



# **STAX EBIKE**

**USER MANUAL** 

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## **AWARNING**

Read, understand, and follow all of the instructions and safety precautions in this manual and on all product labels. Failure to follow the safety precautions could result in serious injury or death.

## 1. INTRODUCTION

#### **WELCOME TO THE ENVO FAMILY**

Thank you for choosing an ENVO Electric Bike. As a leader in electric bike design and distribution in Canada, we are passionate about our customers riding their bikes more and driving their cars less. We are focused on ensuring that you have a safe and enjoyable riding experience for years to come. At ENVO, we are committed to developing sustainable zero emission mobility systems and work hard to maintain the satisfaction of our customers. Please stay connected and share anything that can help us improve our products and service.

### 1.1. USE OF MANUAL

For safe and enjoyable operation and installation of all ENVO Drive Systems products please carefully read and follow the recommendations outlined in this manual. It is critical that you clearly understand all general operations of various parts of your ebike.

Please pay extra attention to any information marked with a caution or warning symbol:

**AWARNING** 

**ACAUTION** 

### 1.2. SERVICE & TECHNICAL SUPPORT

Please contact us regarding any technical issues that you encounter, we are here to help. Give us a call, visit our help centre at **support.envodrive.com**, or refer to the tutorial videos on our website. This manual is not intended to be an extensive service guide. If you are in need of in-depth immediate service contact your local bike shop.

### 1.3. ILLUSTRATIONS

The illustrations in this manual may not be perfect representations of your ebike, and some of the components may differ. The models illustrated are for instructional purposes only.

## 2. SAFETY & GENERAL TIPS

### 2.1. STREET LEGALITY

- Electric bikes or conversion kits considered street legal under Canadian and US Federal Electric Bike Regulations are viewed as bicycles, not motorized vehicles and do not require an insurance license plate or driver's license. It is important to check your province/state, county, and local laws to ensure that your ebike complies with local regulation provisions
- ENVO ebikes general settings comply with 32km/h (20mph) max assisted speed, 500W max
  mechanical power, equipped with brake cut-off switches and options to control assist power
  while riding. These provisions suffice all Canadian federal and provincial regulations. Parks and
  other privately managed properties might have different rules. ENVO Stax are considered ebike
  Class I in the US in its default configuration
- Please note street legal does not mean cyclists can ride an electric bike or trike on bicycle pathways and trails that restrict the use of electric assist bikes
- There may be components such as throttle that have a different legal definition depending on the province/state you are located in. Because of this we have provided controller settings that can adapt to a variety of specifications
- By modifying an electric bike or conversion kit's settings, upgrading a component's capacity, such as the controller or motor, the product may lose its street legality even if modifications are done by a professional. If at any point ENVO Drive Systems is asked to implement upgrades, we will notify you if the modifications exceed street legal limits
- ENVO is not liable for the legality of use of products in various locations

## **ACAUTION**

Your insurance policy may not provide coverage for accidents related to the use of an ebike. Make sure to contact your insurance company to know about your coverage.

### 2.2. RULES OF THE ROAD

## **AWARNING**

Failure to follow recommendations outlined in this section may cause damage to property, injury, or even death.

- · Always obey all the traffic rules, regulations, signs, and signals
- Always wear a bicycle helmet that meets or exceeds safety standards
- Ride in a single file on the right side of the road
- · Avoid drain grates, soft road edges, gravel, sand, potholes, and uneven paving
- When crossing the railroad track, pay extra attention as you may lose control
- Avoid unsafe actions when riding the ebike
- Do not carry a payload that shifts your balance, hinder your vision, or affect your hearing
- Always have both of your hands on the handlebar
- Do not tow or push the product
- Replace broken parts immediately
- If any ebike component is not functioning properly, end the ride immediately

### 2.3. BEFORE YOUR FIRST RIDE

- If you have an impairment or disability such as visual impairment, hearing impairment, physical impairment, cognitive impairment, and/or a seizure disorder, consult your physician before riding any ENVO Drive Systems product
- · Before going on your first ebike adventure, take time to get familiar with your ebike
- Make sure everything on the bike is secured and tight, the battery is locked, and there is no play in any screws or bearings
- · Check if you are able to turn the handlebar while the wheel is held in place Figure 2A
- Check if the handle bar is secured to the stem by trying to twist the bars forward and backward
   Figure 2B
- Ride around a quiet area at the lowest PAS (Pedal Assist LCD) setting, get familiar with your brakes and settings
- Be sure to bed in the brakes (See Brakes, Section 5.5.). Failure to do so will result in lower than optimum braking performance and can lead to squealing

Figure 2A



Figure 2B



### 2.4. BATTERY & CHARGER SAFETY

- Please keep the battery away from excessive heat and moisture, do not spray with high pressure water, and do not store outdoors in freezing temperatures below 0°C
- · Always store your battery in a well ventilated, cool, dry room at room temperature
- Keep away from children and pets
- If you notice any SMOKING OR SPARKING while charging immediately disconnect the battery
- Disconnect the battery from the charger once the charger light is green. And disconnect the charger from the wall plug
- Always charge the battery upto 80% before storage and continue to check up on and charge every 2 months. Failure to do so can result in a loss of capacity to the battery and may even permanently damage the battery cells, which will void the warranty
- Always unplug the charger when not in use
- Take care of the pins. Always be gentle when pulling the charging pin out. Rough use of the pins can cause irreversible damage to the pins and battery
- Always use the charger provided by ENVO for the ENVO battery
- · Always unplug the charger when not in use
- To minimize chances of sparking, first gently plug the charger into the battery and then plug the charger into the wall
- The charger may get hot while charging. Make sure charger's surrounding is open for natural heat dissipation

## **AWARNING**

NEVER disassemble the battery, there is significant risk of shock and damage to the battery. Doing so will also void the warranty. DO NOT puncture or crush the battery, or expose to server vibrations and impacts.

## **AWARNING**

Do not puncture or crush the battery. Do not expose the battery to severe vibrations or impacts. Failure to properly use, charge, and store your battery as instructed will void the warranty and could cause a hazardous situation.

## **ACAUTION**

Do not use the ENVO battery charger for any purpose other than charging your ebike. Do not use the ENVO battery as a power source for any other devices than your ENVO ebike. If you do so the warranty will not be applicable, and ENVO Drive Systems will not be liable for any damage to the system or injury to the persons.

