Employment Application and Personal Record Form



POSITION APPLIED FOR:	DATE: / /
PERSONAL HISTORY	
SURNAME:	
OTHER NAMES	
ADDRESS:	POSTCODE.
PHONE :	MOBILE
EMAIL:	
DRIVERS LICENSE NO:	CLASSES:
DATE OF BIRTH:	BIRTH PLACE:
NATIONALITY:	DATE ARRIVED IN AUSTRALIA:
MARITAL STATUS:	SPOUSES NAME:
NEXT OF KIN	RELATIONSHIP:
ADDRESS:	
	PHONE :
ANY INJURIES (PAST OR PRESENT):	
SPECIAL INTERESTS:	
LEISURE:	
SPORT:	
COMMUNITY ACTIVITIES / CLUBS:	
OFFICE USE ONLY	
APPLICATION RECEIVED BY :	DATE:
SUPPORTING DOCUMENTATION (ATTACHED) VER	RIFIED AND SIGHTED BY:
RESUME REFERENCE CHECKS FOR	COPIES OF APPLICABLE CERTIFICATES ETC
APPROVED: REJECTED	APPLICANT ADVISED DATE:
COMMENCEMENT DATE:	POSITION:
DECLARATION:	
THE INFORMATION I HAVE SUPPLIED IS CORRECT PRESENT) EMPLOYER BEING REQUESTED TO FU	T AND COMPLETE AND I HAVE NO OBJECTION TO MY PREVIOUS (EXCEPT MY PRIVIOUS AS TO MY SERVICES.
SIGNED:	DATE: