

## About us:

Subko is committed to an ideal: to help reimagine, re-design. and re-invent an unlikely origin-the Indian Subcontinent--as a legitimate contributor to the global specialty coffee, craft baking and pod-to-bar chocolate making movements. Only raw materials enter Subko's facilities: all of the coffee, bakehouse and cacao products are crafted from scratch, in house. From crop to cup, pod to bar, and farm to table. We aim to provide a detailed, high quality coffee, bake and chocolate experience to all our guests.

## Title: City Manager (Bangalore)

### Roles & Responsibilities:

- Manage and oversee the entire operations for multiple outlets in the Bangalore.
- Should have handled multiple outlets.
- Deliver superior guest services.
- Ensure to have optimum guest satisfaction.
- Plan and develop guest loyalty programs.
- Coordinate in executing new and updating existing menus.
- Plan and develop the overall restaurant marketing strategy.
- Participate at local food events.
- Respond efficiently and resolve customer queries and grievances.
- Organize and supervise shifts.
- Manage and lead staff.
- Hire new employees.
- Evaluate staff performance.
- Staff training.
- Estimate consumption, forecast requirements and maintain inventory.
- Manage outlet supplies.
- Control costs and minimize wastages.
- Develop and implement strategies for a positive work environment.
- Monitor operations, do a gap analysis and initiate corrective measures to eliminate the gaps.

- Implement innovative strategies to improve productivity and sales.
- Ensuring effective vendor relationships for smooth supplies of materials to the outlets. Define and implement strategies and measures to scale up Sales.
- Responsible for regular and timely QC programs
- Liaise with all government bodies and ensure all statutory compliance is done and followed accurately.

**Skills Required:**

- Should possess a total relevant experience of 6-8 years.
- Minimum 3-4 years of experience in handling multiple outlets.
- Degree or Diploma in Hotel Management or Hospitality operations.
- Exceptional communication skills.
- Hand on expertise with Microsoft Office tools.
- Able to work under pressure and multi-task.
- Team handling skills.

**Perks of joining our team:**

You will be part of a company which is growing at an exponential rate, started just 3 days before the lockdown in 2020! We were able to grow from a team of 20 to 120+.in a span of 3 years

We are a bunch of very young and ambitious people who are excited to learn and grow each passing day. One thing we can definitely bet on is that you will love working with us and grow in your career.

**Apart from that some benefits include:**

- Mediclaim
- Travel Allowance
- Lunch Facilities
- Employee discount available at our outlets
- Provident Fund



**You can get in touch with us at :**

Email id :- [whatsyourspecialty@subko.coffee](mailto:whatsyourspecialty@subko.coffee)

Contact Number :- +91 70212 70456 (Monday-Friday - 11.00 AM to 6.00 PM)