

MOTION 1

Motion to revise Show Rules 4(5) and 10 to clarify expectations on documentation for food vendor applicants, including food trucks.

Current Rules:

Rule 4(5) - Food Products: You must provide ACF with a copy of your Cottage Food License/Certificate, Food Manufacturing License or Retail Small Food License, as appropriate. Food Product Vendors must comply with the Montana DPHHS and adhere to all labeling and packaging regulations as per MCA 50-50-101-403. You must also provide to ACF proof of liability insurance with ACF listed as additional insured.

Rule 10 - Food Trucks: Food Trucks/Food Vendors are individually solicited by the Show Committee for the purpose of providing on-site food services. Food Trucks must submit a completed "Food Vendor Application" and comply with all Flathead County health codes and regulations and must provide a copy of their Health Department food selling licenses to the Show Committee.

*This rule does not apply to vendors who sell pre-packaged food products. Please see the 'Products and Displays' Rule

MOTION 1a - Proposed Rule Change:

Rule 4(5) – Pre-Packaged Food Products:

Vendors operating under a Food Manufacturing License or Retail Small Food License:

- Must provide ACF with a copy of their current license and kitchen rating and must display your kitchen rating in your booth during ACF-hosted events.
- Must provide ACF with a copy of product liability insurance with ACF listed as additional insured or certificate holder.
- Must comply with all food packaging and labeling requirements as per your license.

Vendors operating under a Cottage Food License:

- Must provide ACF with a copy of their current cottage food license and must display your cottage food license in your booth during ACF-hosted events.
- Must provide ACF with a copy of product liability insurance with ACF listed as additional insured or certificate holder.
- Must comply with all food packaging and labeling requirements as per your license.
- As a reminder, Cottage Food vendors are not permitted to give samples unless they are pre-packaged.

Rule 10 – Mobile Food Trucks:

Food Trucks/Food Vendors are individually solicited by the Show Committee for the purpose of providing on-site food services. Food Trucks must submit a completed "Food Vendor Application".

Food Truck vendor must also provide to ACF:

- Copy of current Flathead County Health Department "Retail Food Small" License
- Copy of current Flathead County Health Department inspected kitchen grade/rating
- Copy of Liability Insurance with ACF listed as additional insured or certificate holder.
- Plan to submit a "Concession Agreement" to the Flathead County Fairgrounds and be prepared to pay their required concession percentage (15% of income)

MOTION 1b – Add to Rule 4(5):

Vendors operating under SB199:

- ACF will not accept any vendors who are operating under SB199 – Montana Local Food Choice Act (MLFCA).

MOTION 2

Motion to revise Bylaw Article III, Section 3: Membership Fees to clarify a deadline.

Current Rules:

Section 3: Membership Fees: Annual Membership Fees shall be paid by, or postmarked by, the date of the January ACF General Meeting, and are delinquent after the date of the February General Meeting. The Treasurer or other designated person will notify members of their delinquent fee, and if payment is not received within 15 days of the date of the notice, membership status will be revoked.

MOTION 2 - Proposed Rule Change:

Section 3: Membership Fees: Annual Membership Fees shall be paid by, or postmarked by, the 3rd Wednesday of January, and are delinquent after the 3rd Wednesday of February. The Treasurer or other designated person will notify members of their delinquent fee, and if payment is not received within 15 days of the date of the notice, membership status will be revoked.

MOTION 3

Motion to revise Show Rules 8 to comply with the Americans with Disabilities Act criteria.

Current Rules:

Rule 8 – Smoking / Alcohol / Animals: There shall be no smoking or drinking alcohol by any vendor within show boundaries.

No animals belonging to show vendors are allowed within the show boundaries unless they are service dogs and are properly attired as such.

MOTION 3 - Proposed Rule Change:

Rule 8 – Smoking / Alcohol / Animals: There shall be no smoking or drinking alcohol by any vendor within show boundaries.

No animals belonging to show vendors are allowed within the show boundaries unless they are service animals. Consistent with ADA regulations, ACF reserves the right to inquire whether the animal is present because of a disability and what work or task the animal has been trained to perform. Please inform Show Committee in advance of the event start time if you plan to have your service animal present. ACF reserves the right to ask any handler or service animal to leave the event for aggressive or inappropriate behavior.

MOTION 4

Motion to revise the list of current ACF Committees:

MOTION 4a – Remove Nominating Committee and assign those responsibilities to Vice President

Nominating Committee:

The Nominating Committee is responsible for interviewing and polling members and current board members to collect nominations for the following year's Executive Board positions. Announcement of the selected nominations will be provided to the general membership one month before the Annual Election Meeting.

MOTION 4b – Remove Bylaw Committee and assign those responsibilities to Vice President

Bylaw Committee:

The Bylaw Committee must have complete knowledge of the current ACF Bylaws and ensure compliance by all members. The Bylaw Committee will notify the members if the Bylaws need to be amended, either due to a change in current organization procedures or a direction the organization may be moving. The Bylaw Committee will also notify the Executive Board if the organization is not in compliance with the current ACF Bylaws.

MOTION 4c – Remove Committee Assistants and instead request assistance from the members on an as-needed basis.

Committee Assistants:

Committee Assistants will assist the Board and/or Committees, as needed, for the benefit of ACF. For example, committee members may be asked to make phone calls, send emails, assist with general mailings, or assist with show set up, decoration and take down.

MOTION 4d – Split the responsibilities of Outreach Committee into two separate Committees – Outreach and Fundraising

Community Outreach Committee:

The Community Outreach Committee is responsible for organizing and coordinating activities that promote the arts and crafts in the Flathead Valley. This can include hosting "art nights" at various schools or community centers, mentoring young artists and coordinating ACF sponsorship of activities hosted by other organizations. This committee can also plan and organize various small-business workshops for the members to choose to attend. This committee will be headed up by the "Outreach Committee Chairperson", a board chair position.