### 2.5. FIRST CHARGE

- When you first receive your battery it will have about 50-70% of charge
- Before your first ride, charge your battery up to 7-9hrs, but no longer than that
- This may require you to leave the battery in charge even when the charger light is green. Doing so ensures that each cell is charged to its full capacity
- The full voltage of the battery pack should be slightly under 42V

## **AWARNING**

Do not drop the battery. Damaged batteries can cause fire and may explode which can lead to damaged property, injury or even death.

## 2.6. BATTERY REMOVAL & INSTALLATION

The battery is located inside the seat post stem and can be removed if you wish to charge your battery separately.

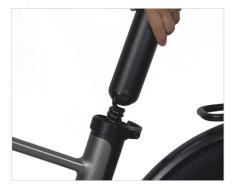
Figure 2C



Figure 2D



Figure 2E



#### **BATTERY REMOVAL**

- The battery connector cable is located under the bottom bracket area as shown in Figure 2C
- Disconnect the cable connector under the seat post stem as shown in Figure 2D
- Unlock the clamp on the seat post
- Gently pull out the seat post battery Figure 2E

#### **BATTERY INSTALLATION**

- To reinstall, first unlocks the clamp on the seat post
- Fully insert the battery in the seat post and clamp it
- Plug the battery connector into its holder
- Adjust the seat height according to your requirements

### 2.7. CHARGING YOUR BATTERY

- Never store the battery in a discharged state. After every ride, charge the battery as soon as it has reached room temperature. This is to ensure battery health
- When it comes to charging the battery, there are two options you can either charge the battery while it is on the bike, or you may take it with you and charge it in your home or office
- The charging port is under the saddle (protected by a rubber dust cover). Pull aside the dust cover and gently plug the charger into the port and carefully insert it all the way
- Always be gentle as damages from rough handling are not covered by the product's warranty
- · If you want to charge your battery separately remove the battery from the seat post by following
- the instructions outlined in Section 2.6.
- Always charge the battery in a well ventilated, cool room. Do not leave the battery unattended for an extended period
- Charging time is 5-6 hrs or until the charger light is green

## **AWARNING**

The battery must not be left unattended when charging. Always charge the battery in front of your eyes.

## **AWARNING**

Never place the charger or the battery near flammable materials. Place the battery and charger on a fireproof surface before charging.

## **ACAUTION**

Please make sure you are gentle anytime you are inserting or removing the port's charging cable. Failure to do so can result in damaged pins and poor connections.

#### **IMPORTANT NOTE:**

As your battery ages, it will gradually lose capacity. With proper care and maintenance, your lithium ion battery will retain up to 70% of its capacity for about 500 full discharge/recharge cycles. As capacity diminishes, you will notice a gradual drop off in max range capability. When range falls to an unacceptable level, contact your local ENVO dealer to purchase a new battery.

#### 2.8. BATTERY TRANSPORT

Lithium-ion batteries are subject to many regulations and are often considered dangerous
or hazardous materials by carriers. Be sure to check for relevant laws and ask the carrier for
approval prior to shipping a Lithium-ion battery or transporting it by air

### 2.9. BATTERY DISPOSAL

- Be a friend to the environment. Recycle your old batteries at a local battery recycle centre
- Batteries should never be thrown in the garbage
- Contact ENVO for more information about how to recycle your batteries

## **AWARNING**

Disposing of Lithium-Ion batteries incorrectly can allow moisture and oxygen to enter the battery. This can lead to the oxidation of lithium components and which can cause a heat reaction that may include fire or explosion. In addition overcharging, overheating, shock from dropping, or crushing can lead to a heat reaction. Batteries must always be recycled. They should not be thrown in the garbage.

### 2.10. LOCAL REGULATIONS

Generally, the regulations for ebikes throughout North America follow the same guidelines; however, there may be local differences such as where you can ride, minimum rider age, or required equipment and registration. Please follow the specific regulations for the use of an electric bicycle in your local municipality. It is the rider's responsibility to know the local regulations that apply to an electric bicycle and to obey them.

### 2.11. GENERAL RIDING TIPS

## **AWARNING**

Read, understand, and follow all of the instructions and safety precautions in this manual.

Electric Bikes can be dangerous to use. The user or consumer assumes all risk of personal injuries, damage, or failure of the bicycle or system and all other losses or damages to themselves and others and to any property, arising out of or as a result of using the bicycle.

As with all mechanical components, your bicycle is subjected to wear and high stresses. Different materials and components may react to wear or stress fatigue in different ways. If the design life of a component has been exceeded, it may suddenly fail, possibly causing injuries to the rider. Any form of crack, scratches or change of coloring in highly stressed areas indicate the life of the component has been reached and should be replaced.

## **AWARNING**

The pedal assist is activated as soon as you spin the pedals or stimulate the throttle, make sure you are firmly seated on the bike and have at least one brake engaged prior to engaging the motor. Failure to do so may result in injury or even death.

## **AWARNING**

Electric bikes, like any other vehicle, require regular maintenance by mechanically inclined persons to guarantee safety of use. Screws and nuts are subject to become loose due to road vibration, especially within the first few kilometers of use. Make sure you inspect your bike often and have it serviced by a professional regularly.

## **AWARNING**

Failure to wear a helmet and other recomended safety gear when riding an ebike can lead to serious injury or death.

