

**NEW CITY SCHOOL  
BOARD MEETING**

January 24, 2023



**NCS Vision:** *New City School is a supportive community which actively engages students to build knowledge, ask meaningful questions, design creative solutions, open their minds, care for themselves and their community, and become skilled, responsive citizens in the world.*

**NCS Mission:** *New City School will create a learning community that is diverse, knowledgeable, thoughtful, and caring. We will serve as a demonstration site for best practices in the integration of social and academic learning.*

Call to Order/Reading Mission-Vision

<b>ATTENDANCE</b>	<p><b>Board Members:</b>                  Kati Cunningham, Board Chair - Present                  Erin Green, Secretary -Present                  Amanda Halbersma, Director - Present                  Vince Esades, Director - Present                  Michael Hickel – Teacher Representative - Present                  Abby Mandell - Teacher Representative - Present</p> <p><b>Others:</b>                  Principal &amp; Director: Jane Ojile                  Jackie Paradis - Accountant                  Andrew Granias: Assistant Director                  Claire Jackson Stumbras</p>			
<b>CALL TO ORDER</b>	5:00pm	5:06	2	
<b>AGENDA ITEM (STANDING AGENDA BOLD)</b>	<b>PURPOSE</b>	<b>ACTION</b>	<b>WHO</b>	<b>TIME</b>
<p><u>Approve Agenda &amp; Previous Meeting Minutes</u>  <b>Approve Proposed Agenda</b>  <b>Approve Previous Meeting Minutes</b>                  from</p>	<p><a href="#">11.29.23 meeting minutes</a></p>	<p><b>Move to approve the agenda:</b>                  Vince-Motion                  Mike-2nd                  Amanda - aye                  Abby - aye                  Erin - aye                  Motion Passes</p>	<p>Board Members</p>	<p>5</p>

		<b>Motion to approve previous meeting minutes</b> Amanda - Motion Mike-2nd Abby - aye Erin - aye Vince - aye Motion passes		
<u>Public Comment</u>	Community input:			
<u>Budget / Financials</u> <b>Review Summary Financials</b> <b>Budget Updates</b> <b>Approve Revised Budget</b> <b>Approve Check Register</b> <b>Approve Journal Entries</b> <b>Update Cash Flows</b> <b>Update Bank Reconciliation</b> <b>Update Uncashed Checks</b> **Possible school support?	Budget Summary Financials	<b>Motion to approve budget updates</b> Amanda - Motion Mike-2nd Abby -aye Erin-aye Vince-aye Moton passes  <b>Motion to approve the check register:</b> Vince - Motion Mike-2nd Abby - aye Katie-aye Erin-aye Motion Passes  <b>Motion to approve Journal Entries</b> Amanda-Motion Mike-2nd Erin-Aye Amanda-Aye Katie-Aye	Jackie Paradis, accountant & Board members	20

		Abby-Aye Motion Passes		
<u>New City Vision Highlight</u> Peacemaker Podcast	Tiana Goudy: Behavior Dean		NCS Staff	10
<u>Board Training Subject:</u> <ul style="list-style-type: none"> <li>● Maintaining Authorizer Relationship <ul style="list-style-type: none"> <li>○ To be done on your own</li> </ul> </li> </ul>	<a href="#">Link to the video</a>	Board Members to complete before next meeting	Board members-individually	
<u>Board Action:</u> <ul style="list-style-type: none"> <li>● Conduct Official Annual Meeting (Non-Profit Corporation) for Board Elections (Elected for 2-year term) – Last election was January 2020; next Board Elections: January 2022; January 2024.</li> <li>● Conduct Vote for Board Officers (Elected by Board of Directors for 1-year term) – Permissible to have any officers but required to have at least: Chair, Executive Director and Treasurer</li> <li>● Approve <a href="#">Annual Public Report</a> (that includes WBWF Plan)</li> <li>● Approve Banking Partner (American National Bank)</li> <li>● Approve Authority for Finance - Manager (Jackie Paradis) and</li> </ul>	<b>Paper Ballot Election Results:</b> Erin Green- Chair: 15 votes Amanda Halbersma- parent rep: 15 votes Claire Jackson Strubras-community rep: 15 votes Kathering Johnson- community rep: 15 votes Vicent Esades- community rep: 15 votes Abby Mandell- teacher rep: 14 votes Michael Hickel- teacher rep: 14 votes Kaylena Greenwell- teacher rep: 1 vote (write-in) Malia Nzara-teacher rep: 1 vote (write-in)	Board member election Paper ballots reviewed and received.  Board members confirmed: Amanda, Claire, Erin, Katherine, Vince, Amanda, Michael  <b>Motion to accept the board votes:</b> Vince-Motion Amanda-2nd Erin-aye Katie-aye Mike-aye Abby-aye Motion Passes  Board Officer Elections	Board members	

