# SitOnIt • Seating®

# **Work From Home 2020 Price Guide**









# WORK FROM HOME

Whether it's a full-time or hybrid schedule, the more we work from home the more we need to lean (and sit) on products that can keep up. Our Home Edition collections let you work out of the office with comfort, style and some of the industry's most popular chairs, desks and workstation accessories—transforming residential spaces into productive workplaces.



# SitOnIt • Seating®

# CALIFORNIA BORN AND BRED

We're a leading manufacturer of commercial solutions in the U.S.—and #1 in task chairs. From tables and lounge to screens and more, we've been the go-to destination for comprehensive, build-to-order solutions for almost 25 years. We combine award-winning design with the fastest lead times around, and our design and planning services can turn product innovation into your space inspiration. We're able to build almost any specification you want, deliver it when you need it, and offer a level of value no one can match. It's all part of our indie California spirit and drive to be the one place you go for any (and every) space.

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### **WARRANTY**

### PRODUCT WARRANTY PERIODS

The following warranty terms apply to SitOnlt Seating Home Edition products. Exemplis LLC, d.b.a. SitOnlt Seating (hereafter referred to as the Company), warrants to the original end user that this product will be free from defects in its material and workmanship when used in a single shift (standard eight-hour day, five days per week) for the following warranty periods:

### **FIVE-YEAR WARRANTY COVERAGE:**

- · Wit Home Edition
- · Novo Home Edition
- Reya Home Edition
- Switchback<sup>1</sup> Home Edition
- Mobile Pedestal<sup>2</sup> Home Edition

- EON<sup>3</sup> Home Edition
- High Tide 4 Home Edition
- Mobio<sup>4</sup> Home Edition
- · Wire Basket Home Edition
- · Power Strip Home Edition
- 1. Please note that power components on a height-adjustable table include: hand controls, motors, control boxes, and electrical cables.
- 2. This warranty does not cover damage from ordinary wear and tear, including paint finish changes and/ or discoloration resulting from aging or exposure to light.
- 3. Power components are defined as any power unit with electrical outlets and/ or USB/Data connections, connector jumper cables for daisy chain and infeed's for hardwire applications.
- 4. Weight capacity of the arms must be followed. If an arm is not functioning properly because of the weight of the monitor is outside of the advertised weight capacity, the monitor arm will not be considered defective under the warranty.

### FREIGHT WARRANTY

At SitOnIt Seating®, we take pride in crafting one-of-a-kind pieces. Products are thoughtfully inspected prior to being carefully wrapped and packed for shipment. Upon receiving your order, should your order be less than perfect, please follow these steps for an expedited resolution:

### IF DAMAGE IS VISIBLE:

- Please accept shipment and report damages on the freight bill.
- 2. Contact SitOnIt Seating Customer Experience to report the issue within 10 days after delivery.

### IF DAMAGE IS CONCEALED:

- 1. Save merchandise and packaging.
- 2. Take a photo to document the damage.
- Contact SitOnIt Seating Customer Experience within 60 days after delivery.

Either way, we are here to help! SitOnlt Seating Customer Experience Team is on standby to assist Monday through Friday, 5:00 a.m. to 5:00 p.m. PST. Call 866-764-4111 or email shopcx@sitonit.net

### **WARRANTY**

### THE COMPANY DOES NOT WARRANTY

- · Product abuse or misuse
- · Failure resulting from normal wear and tear
- · User modification of or attachments to the product
- Products or parts not used, maintained or installed in accordance with the Company's installation, maintenance and/or applicable guidelines
- Products that are exposed to extreme environmental conditions and/or have been subject to improper storage
- · Floor samples or display models
- · Products purchased "as is" and/or secondhand
- The substitution or use of non-SitOnIt Seating components with SitOnIt Seating products

- · Products sold by unauthorized dealers
- Creasing and/or gathering of textiles during upholstery application process
- · Minor irregularities of color, surface, grain and texture
- · Minor variations of color in textiles
- Variations of texture and natural markings such as neck wrinkles, scratches, backbone marks and stretch marks in leather
- Color matching of textiles exactly to samples, swatches or prior purchases

### APPLICABLE PROVISIONS TO ALL PRODUCTS AND SERVICES

Exemplis LLC and SitOnIt Seating (hereafter referred to as the Company), warrants to the original end user that this product will be free from defects in its material and workmanship when used in a single shift (standard 8-hour day, 5 days per week) for the above listed warranty periods: The Company will, at its option, repair or replace with a comparable product, without charge to the original purchaser, only defective products or parts found defective during the Warranty Period. If requested by the Company, the original purchaser must return the part or product with freight or other shipping charges prepaid.