- · Always ride at a speed that's appropriate for the conditions. Higher speed means higher risk
- Ensure brakes and motor cut off switch are working prior to every ride
- Ensure nothing is loose (ie bolts, battery, wheels, pedals, and handlebar) and everything is secured on the bike prior to every ride
- · Always keep both hands on the handlebars and both feet on the pedals
- · Do not operate if you are sleepy, sedated or while under the influence of drugs and/or alcohol
- · If motor speed is noticeably dropping while climbing a hill, assist the motor by pedaling
- Do not pedal around a corner as you may gain to much speed and lose control
- Always keep the brakes covered, and be prepared to stop in case of emergency
- Apply both brakes simultaneously and smoothly
- Make sure you clearly understand that it is very difficult for any vehicle to notice your presence, ALWAYS assume that you cannot be seen and dress in bright colours, reflective gear and use bright lights
- Ebikes are silent and move faster than people and traffic expect them to. Ensure those around you are aware you are approaching by ringing your bell and verbally address pedestrians when passing by, or when riding in areas where wildlife are located
- Wet weather impairs traction, braking and visibility, both for the cyclist and for other vehicles sharing the road. The risk of an accident is dramatically increased in wet conditions
- Reflectors are not a substitute for required lights. Riding at dawn, at dusk, at night or at other times of poor visibility without adequate bicycle lighting systems and without reflectors is dangerous and may result in serious injury
- Ensure your wheels are TRUED before each ride. Spin each wheel and check for brake clearance and side to side wobble. If a wheel wobbles side to side even slightly or rubs against or hits the brake pads, take the bike to a qualified bike shop to have the wheel trued
- Never ride with headphones. They mask traffic sounds and emergency vehicles sirens, distract
  you from concentrating on what is going on around you. Headphone wires can tangle in the
  moving parts of the bicycle, causing you to lose control
- Wear proper attire, including bright clothing, protective glasses, and sturdy shoes. Never wear a loose-fitting dress or long dress when riding as it can get caught in the moving parts of the bike and cause serious injury or even death
- Always wear an approved helmet and ensure it fits according to the manufacturers' instructions.
   Ensure your helmet meets the latest certification standards and is appropriate for the type of riding you do and if there are any special requirements for riding an electric bike

- At temperatures below -10°C the motor grease might be too stiff for sudden throttle, high speed and high-power rides. Give the motor some low speed and low power spins and warm up the gears before going full power
- Avoid changing gears very rapidly from first gear to the last gear, or vice versa. If you change
  multiple gears too quickly, the chain may come off the front sprocket
- · Never pedal backwards while shifting, this could jam the chain and cause serious damage
- Never shift gears under heavy loads, this may break the chain. You must only apply just enough force so that the gear can shift
- ENVO Bikes are equipped with an sleep mode which ensures that your bicycle does not drain the battery if left idle. The sleep mode triggers after few minutes of inactivity, it is suggested that you always turn off your ebike when leaving it idle for a long time.

### **2.12. BIKE FIT**

- It is important to ensure your ebike is a suitable size for you. Not only for your safety but also
  for your comfort. Incorrect sizing, seat height, and reach can lead to various ailments, such as
  knee pain, back pain, and groin pain. We recommend seeking professional help when choosing
  and setting up the right bike for yourself
- This is a general sizing chart that you can use to know what sizes are suitable for you

#### 2.12.1. ENVO STAX

- Standover Height is the basic element of bike fit; it is the distance from the ground to the top of the bicycle frame, or the level your pelvic area reaches when straddling the bike
- Your bike should have a minimum standover height clearance of two inches (5cm)
- To check for correct standover height, straddle the bike while wearing the shoes you plan to wear while riding, and bounce vigorously on your heels. If your pelvic area touches the frame, the bike is too big for you and is therefore unsafe to ride
- Another limiting dimension is determined by the saddle height range. You must be able to
  adjust your saddle without exceeding the limits set by the height of the top of the seat tube and
  the "Minimum Insertion" or "Maximum Extension" mark on the seat post battery.

### 2.13. SAFE OPERATING CONDITIONS

#### 2.13.1. CARRYING CARGO

Always ensure that any luggage or child seat is securely attached to the bike and there are
no loose cables. Carrying a load requires getting accustomed to. Practice maneuvering and
braking on a flat, hazard and traffic free street with and without a load before going out into
the road. Carrying a seated passenger or heavy load involves risks, foremost of which can be
decreased braking power and increased stopping distance. The maximum weight capacity is
130kg shared between the rider and cargo

#### 2.13.2. WEIGHT CAPACITY

• ENVO Stax eBike is designed with a maximum weight capacity of 130kg. The rear rack maximum weight capacity of a is 20kg. Exceeding the maximum weight capacity can result in damage to the bike, which can lead to serious injury or death

#### **2.13.3. UNSAFE USE**

- This bike is not designed for any purpose other than commuting and cruising in a relaxed, safe manner. Do not use this bike to jump over curbs, or mountain biking.
- Never exceed 20mph or 32km/h

## 3. PRODUCT DESCRIPTION



1	Display Unit	16	Disk Brake Caliper
2	Keypad	17	Downtube
3	Handlebars	18	Bottle holder nuts
4	Grips	19	Controller
5	Brake Levers	20	Battery
6	Brake cables, shifter cables and electric wires	21	Pedal
7	Handlebar Stem	22	Crank Arm
8	Front Tube	23	Chain
9	Headlight	24	Derailleur
10	Air Valve Stem	25	Rear Wheel
11	Front Fork	26	Rear Hub Motor
12	Front Tire	27	Seat Post Clamp
13	Wheel Rim	28	Rear Light
14	Spokes	29	Saddle
15	Quick Release Lever		

### 3.2. ENVO STAX SPECIFICATIONS

Model: ENVO Stax

Frame: 700C×45mm, Alloy 6061 with Smooth

Welds

Fork: Aluminum Rigid Fork, tapered from 1-1/8"to

1-1/2", with internal cable routing

**Headsets:** 1-1/2", Diameter Φ28.6xΦ44 to

Ф30хФ49.7

Handlebars:  $\Phi$ 31.8xL630

Brake Set: Shimano Hydraulic Disk brakes BR-

MT200, with 180mm Rotors

Grip: TPRR Grip,135mm,Black

Crank Set: 48Tx170MM, alloy crank with single

chainring black cover

Pedal: Alloy, 9/16"

Chain: 1/2"\*3/32"\*114L

Gear Set: Shimano Altus RD-M310,8S,Derailleur

Saddle: 270x148mm

Front Light: Ebike Battery Powered, 75 Lumen

Rear Light: AA Cell Powered

Tire: 700C Kenda, K192, 40C

**Rim:** 700c x 36H rear. 700c x 28H front. 24mm

internal width. 35mm profile depth

Motor: Brushless 36V/500W max/geared rear

motor

Battery: 36V/12.8AH 3200 LG/Panasonic Lithium

battery

**Charger:** 42V 2A CC-CV 240/120V ULc

Controller: BLDC Sine-wave controller 17A

waterproof connectors

Display: LCD panel, with 5 assistance levels, power

display

### 3.3.PRODUCT FEATURES

#### 3.3.1. **ENVO STAX**

- Engineered in Canada, the ENVO eCity Bike is the lightest and most sustainable electric bike available in its category. The proprietary rear hub motor delivers the maximum 500W of streetlegal power and a range of up to 100K km on a single charge.
- We challenged ourselves to design a bike that puts aesthetic and pleasure first, yet does not
  sacrifice on motor performance and our beloved torque emulation software. The battery being
  inside the seatpost, it made it much easier to disguise this eBike has a regular bike. The other
  advantage is that the battery weight is nicely centered around the bottom bracket, thus increasing
  handling.