Fundraising Committee:

The Fundraising Committee is responsible for organizing and coordinating activities and events with the purpose of raising funds for the "Create it Forward" Scholarship and Education Fund. This can include raffle baskets and ticket sales, collection of donations, and promotion of fundraising events. This committee will also be responsible for reviewing applications for the ACF Art Scholarship and advising the organization regarding which applicant was selected to receive the scholarship and why. This committee can also help coordinate donations of education funds to various local elementary schools and youth organizations. This committee will be headed up by the "Fundraising Committee Chairperson", a board chair position.

Aritsts and Craftsmen of the Flathead
2023 Membership Tiers

Eligibility Requirements	Bronze (1st year as member)	Silver	Gold	Platinum
Minimum Age	18+ years old	18+ years old	18+ years old	18+ years old
Reside in Flathead or Lake County, Montana, for at least 6 months of the year	Yes	Yes	Yes	Yes
Annual Membership Fee	\$40	\$25	\$25	\$25
Meeting Attendance, Volunteer Hours and/or Donation Credits earned in the previous year	N/A	1-7 credits	8-11 credits	12+ credits
Other Special Requirements / Notes	All new members will start as Bronze for their 1st year.			Board Members automatically qualify for Platinum membership in the year they serve as a board member

attend 1 meeting = 2 credits
attend annual Picnic = 2 credits
1 blog post for ACF website = 1 credit
other misc volunteering - 1 credit per hour

donating a \$1-\$20 value item = 1 credit
donating a \$21-\$40 value item - 2 credits
donating a \$41-\$60 value item = 3 credits
donating a \$61-\$80 value item = 4 credits
donating a \$81+ value item = 5 credits

*not more than half of required credits can be from donating

Full year with no participation (0 credits) will mean you will only be eligible to participate in ACF-hosted art shows in the following year if space allows. (priority over non-members, but not over any other ACF member)

Credits are earned from January through December of the previous year

**for 2023 only, credits are earned from January 2022 through April 2023

Benefits	Bronze (1st year as member)	Silver	Gold	Platinum
General				
Receive Monthly Newsletters, ACF Handbook and ACF Member Directory	Yes	Yes	Yes	Yes
Access to Advice Workshops and Small Business Tips & Tricks	Yes	Yes	Yes	Yes
Can attend ACF Annual Members Picnic	Yes	Yes	Yes	Yes
Option to purchase ACF swag (nametag, vendor apron, tshirts, car decal, etc.)	Yes	Yes	Yes	Yes
Option to sell art/craft supplies in annual supply market	Yes	Yes	Yes	Yes
Voting Privileges on any/all organization elections and motions	Yes	Yes	Yes	Yes
Option to serve on a Committee	Yes	Yes	Yes	Yes
Option to run for a Board Position	No	No	Yes	Yes
Website & Social Media				
Have Artist profile on ACF Webpage	Yes	Yes	Yes	Yes
Featured Artist post on ACF social media pages	No	No	1 post per year	3 posts per year
Help with Social media post creation for your business page to use	No	No	up to 5 posts per year	unlimited
Access to vendor selling through ACF Website (additional fees may apply??)	No	No	Yes	Yes
Events/Shows				
Can apply for vendor at ACF-hosted shows	Yes	Yes	Yes	Yes
Members' booth rate on ACF-hosted art shows (versus "guest/non-member" rate)	\$150	\$150	\$100	\$100
Option to apply "veteran member" booth fee discounts (5+, 10+, 15+, 20+ years as member)	No	Yes	Yes	Yes
Guaranteed single booth space at ACF-hosted art shows	No	No	Yes	Yes
Option for 2nd booth at ACF-hosted art shows **Gold and Silver Tiers MAY be offered this option IF SPACE ALLOWS	No	No	No	Yes

MOTION 6

Motion to once again join with Flathead Food Truck Festival to coordinate our 2023 Summer Show on June 23-25, 2023.

MOTION 6a – Should we join with Food Truck Festival for 2023 Summer Show

Options:

- Yes – join and coordinate two-events-in-one-location again – June 23-25, 2023
- No – ACF should pick a different event date – earlier into June or May 2023

MOTION 6b – If we join with Food Truck Festival for 2023 Summer Show, should event be 2 days or 3 days long?

Options:

- 2-days – Friday and Saturday
- 3 days – Friday, Saturday and Sunday

*Open hours for the event will be discussed and voted on at a later date.

MOTION 7

Motion to permit the Board to research and propose a Junior Membership program

Options:

- Yes – ACF should create a Junior Membership program (detailed proposal to be voted on at a later date)
- No – ACF should not create a Junior Membership program

MOTION 8

Motion to add the following new rule to our “Show Rules”

Proposed new rule:

ACF reserves the right to ask any vendor to leave ACF-hosted events, at any time, if they are found to be in violation of any written Bylaws, rules, regulations, or code of conduct.

2023 BOARD OF DIRECTORS *Nominees*



PRESIDENT:	Ashley Bishop
VICE PRESIDENT:	Pam Bondesen
TREASURER:	Sharon Askelson
RECORDING SECRETARY:	Pilar Ogier
MEMBERSHIP SECRETARY:	Lynn Krutzler
WEB ADMIN:	Lindsay Mena
SOCIAL MEDIA ADMINS:	Christina Smith Gayle Emberstone
PUBLICITY ADMINS:	Wendy Maechtle Jenny Reed
OUTREACH CHAIR:	Christina Williams
SHOW COMMITTEE:	Pam Bondesen Pilar Ogier Stacey Jewell Amy Doyle