

# mode

## User Manual

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more notifications and shortcut switches.  
- Swipe up on the desktop to open to open the applications list.  
- Slide left or right to see other desktop in Home screen.

**1.8 Using the touchscreen**  
- Touch to launch applications and other functions.  
- Touch and hold for more than 2 seconds to open the control options for the current screen.  
- Slide / Swipe to view information, applications etc.  
- Pinch / Expand on some interfaces can realize zoom-in and zoom-out functions.  
- Support the rotating interface to place the screen vertically for viewing and operation.

**1.9 Lock / Unlock your screen**  
- Locking the phone turns the screen off and stops any unwanted actions. To lock the screen while using the phone just press the Power key.  
- To unlock it, press the Power key, drag the icon upwards.

- You can lock your phone screen with patterns, PIN or a password. To do this, go to **Settings > Security > Screen lock**. Choose the option you would like to set following the onscreen instructions.

**1.10 Using the Hardware keys**  
- Volume keys during a call these keys will adjust the volume of the earpiece or headset. In Music/Video/Streaming mode these will adjust the media volume. These keys adjust the ringtone volume and will mute the ringtone of an incoming call.  
- Power Key – Press and hold, turns the phone off / on. Press to activate the lock screen / wake-up screen. Long press, displays the options: **Power off, Restart, Screenshot, Emergency**.  
- Long press the **power** button and **down volume** button at the same time will take a screenshot.

**1.11 Notification panel (Status bar)**  
Pull down the Status bar to open the Notification panel. Here you can view network information, new events, shortcuts to settings. From this panel you can quickly open and close applications, clear all notifications. Pull up from the bottom of the panel to close.

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
**1.12 Quick Settings**  
Dragging down the status bar opens the Quick Settings panel. In the panel you can configure the following settings:  
- Brightness.  
- Turn Wi-Fi on or off, long press to check Wi-Fi settings.  
- Turn Bluetooth on or off, long press to check Bluetooth settings.  
- Do not disturb.  
- Turn Torchlight on/off.  
- Portrait/Auto-rotate mode for screen view.  
- Open Battery saver settings.  
- Turn on / off Mobile data usage.  
- Turn Aeroplane mode on / off.  
- Edit the Quick Settings panel.  
- Open settings.

### 2. Text Messaging,MMS & Gmail


Your phone can create, edit and receive chat, SMS and MMS messages.

#### 2.1 Sending a new text

To send a text to a certain phone number

- Go to the Home page and touch the  icon in the launch.  
In the message list screen, touch the new message icon to write new text / multimedia messages.  
- Click “type a name, phone number, or email” box to start the input method. Enter a phone number or name of contact.  
- Click “Text message” and write the information you want.  
- Click the SMS button and your message will be sent.

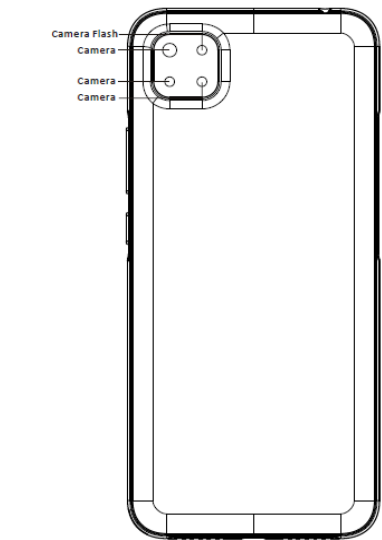
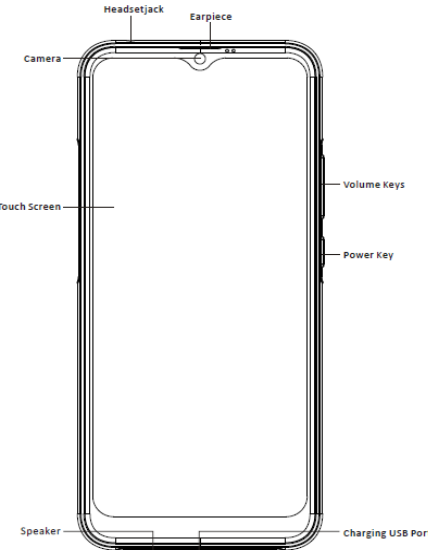
#### 2.2 Sending a new MMS