## **AWARNING**

Secondary retention devices are not a substitute for correctly securing your front wheel. Failure to properly secure the wheel can cause the wheel to wobble or disengage, which could cause you to lose control and fall, resulting in serious injury or death.

## 4. ASSEMBLY INSTRUCTIONS

## 4.1. GENERAL REQUIREMENTS

Products listed in your order need to be installed professionally, as they require fine-tuning and adjustment after installation. It is highly recommended to get help from an experienced mechanic, refer to your local dealers, or book an appointment with us for an Installation session. If you choose to do it yourself, with your own responsibility, please make sure you refer to our available online guides as this is a safety concern.

## **ACAUTION**

Some Bicycle accessories may present a choking hazard and other hazards to small children. Keep any bike parts accessories, tools away from small children.

### 4.2. UNBOXING

- Open the box from the top side
- Please be careful when pulling the frame out, it is the heaviest part of the bike, and the handlebar is attached. You must be careful to protect the cables from getting tangled
- Two people are recommended for the unboxing procedure

### 4.3.UNPACKING

- Cut all the zip ties and separate the wheel
- Do not damage the battery as it is mounted on the bike frame
- Remove all packaging wrap

## **ACAUTION**

While cutting zip ties be careful not to scratch or damage your bike, be extra cautious while cutting zip ties around wire connections and cable housings. Do not damage the battery when removing it the frame from the box.

## 4.4. TOOLS REQUIRED

Allen key set (4mm, 5mm, 6mm), Wrench (8mm, 15mm, Grease

### 4.5. ASSEMBLY & INSTALLATION

Figure 4A



Figure 4B

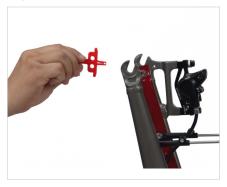


Figure 4C



Figure 4D



#### 4.5.1. FRONT WHEEL MOUNTING

- Remove the stud provided between the fork
- Remove the pad spacer provided in the brake caliper
   Figure 4B
- Mount the front wheel in the direction where the disk brake lines up with the caliper
- Insert the quick release making sure there is a spring on either side of the fork drop out. The narrow side of the spring should face towards the wheel
- Tighten the quick release and lock it

## **AWARNING**

Improper assembly of the bike may result in serious injury or even death. Make sure you seek the help of a qualified mechanic in case of any doubt.

Figure 4E

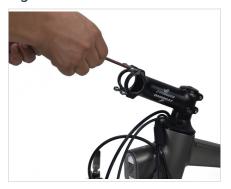


Figure 4F

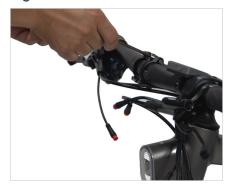
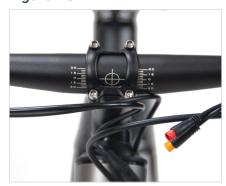


Figure 4G



#### 4.5.2. HANDLEBAR ASSEMBLY

- Remove the four Allen bolts and remove the clamp
   Figure 4E
- Place the handlebar in the center of the clamp, such that the gear shifter is on the right side
- Reinstall the clamp and proceed to tighten the 4 screws.
   To make sure that torque is applied evenly, tighten one bolt, skip the next and tighten the third bolt on the opposite side. Then proceed to righten the remaining bolts Figure 4F
- Before securing the handlebar, adjust the angle to your desired position Figure 4G
- Make sure there is an equal gap between the clamp and the stem between all four bolts
- Torque the 4 bolts to 5Nm
- Make sure the grips are tight enough that they do not move

Figure 4L



Figure 4M



Figure 4N



Figure 40



#### 4.5.4. FRONT FENDER MOUNTING

- Remove the Allen bolt
- Place the fender behind the fork bridge, and screw it into place
- · Adjust fender stay length if required
- Alight fender stay clamp with the front fork
- · Secure the fender stay to the fork using bolt provided
- Repeat steps for the other side

#### 4.5.5. DISPLAY AND BRAKE SENSOR WIRES

- Alight the arrow on all the connectors and plug them in
- Display, brake wires are color coded to make it easy to distinguish them
- Once all the wires are plugged in, arrange the wires as shown in Figure 40

Figure 4P

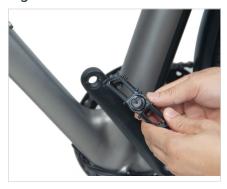


Figure 4Q

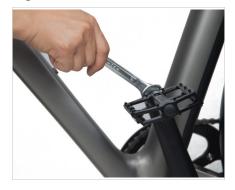
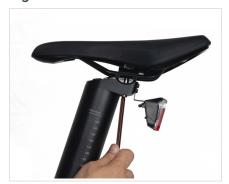


Figure 4R



#### 4.5.6. PEDAL INSTALLATION

- Take the pedals out of the box
- Apply a small amount of grease to the screw portion of the pedal
- Look for the letters "L" indicating left, and "R" indicating right
- Tighten the pedals using a size 15mm wrench
- · Tighten the right pedal in a clockwise motion
- Tighten the left pedal in an anti-clockwise motion

#### 4.5.7. SADDLE INSTALLATION

- Unscrew the clamp bolt under the saddle rail
- Lift and turn the top clamp
- Set the saddle rils in the bottom clamp channels
- Reposition the top clamp so that it fits over the rail
- · Tighten the clamp bolt to secure the saddle

## 4.6. TORQUE CHART

COMPONENT	TORQUE
Front wheel Axle	Quick Release closed cam system
Rear Hub locking nut	15 Nm
Pedal	15 Nm
Kickstand	7 Nm
Clamps for fender	7 Nm
Stem bolt	7 Nm
Handlebar bolts	5 Nm

## **AWARNING**

Fasteners must be tightened correctly. Fasteners are not secured if the torque is too little, and the fasteners can deform, stretch, or break if the torque is too much. Incorrect torque can lead to component failure resulting in serious injury or even death.

