



RETAIL STORE MANAGER – San Francisco, CA

Topo Designs, LLC makes classic outdoor gear inspired by who we are and where we live. We value simplicity and connectedness with the things we own. We are a growing brand, and with this new position, you have the opportunity to get in at the beginning and help us grow.

The Topo Designs Retail Store Manager is the leader of a team and store that delivers an exceptional customer experience, develops strong community relationships, and authentically communicates the brand message. The Store Manager demonstrates initiative, problem-solving ability, dependability, respect, and accountability. They have excellent interpersonal and organizational skills, are flexible, and provide complete follow through in all areas of responsibility. This position is for our San Francisco location.

Experience:

- 2-4 years experience in retail store management role

Responsibilities:

- Hire, manage, and train a team of Sales Associates
- Initiate and plan weekly/monthly in-store events
- Identify local partners and develop relationships within the community
- Attend and/or table at community events
- Create a vital customer base through active client outreach, building and maintaining relationships
- Implement merchandising strategies and directives
- Plan and prepare work schedules and assign employees to specific duties
- Orders merchandise or prepares requisitions to replenish merchandise on hand
- Mastery of store POS system, office management software, and familiarity with social media outlets and tools
- Foster a work climate that inspires trust, respect, teamwork and motivation
- Drive sales to meet goals and targets
- Understand, support and comply with company policies and procedures
- Maintain a neat, clean sales floor and work space that accurately reflects the brand
- Maintain an organized and efficient stockroom
- Uphold a high level of asset protection
- Must be able to work a flexible schedule including nights and weekends

Qualifications/Skills:

- Strong verbal and written communication skills
- Must be an excellent problem solver with strong project management skills
- Possess strong interpersonal skills to communicate with confidence to both internal and external customers

This is a full-time, salaried, exempt position plus commission. Topo Designs offers medical benefits, an outdoor monetary allowance, a Topo Designs product allowance, as well as a sought after company culture.

Send résumé and salary requirement to careers@topodesigns.com