**Booking Form:**

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| Course Name (please state): |  |
| Date (please state):  |  |
| Venue (please state): |  |
| Applicants full name: |  |
| Applicants address: |  |
| Applicants e-mail address: |  |
| Applicants contact telephone number:  |  |
| Invoice address and e-mail (if different):  |  |
| Purchase order number (if applicable):  |  |
| Dietary requirements: |  |
| Any additional requirements (Access, learning requirements): |  |
| Where did you hear about the workshop/ training?: |  |

Please return your booking form by e-mail to: enquiries@pipsolutions.co.uk

If places are available, you will be requested to make full payment either by bank transfer or by credit/debit card through our online payment system

Booking and Cancellation Policy:Bookings are provisional on receipt of the booking form. Full payment is required on booking to secure your placement.

Cancellations: Completion of this booking form is a binding agreement. Unfortunately, no refunds will be offered if you are unable to attend but substitutions will be considered; where appropriate. You will be refunded in full for the cost of the course if the workshop is cancelled by us.

Please note, your personal details will be stored until after the event. In order to comply with GDPR about storage of data, kindly indicate here that you agree to us holding the information given**. Please circle: Agree/Disagree**

Your information will be kept confidential and will not be passed to any third parties.