



## How to access *Streatrader*

Streatrader can be accessed by visiting: <http://streatrader.health.vic.gov.au>

1. The first time you visit the website, you will be required to create a login account. Click on the “Login” box.
2. This will take you to a blank login page. As a first time user you will need to click on “Register here” below the login box.
3. You will be directed to Business Victoria website to create a new user account. Complete the fields and click on “submit”. Once the account has been created, you will have a username and password.
4. Business Victoria will send you an email confirming registration.
5. You can now login to Streatrader using your username and password.

Once you have logged into Streatrader, you can:

- Apply online to register or notify the Principal Council\* of your intention to operate a temporary or mobile food premises anywhere in Victoria.
- Complete a Statement of Trade form, notifying any Victorian Council when you plan to trade.
- Track the progress of your application form.
- Amend any details about your business activities, trading information, etc.

\* *(The Principal Council is the place where the business or community group:*

- *Prepares food before trading, or*
- *Stores the food before trading, or*
- *Stores the equipment for the stall or tent, or*
- *Garages the vehicle.)*

There is no need to complete lengthy forms and send them to various Councils in whose locality you plan to operate. Streatrader will do this electronically for you.

Your application/notification is emailed to your Principal Council for assessment. The Principal Council may contact you for an inspection of your stall before granting registration or accepting the notification.

Once a certificate of registration has been issued by the Principal Council, a food business or community group may operate anywhere in Victoria while that registration is current, provided a Statement of Trade is lodged.

### **Statement of Trade**

A Statement of Trade is required to be completed through Streatrader at least five days before the event. This Statement of Trade will be submitted to the relevant council(s) electronically.

### **Other information**

Council’s Environmental Health Officer may conduct an inspection during the event to ensure compliance with the Food Standards Code and your food safety obligations as they apply. Inspection reports **will** be recorded on your Streatrader registration to ensure compliance. This can be reviewed by other Councils, including your Principal Council.

All temporary and mobile premises are required to comply with the Food Standards Code. For further information visit [www.foodstandards.gov.au](http://www.foodstandards.gov.au) .