#### 4.7. ASSEMBLY CHECKLIST

It is important to complete the following checklist before your first ride to ensure that bike is assembled correctly:

- Handlebar aligned correctly
- Pedals are correctly installed
- The seat post is installed and its height adjusted
- Front-wheel installed and aligning with handlebar correctly
- The front and Rear brakes working
- Tires are inflated and up to correct pressure
- Lights and Reflectors connected

## 5. OPERATING YOUR PRODUCT

### 5.1. OPERATION

- Your ENVO Electric Bike LCD meter monitors pedal assist, speed, odometer, trip distance, riding time, and battery charge level. To turn the meter on, press and hold the Power button for 1 second. Make sure the battery is fully inserted into the ENVO Electric Bike
- With the display ON, you are ready to select your Pedal Assist mode by using the UP/DOWN button situated on the display.
- ENVO bikes are equipped with a Pedal Assist Sensor installed on the bottom bracket which senses pedal crank rotation electronically
- Using the UP and DOWN arrows, you can set Pedal Assist from ZERO through 5-speed modes.
   One (1) is the lowest, and (5) is the higher boost
- With non-zero Pedal Assist mode, the motor will now turn on when you begin pedaling.
- Please note that it takes about a quarter of pedal rotation before Pedal Assist kicks in and turns on the motor
- To enter walking mode, press and hold the DOWN button for 2 seconds. The ebike will start moving at a walking speed until you exit the mode by releasing the button

## **ACAUTION**

The acceleration provided by the electric motor may feel very uncomfortable at first. It is best to start in PAS mode 1 and move up to the faster modes as you become more comfortable with the acceleration. If you start in the higher modes 3, 4, or 5, the motor kick might cause panic. In 0 mode, the pedal assist is NOT active.

## **ACAUTION**

Never sit on your ebike when it is resting on its kickstand. This may cause the ebike to tip over.

## **AWARNING**

Make sure you are seated on the bike and have both of your hands on the handle before turning on throttle control. Failure to do so may result in loss of control and may cause serious injury or even death.

### 5.2. ACTIVATING SYSTEM LIGHTS

 To turn the head and LCD lights ON and OFF, simply press and hold the UP arrow on the LCD display for about two seconds until you see the display light up

### 5.3. LCD METER

Your LCD Display comes pre-programmed with the ideal settings. If you accidentally change something, or something is not working correctly, or you would like to change something. The default settings are stated below.

If you have any questions about the parameter settings, please give us a call or visit our help centre at **support.envodrive.com**.

Short press MENU button can change the mode between trip distance, ODO, max speed, average speed, and trip time as show in **Figure 5B** 

Figure 5A

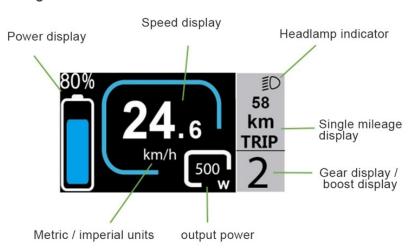
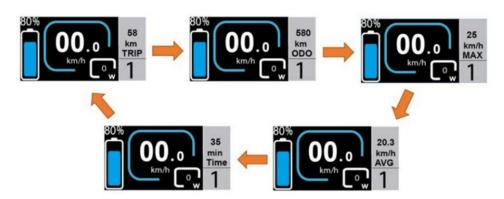


Figure 5B



## **5.4. HAND THROTTLE CONTROL (OPTIONAL)**

- ENVO Stax may be equipped with a thumb throttle located on the handlebar
- Like on a motorcycle, a bike throttle is designed to let the user apply 0-100% of the motor's power at will. The throttle can act independently or in tandem with or without PAS (Pedal Assist System)
- You control the throttle by pushing on the thumb attachment. The farther the throttle switch
  is from its resting position; the more power is delivered to the motor to accelerate the ENVO
  Electric Bike
- When you want to slow down, you release the throttle and let it return to its resting position, and simultaneously apply the brakes. The ENVO Electric Bike also comes with a Throttle Override function, which allows the throttle to work in pedal assist modes

#### 5.5. BRAKES

- Your ENVO Stax is equipped with Hydraulic disc brakes for maximum reliability. Applying
  pressure to the brake levers will cause the brake pads to cause friction against the brake rotors,
  slowing the wheel. The more pressure applied to the brake lever, the faster the Electric Bike will
  come to a stop
- ENVO ebikes brakes are equipped with microswitches that cut off the motor power whenever
  the brake levers are squeezed. You should check the operation of your brake disconnect switch
  before every ride: While riding slowly in a controlled environment (like your driveway), engage
  the motor then squeeze each brake separately. The motor should lose power immediately and
  remain off as long as a brake lever is depressed

## **ACAUTION**

The cable switch can be disconnected, come loose, or malfunction – so always perform a check before you ride. Be sure to pull both brakes in an emergency or when you need the motor to disengage.

- A circular brake sign will show up on the screen whenever you brake
- Always apply both brakes simultaneously. Applying only the front brake to slow or stop at high speeds may result in the rider being ejected from the saddle and continuing forward over the handlebars. It is best to apply even pressure to both brake levers when slowing or stopping

- Make sure that the brake lever does not contact the handlebar when full hand pressure is applied. If so, then the brakes must be adjusted by increasing the tension on the cable
- You may also adjust the reach on your levers by tuning the screw shown Figure 5C

Figure 5C



• With Hydraulic Brakes is it vital they are bled properly and by a certified bike mechanic – please service and maintain your brakes every 1000 Kilometers or every 6 months or whenever necessary. Brakes are a critical part of the bike and it is essential that both are working 100%.

## **ACAUTION**

Brakes need bedding in period before reaching max power. Before any serious riding, please bed in your brakes in a safe location

- Simply roll down a hill or pedal to about 15km/h and apply brakes till the bike slows down and repeat about 15 times per lever. DO NOT let the bike come to a complete stop or let the wheels lock up
- Disc brake rotors become hot during use. Do not touch or come in contact with the disc rotor shortly after use
- Wet weather will require a longer distance to stop. Brake earlier and avoid sudden stops when riding in wet conditions

### **5.6. OPERATING RANGE**

Expect a range of about 70 km with medium motor use, flat ground, light wind and for an average weight person.

