



RETAIL SALES KEY HOLDER – Palo Alto, CA

Topo Designs is an outdoor lifestyle brand located in Denver, CO. Our business has been growing consistently over the last 13 years thanks to the efforts of a small group of hard-working, dynamic-thinking, impact-driven individuals. To continue our growth, we are looking for like-minded people to join our Retail team.

Topo Designs has opened a new a retail location in Palo Alto, CA to grow with our already existing retail locations in Colorado. This is a great opportunity for a go-getter with a retail sales background who wants more responsibility in the Key Holder capacity. Topo Designs retail store employees provide exceptional customer experience, develop strong community relationships, and authentically communicate the brand message.

Position Details:

Full-time
\$22/hour
Requires weekend work
Product discount
Benefits

Experience/Education Requirements:

1-3 years experience in retail sales

Responsibilities:

- Manage and run the retail store reporting to a remote manager
- Open, close, and run the shop
- Assess customer needs; advice about sales and promotions; recommend the best products to customers
- Work with point of sales and processing payments
- Drive sales to meet goals and targets; attain sales goals
- Clean and restock the store throughout the day, before opening and after closing
- Become an expert of Topo Designs retail store products
- Foster a vital customer base through outreach, building and maintaining relationships
- Understand, support and comply with company policies and procedures
- Implement merchandising strategies and directives
- Maintain a neat, clean sales floor and work space that accurately reflects the brand
- Uphold a high level of asset protection
- Must be able to work a flexible schedule including nights and weekends

Qualifications/Skills:

- Strong sales, communication, and verbal skills
- Must be an excellent problem solver with strong project management skills
- Possess strong interpersonal skills to communicate with confidence to both internal and external customers
- Drive business growth

Physical Demands and Work Environment

Frequently required to stand / Frequently required to walk / Frequently required to sit
Continually required to utilize hand and finger dexterity / Continually required to talk or hear

Please send résumé to retailcareers@topodesigns.com