

Please enter address where checks will be mailed to		*Referred by:	*Received Date:	Consignor #	
*Name:		*Phone: (    )	*Email:		
*Address:		*Apt #	*City:	*State:	*Zip:

PLEASE FILL IN THESE AREAS				OFFICE USE ONLY					
Item #	*Description of Item	*Brand Name	*Orig. Price	Selling Price	Location / Bin #	Dimensions H" W" D"			Date Complete
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									

**(Initial)** \_\_\_\_\_ I understand and agree that my consignment term is 90 days and items will reduce by 10% every 20 days. I understand that Acosta's runs sales and my items may be reduced up to an additional 20% at any time. I understand that I will not be contacted at the end of my consignment term and if I do not contact Acosta's Consignment at the end of the term to claim any unsold items within (2) two days, my items will expire and will become the property of Acosta's Home Consignment to donate, sell or dispose of.

**(Initial)** \_\_\_\_\_ I understand and agree that pricing is done by Acosta's Consignment based on age, brand, condition & fair market value.

**I have read this Agreement and agree to the terms and conditions listed on the reverse page:** \_\_\_\_\_

\*Consignor Signature

\*Date

Page _____ of _____	Photo'd in Traxia:	Entered in Traxia:	Accepted & Consignor ID tagged by (Employee):
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## CONSIGNMENT AGREEMENT

- ❖ Items MUST be of good quality, be clean, odor free, and in excellent condition. **Items that arrive with damages, sun fading, stains, wear or odors (smoke, pet, mildew, etc.) will not be accepted and may be refused at any time.** If an item requires excessive cleaning, needs repair or has missing parts or hardware, an additional fee will be charged to cover such expenses. Home décor must have a minimum resale value of \$25. We are not responsible for delivery charges if an item is refused due to a condition issue. If an item is not accepted, you will be contacted, and it must be picked up within 48 hours. **If you do not pick up unaccepted items within 48 hours, they will be donated or disposed of without further notice.**
- ❖ **Acosta's Home Consignment commission is 50% on each item sold for less than \$750 or 40% for each item sold for more than \$750.**
- ❖ Pricing is based on the item(s), age, brand name, condition and current market demand. Consideration is given to the original retail price if known, however the final item pricing is based on current resale/market demand of the item. Prices are determined by Acosta's Home Consignment. Furniture must be approved by an Acosta's associate.
- ❖ Items will be reduced by 10% after 20 days, 10% after 40 days, 10% after 60 days and 10% at 80 days.
- ❖ Items may be reduced up to an additional 20% at any time as per store promotions or coupons. SEASONAL DÉCOR ITEMS must be in excellent condition and have a minimum resale value of at least \$20. Seasonal items will be reduced by 25% 2 weeks before a holiday and 50% after. Seasonal items consignment term ends 7 days after the holiday.
- ❖ **We have a 90-day consignment term. Due to the number of consignors we partner with, we do not contact consignors that have unsold items, you must contact the store if you wish to retrieve unsold items. Acosta's Home Consignment will NOT contact you. YOU HAVE TWO (2) DAYS FROM THE FINAL DATE OF TERM TO CONTACT US IF YOU WANT TO RECLAIM UNSOLD ITEMS. Items to be picked up by consignor will remain available for sale while in our showroom until removed. Unsold items that are not picked up within 2 days of the final date of term become property of the store and may be sold, donated or disposed of by any means we determine appropriate at our convenience and without liability. Due to space limitations, we cannot store items after they have expired. Items not retrieved within 2 days of the final date of term will be subject to a storage fee of \$10 per day, per item, which will be deducted from the consignor account or due upon pickup of the item(s).**
- ❖ Consignor checks will be mailed for the prior month's sales on or by the 20th of each month. Store credit, if chosen, is available 24 hours after the sale of the item. For balances less than \$50, the balance will be carried forward until the total reaches or exceeds \$50, a check for this balance will be issued during the next payout cycle. Final balances of less than \$50 will be issued in store. A \$25 stop payment fee will be charged for lost checks or lost checks due to an incorrect/not updated address.
- ❖ A buyer's premium (approx. 10% of the item's base price) will be charged to the buyer of your item(s) and added on to the item selling price. You are not charged for this fee and it does not affect your portion of the base sale price. This fee is added to the price of the item(s) to cover ecommerce, online advertising and social media marketing.
- ❖ Consignors may pick up unsold items after 60 days without charge. **A 30% early removal fee will be charged on all items that are retrieved before 60 days.** Acosta's Home Consignment has the exclusive right to sell the items that have been accepted.
- ❖ **We do our best to protect your items, however, we are not responsible or liable for damages or loss of consigned items due to accidents, theft, fire or natural disasters. All items consigned remain the legal property of the consignor until sold or expired and shall remain under the consignor's homeowner's or renter's insurance policy.**
- ❖ By signing this agreement, I understand and agree to all conditions made here in. I declare I am the legal owner of the listed items on the reverse page and that they are free from any liens.



## CONSIGNMENT FAQ'S

- **What do you charge?**

40% on items over \$750 & 50% on items less than \$750

- **How long do you keep it?**

90 days. Our items automatically mark down by 10% every 20 days to keep inventory moving

- **I understand I need to send photos in for furniture consignment approval, but what about décor items?**

You do not need to send décor photos in for approval (although you certainly can if you would like to). We schedule appointments to review décor items with you so you do not need pre-approval for them. Please visit [www.acostasconsignmnt.com/consign](http://www.acostasconsignmnt.com/consign) and select Book an appointment from the drop down menu.

- **I want my items delivered, how does that work?**

You may use any mover you choose. If you choose, we have a negotiated rate with a 3<sup>rd</sup> party delivery service, MG Delivery. MG is a licensed & insured moving company which ranges from \$98-\$150 per hour depending on the size of the items to be moved & the amount of movers it will take. (Most moves are \$98 per hour, whole house moves or oversized items will be in the \$125-\$150 per hour range. Distance moves over 15 miles will be at a rate of \$125 per hour) As a courtesy and in order for you to get the negotiated rate, we can set up deliveries & pickups for you. \*Acosta's Home Consignment is not affiliated with MG Delivery in any way and are not responsible for any issues regarding delivery.

- **My items are at the store, what happens now?**

We will turn on your consignor access within 48 hours, so please check your email (and spam) and let us know if you have not received it. Depending on showroom space, it may take anywhere from 1 to 4 weeks for furniture pieces to be processed and placed on the floor. Small decorative items are typically processed within 7 to 21 days depending on the volume of incoming (can be more or less depending on the season). The 90-day consignment term does not begin until the items are processed and go on the showroom floor. Your consignor access will show your term dates and pricing.

- **What happens after the 90 days if the item(s) don't sell?**

Most of the items we consign sell within the 90 days, however, if an item does not sell and you do not want it back it will convert over to the store and we will either donate the piece outright or clearance it and donate a portion of the proceeds to Living Well Cancer Resource Center. Most consignors do not want unsold items back & they will go to status donate. If you would like any unsold items back, please pick up the item within 2 days of the consignment end date. Due to the high number of consignors we partner with and limited space, we cannot contact consignors or store unsold items, so please mark your end date on your calendar if you would like any unsold items.

- **How are you pricing my items?**

Pricing is largely dependent on the style, brand, condition and market demand for the item. The more information you can supply us with, the better- so if you have original pricing please share this with us on the consignor agreement. We have been pricing and selling previously owned pieces for over 25 years, so rest assured, we have a great deal of experience and will price items fairly for both our consignors and customers.

- **When am I paid?**

Consignment checks for balances over \$50 are mailed on or by the 20<sup>th</sup> of the month for the previous months sold items. Final balances under \$50 will be paid out in store.