

Order Form



National School Products
1523 Old Niles Ferry Rd.
Maryville, TN 37803

1-800-627-9393

Fax 1-800-289-3960

www.NationalSchoolProducts.com

Ordering Information

Public Schools and tax-supported Institutions are billed directly on a Net 30 Days basis when an authorized purchase order is received. You can use the order form in the catalog or on our web site (www.NationalSchoolProducts.com), your purchase order form, or a letter listing the order information. Orders from individuals must include check, money order or credit card information with complete name, address, and phone number.

Order online 24/7. In addition to personal credit cards and school or district p-cards, you may also place purchase orders online. Just provide a PO# at checkout instead of credit card details. No C.O.D. orders.

Minimum Order Amount is \$25.00.

A \$3.50 service charge is added to orders under this amount.

Shipping & Handling:

For shipping within the continental United States:

Order Size:	Shipping & Handling
Up to \$79.99	\$20.00
\$80.00 & Up	20% of the merchandise total

Add 25% for Alaska & Hawaii. For international orders, we will contact you with the exact shipping cost. Call for expedited (2nd day or Next day) shipping charges.

Sales Tax: CA, NC, and TN residents add applicable sales tax. NC and TN residents pay sales tax on shipping charges as well as on merchandise. For TN only, if you are tax exempt, please include a copy of your tax exempt certificate.

Guarantee: We unconditionally guarantee all products you purchase from us.

Date _____

Reset Form

Authorized School P.O.# _____ **1**

Ordered By _____

Authorized Signature _____

Email _____

Bill to: Institution _____ **2**

Individual _____

Name _____

Address _____

City _____ ST _____ Zip _____

Phone _____

Ship to: Institution _____ **3**

Individual _____

Address _____

City _____ ST _____ Zip _____

Phone _____

Credit Card # _____

Visa Master Card Discover American Express **4**

Exp. Date: _____ CVW Code _____

Name Printed on the Card _____

Your Signature _____

Personal Card* or Institutional Card

*A home (or the matching) billing address must be provided with a personal credit card.

Pg. #	Qty.	Item Number	Title / Description	Price Ea.	Total \$
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5 Catalog Key Code (If Known) Located above the address on the back cover. _____

Please send me the following catalogs free of charge:

7 Classroom Resources for Grades 3-8

Orders up to \$79.99
• Add \$20.00
Orders \$80.00 & Up
• Add 20% of subtotal

Please call for expedited (2nd day or Next day) shipping charges.

Subtotal	
Applicable Sales Tax	
Shipping/Handling	
TOTAL	

Please reset form when you are done to ensure privacy of information.