When creating a message it will automatically default to an SMS. It will be turned to an MMS with the following steps.  
- You can send MMS by touch the new message icon.  
- Click “type a name, phone number, or email” box to start the input method. Enter a phone number or name of contact.  
- Click “Text message”, click the  icon in the lower left corner, now you can add a default photos, video, recording .

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### 1. Your Mobile



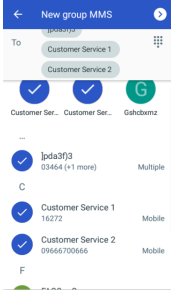
#### 1.1 Getting to know your phone

Power Key:  
- Press and hold to turn on the phone. When phone is on, press and hold until options are displayed. Select Power off and then OK to turn off the phone.

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choose to block the number you will not receive any calls or texts from this number.

**2.3 Sending messages to a group of Contacts**  
-Click on the “Enter name, phone number or email” input box to start the input method. Enter the group number manually or select multiple contacts by contact. Divide each number by a comma. Note that only up to 200 recipients are supported.  
- Click “Text message”, input the information you want.  
- Click the SMS button and your message will be sent.  
If the number of added contacts exceeds 200, the system will prompt you with too many recipients, and you will not be able to successfully add other contacts.



- **Click MMS button** and your MMS will be sent.  
- **Auto-download MMS**: Touch to enable/disable the automatic download of MMS.  
- **Auto-download MMS when roaming**: Touch to enable/disable the automatic download of MMS when roaming.  
- **Use simple characters**: Touch to enable/disable the use of simple characters in MMS.  
- **Get SMS delivery reports**: Touch to enable / disable confirmation message confidence delivery report.  
- **Wireless emergency alerts**: Touch to access wireless alert settings.  
- **SIM card messages**: Touch to view messages on SIM card.  
- **Phone number**: Show your phone number.(Need card support)


#### 2.6 Gmail set-up

The first time you set up your phone, you can choose to use an existing Gmail account or to create a new Email account. Gmail is configured when you first set up your phone and can be automatically synchronized with your Gmail account on the internet.  
You can activate or edit existing e-mail accounts as well as create a new e-mail account.  
To set up a new Gmail account or another email account you need to access the Gmail app, touch the Application tab and select > **Gmail**  
You are provided with the option to **Add an email account**. You can add

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or set-up external email accounts, some options are already provided **Google, Outlook, Hotmail and Live, Yahoo, Exchange and Office 365** or **other**. When you have completed the steps to add another email account you are able to switch to another account by touching the account name from the Inbox screen.

#### 2.7 Sending an email

- Touch the pen icon from the Inbox screen.  
- Enter the recipient's email address in the "To" field.  
- If required, touch the pop-up menu (down arrow) icon **Add Cc/B cc**.  
- Enter the subject and the content of the message.  
- Touch the paperclip icon to add an attachment.  
- When finished press the send icon to send the email.  
- To add a signature to emails, touch the  icon, touch **Settings** from the Inbox, choose an account, then touch **Mobile Signature**.

#### 2.8 Receive and read emails

When you receive a new email you will get a notification by either a ringtone or vibration and an Email icon will be displayed on the Status bar. Drag down the Status bar to display the Notification panel. Select the new email to view it. You can also view emails through the Gmail app.