The range on ebikes can vary greatly and are heavily dependent on these factors:

- Battery age
- · Rider and luggage weight
- Road conditions (gravel or smooth)
- Tire condition and PSI
- Wind speed and direction
- Bike usage (heavy acceleration and high speeds will drain the battery faster)
- Road slopes or hills
- Pedaling power and gear selection
- Weather and temperature

#### 5.7. MAXIMIZE YOUR RANGE

- Fully charge your battery before each ride
- Ride in pedal-assist mode as much as you feel comfortable- the more you assist the motor, the longer it will assist you
- Service your bike periodically, ensuring bearings run smoothly and the brakes do not rub the rotors or rims
- Minimize the weight you carry
- Lubricate the chain every few rides, more so if riding in the rain
- Clean the drivetrain as often as you can and at least thoroughly clean it once a month
- Avoid sudden starts and stops
- · Minimize use of the throttle
- Check and adjust tire pressure

### **5.8. PRE-RIDE CHECKLIST**

- Check if all the fasteners are tightened and not loose
- Check that brakes are functioning properly and that brake pads are positioned correctly
- Check alignment of handlebar and wheel
- Check tires are inflated with the correct pressure (3-4 bars)
- Check that tires have a good threat and no excessive wear
- Check that wheel spokes are not damaged or loose
- Check that handlebar and stem are aligned
- Check that bearing are lubricated and run freely without any grinding
- Check that pedals are tightened to the cranks
- Check that chain is clean, lubricated, and runs smoothly
- Check that frame is not bent or damaged
- Check that the hub motor is functioning smoothly and in good condition
- Check that battery has enough charging left on it
- Lock the battery and remove the key
- Check seat height
- Check lights and reflectors

## 6. ACCESSORIES

## 6.1. REAR CARRIER & PANNIERS

- You can get compatible rear carrier for Stax fron ENVO dealers. This rear carrier can further support accessories such as child carried and panniers.
- To install panniers simply pull the clips open Figure 9A and position the clips onto the top rail of the rack Figure 9B. Make sure they lock into place
- Wrap the Velcro straps around the rack stay Figure 9C

Figure 9A



Figure 9B



Figure 9C



### 6.2. KICKSTAND

 You can get compatible kickstand for Stax from ENVO dealers. The kickstand can easily be mounted using two screws.

### 6.2. FENDERS

 You can get compatible front and rear fender from ENVO dealers. The fenders help you ride in wet conditions and save the rider form splashes.

## 7. MAINTENANCE & REPAIR

### 7.1. MAINTAINING PARTS

- Electric bikes like normal bikes need regular maintenance. The drivetrain needs cleaning and lubrication, the brake pads need to be changed periodically, and levers need to be bled if hydraulic or cables are changed
- In this manual we provide important basic guidelines on how to maintain and inspect your bicycle. We cannot teach you everything you need to know to properly inspect and service your bicycle. That is why we repeatedly urge you to take your bicycle to your bike mechanic for professional care and attention
- · Make sure the tires are correctly inflated, check them by using a tire pressure gauge
- Your bike should be periodically cleaned, and tires should be changed when tread is below manufacturers recommended tread depth
- It is very important that you understand the type of wheel securing method on your bike, that
  you know how to secure the wheels correctly, that you know how to apply the correct clamping
  force that safely secures the wheel. Ask a bike mechanic to instruct you in correct wheel
  removal and installation and ask him to give you any available manufacturers instruction
- ENVO bikes have two ways of securing the wheels front wheels are secured using the hollow axle with a shaft ("skewer") running through it which has an adjustable tension nut on one end and an over –center cam on the other. The back wheel uses a Hex nut and hex key bolts, which are threaded onto the hub axle
- We highly recommend that you carry a spare inner tube when you ride your bike. Have an authorized mobile mechanic's number handy when riding
- Never inflate a tire beyond the maximum pressure marked on the tire's sidewall. Exceeding the
  recommended pressure may blow the tire off the rim which could cause damage to the bike
  and serious or fatal injury to the rider and injury to bystanders
- We recommend that you frequently check the kickstand and tighten the bolt as the high stress
  put upon by the spring can cause the bolt to loosen over time

### 7.2. IN CASE OF ACCIDENT

## **AWARNING**

If you have an accident, drop your ebike or your ebike falls over, your ebike is unsafe to ride until you follow the instructions included in this section. Failure to follow these instructions could lead to component or bike operation failure which could lead to serious injury or death.

- Remove the battery before performing any additional service, inspection, or maintenance on your electric bike. Failure to remove the battery could lead to the bicycle turning on unexpectedly, causing serious damage or injury
- 2. Read, understand and comply with the drive system user manual. Do not disassemble or attempt to service components unless you have been advised how to do so, explicitly in writing, by the ENVO Drive Systems
- 3. Check whether the wheels are still firmly fixed in the dropouts and whether the rims are still centered with respect to the frame or fork. Spin the wheels and observe the gaps between the frame and tire and between the brake pads and the rim sides
- 4. If the width of the gap has changed markedly and you have no way to true the wheel at your location, you will need to release the rim brake pads without touching them. Please note that in this case, the brakes may not act as powerfully as you are used to
- 5. Check the handlebars and stems to confirm that neither are bent or broken, and that they are level and upright. Make sure the stem is firmly fixed on the fork by trying to turn the handlebars relative to the front wheel. Briefly lean on the brake levers to make sure the handlebars are firmly fixed in the stem
- 6. Realign the components if necessary and carefully tighten the bolts to ensure reliable clamping of the components. The maximum torque values are printed directly on the components and/or specified in the enclosed operating instructions. If neither are available, contact ENVO support for assistance
- 7. Check whether the chain still runs on the chain rings and sprockets. If your bike fell over onto the chain side, check that the gears function properly. Ask someone to lift the bike by the saddle and carefully shift through all the gears. Make sure the rear derailleur does not get too close to the spokes as the chain climbs onto the larger sprockets

- 8. If the rear derailleur or the dropout/derailleur hanger is bent, the rear derailleur may collide with the spokes. This can result in damage to the rear derailleur, the rear wheel and/or the frame. Check the function of the front derailleur. A displaced front derailleur can throw off the chain, which will suddenly interrupt the drive of the bike, potentially leading to an accident, injury or death
- 9. Confirm the saddle is not out of alignment, using the top tube or the bottom bracket shell as a reference
- 10. Let your bike bounce on the ground from a low height. If there is any rattling, see where it comes from. Check the bearings, the bolts and the proper seating of the battery and the connectors, as necessary
- 11. Check the display. Are all the values displayed as usual? Do not use your bike if the display shows an error message or a warning. If necessary, switch off the system and wait at least 10 seconds before turning it on and checking it again

## **AWARNING**

Do not set off on your bike with drive assistance if the control element shows a warning. Doing so could lead to serious injury or death.