<p>firm (SMS) to move NCS funds to manage NCS financial needs.</p> <ul style="list-style-type: none"> <li>• Approve Specific Signatories for signing checks (Jackie Paradis, Jane Ojile)</li> <li>• Approve Users for NCS Credit/Debit Card (Jane Ojile)</li> <li>• Approve Contract with Minnesota Association of Charter Schools (MACS) (In process)</li> <li>• Renew Corporate Status with MN Secretary of State (Jane Ojile) (In process)</li> </ul>		<p><b>Motion to select Erin as Board Chair:</b>  Vince-motion  Amanda-2nd  Abby-aye  Mike-aye  Katie-aye  Claire-aye  Motion Passes</p> <p><b>Motion to elect Abby as board treasurer:</b>  Erin-Motion  Vince-2nd  Mike-aye  Abby-aye  Katie -aye  Claire-aye  Motion Passes</p> <p><b>Motion to elect Amanda as board secretary</b>  Erin-motion  Vince-2nd  Mike-aye  Abby-Aye  Katie-Aye  Claire-Aye  Motion passes</p> <p><b>Move to approve the annual report and WBWF plan</b>  Vince-Motion</p>	
--	--	---	--

		<p>Amanda-2nd Mike-Ae Abby-Aye Katie-Aye Erin-Aye Motion passes</p> <p><b>Motion to approve bank American National Bank as our banking partner:</b> Vince-motion Michael-2nd Katie-aye Amanda-aye Erin-aye Abby-aye Motion Passes</p>		
<p><u>Board Committees Report</u> -Wellness Committee -Policy Committee – Report (Vince, Andrew) -Finance Committee – Report (Jackie &amp; Jane) -Executive Director Evaluation Committee—(Abby, Kati, Jane) -Lease Committee—Vince, Kati, Mike, Jane</p> <p>Advisory Committees: -Equitable Teacher Pay &amp; Recruitment Committee</p>		<p><b>Motion to Approve Authority for Finance - Manager (Jackie Paradis) and firm (SMS) to move NCS funds to manage NCS financial needs.</b> Vince-Motion Michael-2nd Katie-aye Abby-aye Erin-aye Amanda-aye Motion Passes</p> <p><b>Motion to approve Jackie and Jane as signatories</b> Vince-motion</p>	Board Committee members	10

		<p>Michael-2nd Erin-aye Amanda-aye Abby-aye Erin-aye Motion Passes</p> <p><b>Motion to approve Jane Ojile as a users for NCS Credit/Debit Card</b></p> <p>Vince-motion Katie-2nd Mike-aye Abby-Erin Amanda-aye Motion passes</p> <p>MACS contract topic is moved to the next board meeting</p> <p>Committee updates Wellness - recent meetings talked through plans to get students moving and get new activities going and field trips. New Phys Ed &amp; Wellness teacher joining.</p> <p>Policy - no new updates</p> <p>Finance - no new updates</p>		
--	--	---	--	--

		<p>Exec Director - Erin will join this committee as new board chair</p> <p>Lease committee - disbanding this committee</p> <p>Advisory Committee - Regroup on goals of this committee to support the school. Katie, Amanda , and Erin members. Will regroup on goals of committee.</p>		
<p><u>Director's Report</u></p> <ul style="list-style-type: none"> <li>• Staffing Update</li> <li>• Enrollment</li> <li>• Preliminary iReady Math data</li> </ul>			Director	15
<p><u>Closed Session:</u>  Closed session pursuant to Minn. Stat. 13D.05, subd. 3(b) for the purpose of engaging in confidential discussions with legal counsel.</p>		<p><b>Motion to close the meeting</b>  Amanda-motion  Vince-2nd  Katie-aye  Mike-aye  Abby-aye  Erin-aye  Motion passes</p> <p>Board met in closed session with the attorney.</p>		

<p><u>Gift &amp; Donations &amp; Fundraising</u>  <b>Approve Gifts &amp; Donations</b></p>		<p><b>Motion to reopen the meeting:</b>  Vince-aye  Mike-second  Abby-aye  Erin-motion  Amanda-aye  Katie-aye  Motion Passes</p> <p><b>Motion to approve the list of gifts and donations attached to the minutes</b>  Vince-motion  Mike-2nd  Abby-aye  Katie-aye  Erin-aye  Amanda-aye  Motion Passes</p>	<p>Board and Director</p>	<p>2</p>
<p><u>Board Mtg Calendar 2023-24</u></p> <ul style="list-style-type: none"> <li>o September 13</li> <li>o November 8</li> <li>o January 24</li> <li>o April 10</li> <li>o June 5</li> </ul>		<p><b>Move to adjourn</b>  Vince-motion  Mike-2nd  Katie-aye  Erin-aye  Amanda-Aye  Abby-Aye  Motion passes</p>		



