

## Plant Manager

### ROLE DESCRIPTION

Our organization is searching for a dynamic Plant Manager to take on the responsibility of overseeing plant activities in order to meet business objectives. The successful candidate will be accountable for all aspects of plant performance, and will ensure that objectives are attained in a cost-effective manner that's consistent with quality requirements. He or she will also manage all production, manage all functions involved and coordinate operations along the value chain for the manufacturing plant. Your responsibility includes the following tasks:

- Direct and coordinate daily operations of the manufacturing plant
- Oversee all levels of staff activity and performance
- Manage staffing schedules according to production schedules to align with material deliveries, production deadlines, shipping dates, etc.
- Develop/enhance optimized processes and a Key Performance Metrics framework to increase productivity and enhance performance
- Benchmark Key Performance Metrics and monitor the continuous improvement processes to eliminate waste/shrink and improve efficiency
- Develop/maintain technical project files and/or SOPs
- Ensure company policies and procedures are followed at all times
- Ensure plant staffing with optimal required amount by continuously (as needed) screening, interviewing hiring new staff
- Ensure and manage effective onboarding process of new hires
- Provide training and educational materials to staff as necessary
- Monitor equipment and ensure machine maintenance is completed according to maintenance schedule
- Ensure factory operates following health and safety standards
- Repair or replace plant equipment as needed
- Analyze existing development, plant performance and manufacturing procedures to suggest improvements plans
- Present reports (production, productivity, etc) of factory performance at internal technical meetings

### REQUIRED SKILLS

- Degree in Mechatronics engineering or related field
- Proven experience in a leading position in the manufacturing industry required
- Good understanding of regulatory requirements for operating plants
- Strong attitude for root cause analysis and troubleshooting operational issues
- Proficient with Microsoft Office or G-suite or similar applications and computer technology
- Familiar with operating plant equipment safely and efficiently
- Excellent verbal and written communication skills in English and Spanish
- Strong leadership and managerial attributes

- Able to explain training material to our operating staff
- Exceptional organizational and time-management skills
- Able to sit, stand and walk around for long periods at a time

### **WHAT WE OFFER**

This is a unique opportunity to be part of a startup from launch to growth phase. You will see how a company is built from day one and grown internationally. At this stage, responsibilities will change frequently and your flexibility, adaptability and can-do attitude will be able to shine. We work out of our facility in Alcalá de Henares.

### **ABOUT MIMASK**

MiMask was founded by a group of friends across Europe that came together to take swift action in times of crisis, and help our communities stay safe. We manufacture the best face masks and other Covid-19 relevant products on the market, and distribute them directly to consumers and businesses globally.

### **HOW TO APPLY**

Please send your CV/complete LinkedIn profile, a short letter of motivation and possible starting date to [jobs@mimask.eu](mailto:jobs@mimask.eu). Applications without all three requirements will not be considered.