- 12. Take a good look at the whole bike to detect any deformation, colour changes, cracks. Ride back very carefully or walk your bike back to a professional mechanic and have the mechanic check the bike and help resolve any issues
- 13. If you have had an accident and are unsure whether your bike will function properly, leave your bike rather than risk riding and endangering yourself and others
- 14. If you do ride your bike, do not accelerate or brake hard until the bike has been checked by a bike mechanic
- 15. Deformed components, especially those made of aluminum, can break without previous warning. If this occurs, they may not be repaired, i.e. straightened, as the imminent risk of breakage will remain. This applies in particular to the fork, the handlebars, the stem, the cranks, the seat posts and the pedals. When in doubt, you should replace these components
- 16. At no time should you make any modifications to your ebikes electrical systems, unless they are explicitly approved by the manufacturer in writing
- 17. Contact your dealer or ENVO support for repairs and replacement parts in case of damage

## 7.3. TROUBLESHOOTING TABLE

For any additional troubleshooting help, refer to **support.envodrive.com** or contact your local ENVO Electric Bike dealer.

COMPONENT	ISSUE	CAUSE	SOLUTION
Charger	Charger gets hot	This is normal	Give the charger plenty of space in a well ventilated room
Battery	Power cuts and screen turns off	Low charge	Charge the battery
		LCD display connector is loose	Reconnect and check all other connections inside the controller housing
	Battery does not charge up with standard charger	Battery is already fully charged	Read battery voltage when the system is on. Above 41V for 36V is considered full, and above 53V for 48V is considered full.
		Charger does not function	Green LED may turn on when charger is plugged into battery but not connected to the wall. Check all connections are tight Try different plugs as well as different charger cables
Pedal Assist	System is on, Pedal Assist is not working, but the throttle is working	PAS sensor is disconnected	Check wires and connections or restore parameters to default
Throttle	System is on and the throttle not working but the Pedal Assist is working	Throttle has a connection issues	Check connections

		Throttle magnet can see interference from any nearby metal objects	Try moving metal objects further away from throttle
Motor	Motor making noise	This is normal when motor is under heavy load (hills, heavy cargo)	Try giving motor more assist under heavy loads
		Motor vibrations causing resonance on other bicycle components	Reposition parts and add vibration damping between parts, make sure motor is secured
Motor	System is on but motor has no power	Loose connections	Check connections and reconnect, make sure to align arrows
		Brake cut off sensor is malfunctioning	Disconnected the brake cut off sensor, check if motor is powering
		Battery not sufficiently charged	Check battery voltage,. If below 34V the system will turn on but motor will not give power
Gear shifter	Gears skipping	Derailleur not in optimal position for gear	Adjust derailleur position with barrel adjuster located on the shifter
Brakes	Brakes making noise	Brake pads are rubbing on the rotor	Pads need to be adjusted. Losen the mounting bolts until the calipers are free to move, adjust the caliper such that rotor does not rub against the brake pads when the brake is not applied. Tighten the bolts to keep the caliper in its place.
		Brakes not bedded in properly, material buildup is causing noise	Lightly sand and clean rotors and pads.

### 7.4. RECOMMENDED SERVICE INTERVALS

It is important to inspect and service the electric bike to maintain optimal performance. The recommended service is only a guideline, every bike is used differently, and its wear and tear are accordingly.

INTERVAL	INSPECT/SERVICE
Every Week	<ul> <li>Check bolts and fasteners for proper torque value</li> <li>Check chain, freewheel, and derailleur for proper alignment</li> <li>Check if wheels are true</li> <li>Check frame for any scratch or damage</li> <li>Clean frame by wiping with a damp cloth</li> <li>Use barrel adjuster to tension brakes and derailleur if needed</li> </ul>
Every Month	<ul> <li>Check brake pad alignment</li> <li>Check if gears are shifting properly</li> <li>Check brake and gear cables for rust</li> <li>Check spoke tension</li> <li>Lubricate drivetrain</li> <li>Check torque values of pedal and crankset</li> <li>True the wheels</li> <li>Check bearing adjustment</li> <li>Check rim for wear</li> <li>Lubricate forks</li> </ul>
Every 6 Month	<ul> <li>Inspect chain, freewheel, and derailleur</li> <li>Lubricate handlebar stem</li> <li>Lubricate seat post</li> <li>Grease bearings</li> <li>Replace brake pads</li> <li>Replace tires if necessary</li> <li>Replace cables if necessary</li> </ul>

- If you see a crack in any part of the bike, replace that part immediately as a crack and grow without any warning and may break the part during operation
- If you see any rust on the ebike, make sure to clean the bike and lubricate it properly. If the rust is excessive, replace the part
- Make sure to avoid scratching or gouging any surface as these are stress concentration points that could lead to crack formation
- If there is any noise coming from the ebike, investigate its cause and make sure to rectify the problem as soon as possible

### 7.5. CHANGING DISC PADS

Figure 7A



Figure 7B



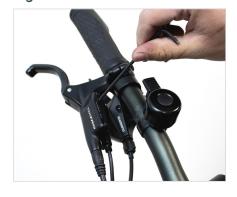
- Remove bolts securing calipers
- Remove pad retainer bolt
- Remove the disc pad pin
- Remove used disc pads and use flat screwdriver to push caliper pistons fully back
- Place new disc pads with disc pad spring in position, insert disc pad pin through the hose on caliper. Bend the open end of pin to keep the pin from moving out
   Figure 7B
- Spin the wheel and make sure it is clear between the rotor and disc pads Figure 7B

### 7.6. CHANGING BRAKE FLUID

Figure 7C



Figure 7D



The hydraulic disc brakes use mineral oil based braking oil. You can use mineral oil by other brands but make sure the oil used is rated for use in bike braking:

- Connect the syringes to plastic tubes and connect the adaptors to the other end of plastic tubes
- Remove the bleed screw on caliper Figure C
- Connect on of the syringe with adaptor to the bleed hole on caliper
- Remove bleed screw **Figure D**
- Use the syringe connected to caliper to draw out the used brake fluid, keep it in a container
- Draw fresh brake fluid into the syringe, make sure that there is no air bubble in the brake fluid then connect the adaptor to caliper

Figure 7E



- Connect the other syringe with adaptor to brake master cylinder. Pump the syringe at caliper side to inject brake fluid into the system until fluid flows into the other syringe at the side and both syringes have roughly equal amount of brake fluid.
- Remove the syringe, push syringe to get air out and connect syringe back
- Pull brake lever fully back and use hand or a piece of string (cable tie etc.) to keep holding the brake lever
- Pump both syringes alternatively until no air comes out from the system
- Remove the adaptor on caliper side and resume the bleed screw
- Release brake lever pump the syringe at brake master cylinder side few times until no air comes out
- Remove the adaptor on the side and resume the bleed screw
- Pump brake lever 5~8 times to check bite point. If bite point is too low, redo bleeding procedures Figure E
- · If bite point is correct, bleeding is completed
- Clean the system by using a clean cloth and cleaning naphtha

## 8. TRANSPORTATION & STORAGE

### 8.1. TRANSPORTATION

- Please remove the battery and turn it off before transporting the bike. Batteries are not designed to be on the bike while being transported
- · Store the battery in a secure location
- Misuse of vehicle racks could result in a potentially hazardous situation resulting in injury or even death
- · Always remove the battery before using a rack

### 8.2. STORAGE

- · Always fully charge the battery before storage
- · Always switch the battery off before storage or when not in use
- · If you are storing the battery long term, check and charge the battery every 2 months
- Always store the bike somewhere where it is protected from rain, snow, or sunlight
- Store the battery in a cool, well-ventilated room at room temperature
- You may also seal the terminals with tape to protect against any short circuit
- Make sure the charging port is covered

## 9. GENERAL TERMS & WARRANTY

#### 9.1. WARRANTY

All ENVO products including eBikes, Conversion Kits, eScooters, etc. as well as components including motor, controller, display, battery, charger, throttle, PAS sensor, brake sensors are covered by 24 months free warranty unless otherwise specified. (Effective August 25, 2022)

Warranty covers manufacturing and parts defect. In case of any defect ENVO will:

Repair the defect at no charge.

- Provide same or compatible part of comparable performance as replacement.
- · Offer store credit.

#### **WARRANTY REQUIREMENTS**

- Proof of purchase
- · Bike and/or Battery Serial Number
- · Supporting evidence of defect such as pictures/videos

Please note the warranty is offered to original purchaser only and is not transferable.

#### WARRANTY DOES NOT COVER

- Normal wear and tear on consumable parts (Tires, tubes, brake pads, rotors, chain, cassette, spokes, grips, seat, etc.)
- Parts damaged due to neglect (rusting or lack of maintenance).
- Accident, misuse, improper storage, abnormal usage (stunts, mountain biking), improper installation or assembly
- Labour charges
- Warranty is void if ebike is used for rental or bike sharing program or in case of unauthorized modification and disassembly.
- Bicycle service and tune up.

To claim a warranty please contact an authorized ENVO dealer in your area, if there are no dealers close to your location you can contact ENVO customer support for assistance through our ticketing service.

#### **IMPORTANT NOTE:**

ENVO does not offer tune-up and bike mechanical services beyond limited installation or repairs of electrical system. Changing settings on the controller from the default manufacturer suggestion settings may cause damage the ebike components. That will void the warranty.

#### 9.2. REGISTERING YOUR PRODUCT WARRANTY

Please register your ENVO Drive Systems product by submitting filling out our product warranty registration form at **envodrive.com/warranty-registration**.

#### **IMPORTANT NOTE:**

You must register your electric bike with ENVO Drive Systems within 30 days of purchase for warranty to be valid.

#### 9.3. EXCLUSIONS

ENVO is released and discharged of any liability for any damages, injuries or claims occurring as a result of neglect, the owner is responsible for the maintenance and safety of all structural and mechanical components of their ebike such as brakes, headset, forks, etc.

### 9.4. SATISFACTION GUARANTEED

We offer guaranteed satisfaction on all our products and services. We provide in-depth free technical sales support to ensure you choose the product that best suits your needs.

### 9.5. CUSTOMER SERVICE

Our highest priority is to provide the best customer service possible and cultivate a long lasting relationship with each client built on trust and respect. Our customer service is not passive; we are available to actively support you through all ordering or service procedures. We are happy to have in depth conversations with our customers about their requirements or problems. Our personal connection with each client is what differentiates us from common "No-Question" customer service models offered by Amazon or department stores. At ENVO we are real hardworking people trying to bring great products and services to you in a way no one else does.

## 9.6. TROUBLESHOOTING, REPAIRS & TECHNICAL SERVICE

- We have a dedicated Help Center including a troubleshooting guide and user manuals to help
  customers maintain and fix their system in case of errors or failure. You are required to go
  through the guides and if the solution is not achieved contact our customer service through our
  ticketing system, providing all observations for our technicians to help figure out the issue
- 90% of cases can get to a solution at this stage by knowing the problem even without need for sending any replacement parts

- In case the issue is not diagnosed by standard ways; for our hub motor kits, ENVO ebikes, and
  other house brand products, since the electrical system is modular and has easy access. We
  would be able to easily send you replacement parts such as a controller to swap and test and
  return the defective one. You may be required to purchase the parts initially and pay for the
  shipping costs. You can return the unused parts for full refund later on
- Customers are required to have a level of technical knowledge with tools to recover their system remotely and safely without our assistance
- If at any stage of the diagnostics or even after parts replacement, it turns out to be a part
  intrinsic defect within the warranty criteria; we will refund the cost of the purchased component
  as accepted by warranty validated by the head of technical debt

## 10. CONTACT

### **O LOCATION**

**ENVO Drive Systems Inc.** 

1685 Ingleton Avenue Burnaby, BC V5C 3V6 Canada

### **( BUSINESS HOURS**

Monday - Friday: 10am - 5pm PST

Saturday: 11am - 3pm PST

Sunday: Closed

Please check online to see our most up to date hours

### & PHONE

+1 (604) 423-3381

Toll free: (888) 229-2980

## **WEBSITE**

envodrive.com

support.envodrive.com