### 3. Phone Calls

#### 3.1 Making a call

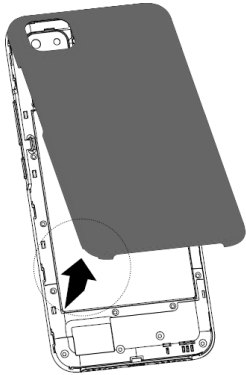
Go to the Home screen and touch the phone icon in the Favorites tray. Enter the phone number you want into the dial pad directly by touching the dial pad in the bottom right of the screen or select contact from **Favorites, Recent call log, Contacts** by touching tabs, then touch (phone icon) to activate the call.  
The number you enter can be saved to Contacts by touching the “**Add to a connect**” option. If you make a mistake, you can delete any incorrect digits by touching the “backspace” button.  
To finish a call touch the “**hang up**” button.  
Every number called and received will be stored in the phone’s call log. All numbers in the call log can be dialed by clicking the “dial” button

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- Press and hold to take a screenshot.  
- Press and hold to dial Emergency number.  
Home Key:  
- Touch to return to the home screen.  
- Touch and hold to open the Google Assistant for Android.  
Menu Key:  
- Touch to see recently used applications.  
Back Key:  
- Touch to go back to the previous screen.  
Volume Keys:  
- Press or hold to increase or decrease the volume.

#### 1.2 Removing the back cover

Hold the sides of the phone and lift up the back cover.



#### 1.3 Installing the SIM card and memory card

Insert the SIM card as shown in the diagram below.

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on the right side of the screen.  
To make an international Call long press 0 to enter “+”, then enter the international country prefix code followed by the full phone number, then touch the dial to make the call.  
If you want to dial an emergency number and the phone has network coverage, enter the emergency number and then touch dial to make the emergency call. It can be used even if the mobile phone does not have a SIM card.  
**3.2 Answer or reject the call**  
When a call comes in, swipe the answer call icon to the right to answer the call. Slide the reject icon to the left to reject the call.  
Swipe up the icon on “**REJECT CALL WITH MESSAGE**” to display some commonly used rejection messages. Select one of the messages, the phone will be rejected and the rejection message will be sent, and the caller will receive a rejection message.  
During an incoming call, press the volume key to mute the incoming call ringtone.  
During an incoming call, press the power key to mute the incoming call ringtone and turn off the screen.

#### 3.3 Calling Voicemail

Voicemail is a service provided by your network operator. To set your voicemail number touch the Options key, then touch **Settings > Voicemail**. To listen to your voicemail long press “1” on **Phone** tab.

#### 3.4 During calling

Your phone has a proximity sensor and the upper screen of the mobile phone closes to the ear will automatically turn off the screen, away from the ear will light up the screen.

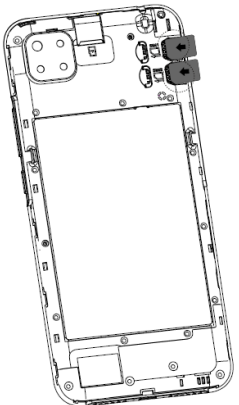
To adjust the volume during a call, press the Volume up/down key.

#### 3.5 Managing a two-way call and conference call

Your phone can manage multiple calls at the same time. Please note your network operator needs to support two-way and conference calling features.

You can set up a conference call by calling and dial another call or if receive another call, the phone will default and open “call waiting”, You can merge calls to form a conference call.

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#### 1.4 Charging the battery

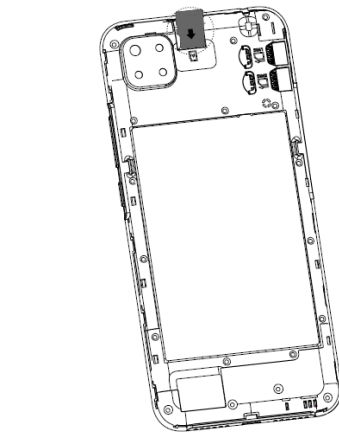
To charge the battery, connect the USB charging cable end to the Micro USB port on the top of the phone. Plug the other end into a power outlet to start charging the phone.

#### 1.5 Installing a micro SD card

Insert a micro SD card as shown in the diagram below.

Note:  
Some applications may require a micro SD card to work properly, and data may be saved on it. Therefore, it is recommended that you keep a micro SD card installed and it is not deleted or replaced.

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#### 1.6 Setting up your phone for the first time

- The first time you power on your phone you will be asked to set language, mobile network, Wi-Fi, Date and time.  
- Select the phone’s language, then touch **START**.  
- Insert the SIM, choose default card or press **SKIP**.  
- Select a Wi-Fi network or touch **SKIP** and then continue.  
- If you connect to Wi-Fi, you can login to google account for corresponding operation.  
- After setting up the boot wizard, you successfully enter the system.

#### 1.7 Home Screen

- Status bar: Displays notifications and status icons. Slide down to set

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### 4. Contacts

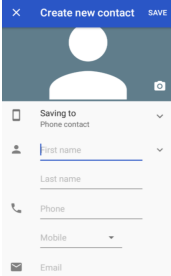
You can view and create contacts on your phone and synchronize these with your Gmail contacts or other apps.

#### 4.1 View your Contacts

To access the **Contacts** app, touch the Application tab and select > **Contacts**.  
The default setting will display your mobile phone contacts and SIM card contacts.

#### 4.2 Adding a Contact

Touch the Application tab on the Home screen, select **Contacts**, then touch the  icon in the contact list to create a new contact. The first time you do this you will be prompted to select a default account for new contacts: **Google account, Save to Phone or SIM CARD**.



To add a contact to favorites, you can touch a contact to view details then touch the star key to add the contact to your favorites. To remove a contact from favorites, touch the star key on the contact details screen.

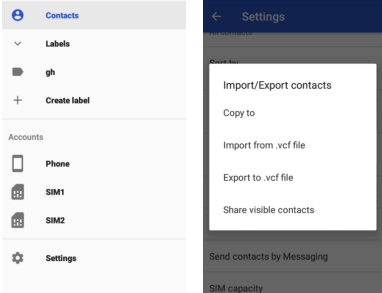
#### 4.3 Editing Contacts

To edit contact information touch the pen icon in the contact details screen. When finished touch **SAVE**.

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#### 4.4 Importing, exporting and sharing contacts

In the Contact display, Click the menu button in the upper left corner, touch **Settings** then touch **Import** or **Export** to import/export contacts from/to your SIM card, Phone, Accounts etc.  
You can share a single contact or multiple contacts with others via Bluetooth, Gmail, etc.



#### 4.5 Displaying contacts

You can decide which group of contacts you want to display in the Contact list. Click the menu button in the upper left corner, then touch **Settings**, then **Contacts to display** from the Contacts list screen, then you can choose which contacts to display.

#### 4.6 Synchronize contacts in multiple accounts

Contacts, data and other information can be synchronized across multiple accounts depending on the apps installed on your phone. To add an account touch **Settings** screen, then touch **Accounts**. Select the account you are adding such as Google, Exchange. As with other account set-ups you will need to enter information such as username, password etc.

You can remove an account and all associated information from the phone. Open the **Settings** screen, touch **Accounts**, then touch the account you wish to delete then touch **REMOVE ACCOUNT** to confirm.

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## 5. Wi-Fi

You can connect to the internet when your phone is in range of a wireless network.

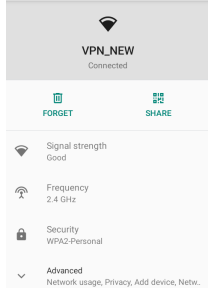
### 5.1 Turn Wi-Fi on and add a Wi-Fi network

- Touch the settings app to go to the Settings menu, then touch Network & Internet > Wi-Fi.
- Touch the button to turn on/off Wi-Fi.
- Turn on Wi-Fi: information regarding all nearby detected networks is displayed in the Wi-Fi networks section.
- Touch a Wi-Fi network to connect to it. If the network is secure you will be asked for the password (or other security information, contact the network provider for these details). When you are finished touch "Connect". When successfully connected, you will see the connected Wi-Fi symbol in the status bar.

Unless you choose to forget the network, your phone will search automatically for your saved Wi-Fi networks when you are in range.

### 5.2 To forget a Wi-Fi network

In the Wi-Fi screen long press the name of the saved network and touch **"Forget"**, or enter the connected Wi-Fi option, select the FORGET button.



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- **Burst** : Touch to take enable burst mode.
- **Panorama**: Touch this then touch the shutter button to start taking a panoramic photo. Move the phone along the direction indicated by the onscreen line. Once the preview frame is filled the phone will save the photo.
- **Audio note**: Allows you to take a picture then record a voice clip.
- **Filter**: Allows you to set a filter for your photo.
- **QR code**: Touch if you want to scan a QR code.
- **Night-Shot**: Select this option for photos in low light / taken at night.

### 11.4 Camera Settings

Swipe left from the camera preview interface and the following setting options will be displayed:

- **Volume key function**: enables setting the volume key as shutter, volume or zoom.
- **Quick capture by double-click vol down key when screen off**: enables quick capture with back camera option, front camera option or disable.
- **Camera sound**: enables/disables shutter sound.
- **Save location**: enables/disables location of photo to be saved.
- **Video size**: HD 1080p, HD 720p, SD 480p option selected.
- **Composition line**: enables options for viewfinder screen to be selected.
- **White balance**: Options to set Auto, Sunshine, Cloudy, Incandescent, Fluorescent.
- **Antibanding**: select options to set Anti-flicker.
- **Microphone switch**: select to turn on / off Microphone.
- **Restore defaults**: select to reset camera to factory settings.

## 6. Bluetooth

Bluetooth is a short-range wireless communication technology that you can use to exchange data or to connect to other Bluetooth devices for various uses.

Touch the settings app to go to the Settings menu, then touch **Connected devices > Pair new device**. Your device can search for other available devices and display them in the list.

### 6.1 Turn on Bluetooth

You can pull down the status to turn on the Bluetooth function, or go to the Settings menu, then touch **Connected devices > Pair new device**. You can name your phone to make it easier to recognize. This name will be visible to others. To do this touch **Device name** and type a name, touch **RENAME** to confirm.

Pair or Connect your phone with a Bluetooth device

-To exchange data with other devices, you need to turn on Bluetooth first, and then pair your phone with a Bluetooth device that exchanges data.

-In the Bluetooth menu touch pair new device. All available devices found will show in the list.

-Touch a device you wish to pair with. Note generally devices need a password to pair.

-A dialogue box will pop up, touch PAIR to confirm

If pairing is successful your phone connects to the device.

### 6.2 Disconnect / Unpaired from a Bluetooth device

Touch the settings app to go to the Settings menu, then touch **Connected devices**, touch the icon behind the device you want to unpaired, then touch **FORGET**.

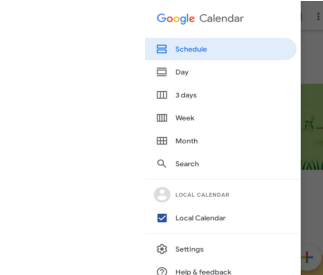
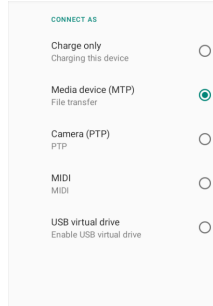
## 7. Connecting to a Computer via USB

With a USB cable you can transfer media files such as music and photographs and other files between your phone and a computer. To do this you need to set your phone as a drive.

- Connect the phone to the computer with a USB cable.

- Open the Notification panel and touch USB Computer Connection.

- Select **Media device (MTP)** option and the phone is now connected as a media device to your computer.



### 8.2 Create a new event

Touch New button. You can set for 'All-day' if required. When finished touch SAVE at the top of the screen.

Note before you can add an event you must have at least one Calendar account.

## 8. Calendar

The calendar application can be used to keep track of meetings, appointments and events. To access this function, open the Application tab from the Home screen, then touch **Calendar**.

### 8.1 Viewing Mode

Once you are in the calendar program, click options in the upper right corner. This will display Schedule and 4 options for viewing mode Day, 3-Day, Week and Month. The search option allows you to enter a schedule keyword in the search box and it will search the calendar for this item.

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### 11.8 Editing pictures

You can edit pictures, rotate, crop, share and set as a contact photo or wallpaper. To do this select the photo you want and touch the options available in the lower part of the screen to share, edit or delete the photo.

### 11.9 Share a photo or video

You are able to share photo's and videos from your phone by email, Bluetooth or using social media messaging and apps you may have installed on your device.

- To view the picture, select the share button that pops up below.

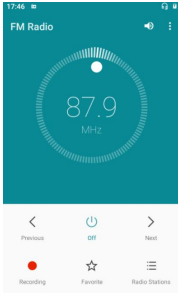
- To attach photo's or videos from the email application click on the paperclip icon when creating a new email and chose the photo from the selection.

- To send via MMS attach via the MMS menu when creating a new message.

## 12. FM Radio

Your phone has an in-built FM radio. The wired headset supplied with the phone acts as an antenna, please insert the headset into the device to enable the radio function. When listening to the radio you can switch to speaker mode if required.

To access the radio, touch the Application tab from the Home screen, then touch **FM Radio**.



- Touch and automatic scanning search is activated for FM channels. You can move back and forth between channels in the channel list.

- Touch the star icon to save a channel to favorites.

- Touch the icon when listening to the radio and it will be recorded.

- Touch to close the radio.

- Touch and the radio will play sound outside.

- To listen to FM radio in the background touch the back key and you will be returned to the phone menu and can use other applications while you listen to the radio.

## 13. Settings

To access the radio, touch the Application tab from the Home screen, then touch **Settings**.

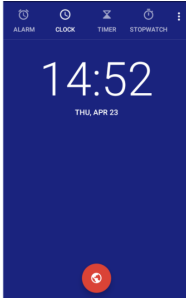
### 13.1 Network & Internet

To delete or edit an event, touch the pen icon and edit the event or touch Delete to delete the event.

When the time is up, the event reminder will be displayed in the status bar according to the set requirements.

## 9. Clock

Your phone has a built-in Clock. To access this touch the Application tab from the Home screen then touch **Clock**.This app contains alarm , clock, timer and stopwatch.



### ALARM

Touch "ALARM" tab to add or set an alarm.

From the Alarm screen touch create icon to add a new alarm. You will see the following options:

**Time**: Set the time for your alarm. Touch next to the time you have set to turn the alarm off/off.

- **Repeat**: Mark the checkbox to set a repeat mode, select the days you want the alarm to be repeated.

- **Ringtone**: Touch to select an alarm ringtone.

- **Vibrate**: Mark the checkbox to set vibrate.

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- **Label**: Touch to set a name for the alarm.

- **Delete**: Touch to delete this alarm.

To adjust alarm settings touch **Settings** from the three dot icon in the upper right corner, the following options will be available:

Clock:

- **Style**: touch to set analog or digital.

- **Display time with seconds**: the clock shows seconds.

- **Automatic home clock**: touch to set to home clock while travelling outside zone.

- **Home time zone**: touch to set home time zone.

- **Change date & time**: touch to set date and time.

Alarms:

- **Snooze length**: touch to choose length of snooze.

- **Alarm volume**: touch to set alarm tone volume.

- **Gradually increase volume**: touch to set gradually increased volume.

- **Volume buttons**: touch to choose **Snooze**, **Dismiss** or **Control volume** as volume buttons.

- **Start week on**: touch to select the first day of a week from Saturday, Sunday, Monday.

Timers:

- **Timer sound**: touch to select time sound.

- **Gradually increase volume**: touch to set gradually increased volume.

- **Timer Vibrate**: touch to select time vibrate.

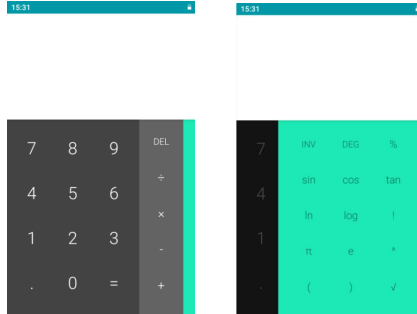
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## 10. Calculator

To open the Calculator touch the Application tab from the Home screen then touch **Calculator**.

In the calculator menu, you can perform simple calculations or scientific calculations.

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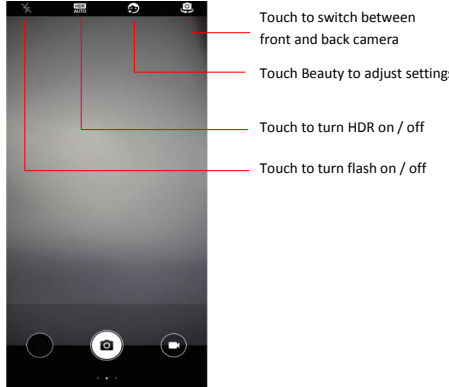


To view the calculation history drag down the top of the screen.

## 11. Camera & Gallery

Your mobile phone has a camera for taking photos and recording video. Before using the camera ensure you have removed the protective film from the lens.

To take a photo when your phone is active, touch the Camera icon on your Home screen. The Camera mode is shown below.



In the camera or video menu, you can preview the camera or video screen by touching, and tap to view photos and videos in the lower left.

### 11.1 Take a picture

Your phone screen acts as the viewfinder. Position the object or landscape in the viewfinder, touch the camera icon to take a picture which will be automatically saved.

### 11.2 Shoot a Video

Touch to change from camera mode to Video.

Touch to start recording a video.

### 11.3 Camera Mode

Swipe right from the camera preview interface and the following setting options will be displayed:

- **Auto**: Touch this for exposure to be set automatically.

- **Manual**: Touch this to set camera settings manually.

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Control your screen time, app timers, bedtime schedules.

### 13.15 Google

This phone provides Google account and services setting options.

### 13.16 System

- **Languages & input**: Touch to select your language, set keyboard options (virtual or physical), touch to access spell checker, set auto-fill service and add words to your own dictionary. Change your pointer speed if required, text-to-speech output.

- **Gestures**: Quickly control camera and ringing.

- **Date & time**: Set the date and time, you can also set the display form of the time and date on the phone.

- **Backup**: Touch and open to use your Google account to automatically back up your phone 's settings and other application data to Google servers. If you choose to change your phone, the settings and data you have backed up will be restored to your new phone when you log in with your Google account for the first time. If this option is selected, a series of settings and data will be backed up, including Wi-Fi passwords, bookmarks, application lists, and most settings that you configure using the Settings app. If you turn off this option, your settings will not be backed up.

- **Reset options**:

**Reset Wi-Fi, mobile & Bluetooth**: Touch and press to reset Wi-Fi, mobile and Bluetooth to reset all network settings including Wi-Fi, Mobile data and Bluetooth.

**Reset app preferences**: Touch and press to reset all apps settings including disabled apps, app notifications etc.

**Erase all data (factory reset)**: Touch to erase all your personal data from internal phone storage including Google account information, other accounts, your system and application settings and any downloaded applications.

### 13.17 About phone

These screens will allow you to check for software status for your phone. You can view legal information such as 3<sup>rd</sup> party licenses, Google legal information. You can view Android software version, security patch level, RAM, and Build number of your phone's software, etc.

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