Student Responsibilities and Code of Conduct <ul style="list-style-type: none"> Added: Review of Board Elections process for January 	<ul style="list-style-type: none"> The New City Way Student Responsibilities and Code of Conduct 	<p>Motion to approve the 23-24 staff handbook: Passed Erin-2nd Amanda - motion Katie - yes Abby - yes</p> <p>Review board election process and plan for January. Board members.</p> <p>To Do - please email Jane ASAP with your intent to run for board election in January. Election notice will be posted soon and run at the January board meeting as planned.</p>		
<p><u>Board Committees Report</u></p> <ul style="list-style-type: none"> Wellness Committee (Kati, Michael, Jane) Policy Committee – Report (Vince, Andrew) Finance Committee – Report (Jackie, Jane, Andrew) Lease Committee—Vince, Kati, Mike, Jane <p><u>Advisory Committees Report:</u></p> <ul style="list-style-type: none"> Equitable Teacher Pay & Recruitment Committee (Amanda, Erin, Andrew, Kati, Vince, Michael, Jane) Executive Director Evaluation Committee (Abby, Erin) 		<p>Lease committee - lease aid application will be in tomorrow.</p>		<p>10</p>

<u>Director's Report</u> <ul style="list-style-type: none"> ● Staffing Update <ul style="list-style-type: none"> ○ New paraprofessional hired: Olive Pomare ○ Nate Zell resigned ● Jane's November Director Newsletter 	Directors Report		Director	15
<u>Gift & Donations & Fundraising</u> Approve Gifts & Donations			Board and Director	2
<u>Board Mtg Calendar 2023-24</u> <ul style="list-style-type: none"> ○ September 13 ○ November 8 ○ January 24 ○ April 10 ○ June 5 				
<u>Adjourn</u>		Motion to adjourn: Passed Erin-Motion Amanda - 2nd Katie - yes Abby - yes	Adjourn - 7:10pm	