Under no circumstances will the Company be liable for injuries or damages arising from use of the product.

This warranty shall be effective for the applicable time period beginning from date of purchase as shown on original purchaser's original receipt or other proof of purchase.

This is an EXCLUSIVE LIMITED WARRANTY.

There are no other warranties, expressed or implied, including without limitation, any implied warranty of merchantability or fitness for a particular purpose. The Company will not be responsible for incidental or consequential, special, or indirect damages. The purchaser is responsible for determining suitability for its intended use. The Company disclaims any liability for defects, loss of use, or claims or injuries arising out of the incorrect choice of product for particular usage. Some states do not allow the exclusion or limitation of incidental or consequential damages, so the above limitations or exclusions may not apply to you. This warranty gives you specific legal rights and you may have other rights which vary from state to state

The Company will advise you of the procedure to follow when making warranty claims. Call the Company at the number below to explain the defect. Give your name, address, and telephone number. Please be prepared with the model number and sales order number.

SitOnIt Seating: (866)-764-4111

### ORDERING INFORMATION

### **PRICING**

All prices are suggested retail and are subject to change without notice. Visit our websites or contact Customer Experience for the latest pricing. Prices in effect at the time of shipment will prevail. We reserve the right to make changes in prices, models, fabrics, finishes, materials and specifications and also discontinue models and options at any time without notice.

### **ORDERS**

Specify model number, quantity, desired delivery date and all other applicable information. Order templates can be found in the applicable Price Guide. Orders will be accepted with an acknowledgment form governing the transaction. In the event an error is made in the manufacture of the product, the acknowledgment will be used as the resolution document. Submit orders by email or fax:

#### SITONIT SEATING

Email: shopcx@sitonit.net Fax: (714) 995-4855

### **CHANGE ORDERS**

Orders that have been scheduled for production may not be changed. All changes on customer orders previously acknowledged must be requested in writing and are subject to approval. Requests for changes are not deemed accepted until acknowledged. In the event a revision is accepted, change fees may apply.

### **LEAD TIME**

All "Home Edition" products have a two day manufacturing lead time.

Orders received by 10 a.m. Pacific Standard Time begin assembly the next day. Orders that are "On Hold" will begin production only when all holds are released. Types of holds include:

- · Credit Hold for issues related to billing and invoicing.
- Incomplete Hold if the purchase order is incomplete or illegible.
- Pricing Hold if the price on the purchase order does not match the pricing shown in the Price Guide or in our computer system.

Customer Experience will notify you of any holds placed on your order.

### PRODUCT AND DESIGN CHANGES

We reserve the right to discontinue product lines, models and parts at any time. We also reserve the right to make changes in design and material when such action is deemed to be an improvement in design, function and/or construction.

### **CANCELLATION AND RETURNS**

For Home Edition products, returns will be accepted within 30 days of purchase and are subject to a 20% restocking fee. Customer must receive an authorization to return the product, provide original order number and items must be shipped and received in new condition in original packaging. Customer is responsible for cost of return shipping.

Authorization for return must be requested from and be approved by Customer Experience prior to the return of the merchandise.

To request authorization contact Customer Experience by phone at (866) 764-4111 or by email shopcx@sitonit.net.

Please allow a minimum of thirty days for SitOnIt Seating to process returned products after they have been received and a minimum of two billing cycles for refunds to be processed to credit cards, less the 20% restocking fee.

### SHIPPING INFORMATION

### **SHIPPING**

Shipments are made via standard residential delivery services based on our published transit times, unless otherwise specified. Special routing requests made by the customer or the consignee may result in additional charges.

We will not be held responsible for issues or costs arising from carrier transit delays, missed delivery appointments, etc.

Optional White Glove delivery service for product assembly is available for an additional fee. Please contact Customer Experience.

### **FREIGHT TERMS**

Freight terms apply to the continental U.S. only. This excludes Alaska and Hawaii. All standard transportation services and freight costs are included in the price of our products.

### FREIGHT DAMAGE

We are not responsible for product damage occurring in transit or during storage. Before accepting a shipment from the carrier, carefully review the packing list and inspect the quantity and condition of the items. Promptly document all visible damage on the and request a carrier inspection of the product. In the event of damage, accept the delivery and contact Customer Experience for issue resolution. Concealed damage must be reported in writing within 15 days of accepting delivery. We will take all reasonable steps to assist customers in resolving claims for loss or damage.

### **INVOICING**

Invoicing is triggered when the product ships.

### **CARE AND CLEANING**

### SAFETY FIRST

To ensure proper cleaning and/or disinfecting, it's important to consult with facilities or safety personnel and follow the manufacturer's instructions—including detailed dilution requirements, safe application instructions, dwell time for effective disinfecting and more.

Per CDC instructions, always read and follow the directions on the label to ensure safe and effective use.

- Wear skin protection and consider eye protection for potential splash hazards
- · Ensure adequate ventilation
- Use no more than the amount recommended on the label
- Use water at room temperature for dilution (unless stated otherwise on the label)
- · Avoid mixing chemical products
- · Label diluted cleaning solutions
- Store and use chemicals out of the reach of children and pets

Always read and follow the directions on the cleaner/ disinfectant labels to ensure safe and effective use.

### CLEAN + DISINFECT

Cleaning and disinfecting are two distinct actions, and knowing the difference between the two can help promote safety in any space. This comprehensive, 2-step process requires cleaning before disinfecting.

### **CLEAN**

### **CLEANING REMOVES GERMS**

- The act of removing visible dirt and debris from objects or surfaces
- Cleaning works by using soap/detergent with water to remove impurities from surfaces either manually or mechanically
- Cleaning does not kill germs, but by removing them, it lowers their numbers and risk of spreading infection

### **CLEANING GUIDELINES AND TIPS**

- Start by lightly dusting with a soft, grit-free cloth or chamois (no wiping)
- After dusting, dampen cloth or chamois with a solution of mild, non-abrasive liquid soap and water
- Wipe clean and dry with a soft, grit-free cloth, sponge or chamois
- · Avoid using abrasive cleaners and steel wool to prevent scratching
- Test any cleaning method or agent in an inconspicuous area of the surface

### DISINFECT

### **DISINFECTING KILLS GERMS**

- This process comes after a surface is cleaned
- Disinfecting kills germs on objects or surfaces with the use of chemicals
- Most common disinfectants include one of the following active ingredients: Quaternary Ammonium (Quats), Sodium Hypochlorite (Bleach), Hydrogen Peroxide, or 70% Isopropyl Alcohol
- EPA-registered disinfectants List N: Disinfectants for Use Against SARS-CoV-2

### **DISINFECTING GUIDELINES AND TIPS**

- Follow the disinfectant manufacturer's instructions when applying the agent
- Once finished, remove all disinfecting agents from the surface with water and a grit-free, then dry
- If not properly removed, disinfectant residue could degrade product life and appearance

### **CARE AND CLEANING**

### **CLEANING OUR HARD SURFACES**

Over 95% of the hard surfaces on our products can be cleaned/disinfected using any one of the four primary ingredients listed below.

- Bleach (Sodium Hypochlorite)
- Hydrogen Peroxide
- Quaternary Ammonium Compounds (Quats)
- 70% Isopropyl Alcohol

# EXAMPLES OF HARD SURFACES THAT CAN BE DISINFECTED:

- Plastics (i.e. polyurethane and acrylic)
- Solid surface
- Metals
- Painted Surfaces
- Laminate

### **EXCEPTIONS:**

- Veneer
- Wood Surfaces

### **CLEANING OUR SOFT SURFACES**

Our textiles and meshes offer a performance and cleaning story unmatched in the industry.

### MESH:

- All of our mesh materials are bleach-cleanable. This determination is supported by 3rd-party results from completing AATCC 188 Colorfastness to Bleach testing where the subject material is submersed, and friction stirred in a diluted sodium hypochlorite solution.
- Cleaning of these materials varies. Check out the Mesh Spec + Care Guide on our website for more information.

#### **SEATING FABRICS:**

- Soft surfaces on seating can vary widely from woven, knits and leather to coated textiles such as vinyl and polyurethane. Woven and knits tend to be more permeable than vinyl or polyurethane.
- Cleaning of these materials varies. For a list of our textile spec + care guides, see the Materials Downloads on our website.

# **NOVO – HOME EDITION**

### 1. Back

Back Style	Code	Price	
Midback Mesh With Adjustable Lumbar Support	H1033 BK1 MB	\$412	
Highback Mesh With Adjustable Lumbar Support	H1033 BK2 MB	\$453	
Mesh Color	Code	Price	
Onyx	MC20	+ \$0	
Nickel	MC21	+ \$0	

### 2. Seat (Cont.)

Seat Style	Code	Price	
Upholstered Seat	US	+ \$0	
Seat Style	Code	Price	
Fabric Grade 1	FG1	+ \$0	
Seat Textile		Price	
Sugar Licorice		+ \$0	
Venice Deep Sea		+ \$0	
Venice Gold Dusk		+ \$0	
Venice Mainstream		+ \$0	
Venice Milestone		+ \$0	
Venice Sandstorm		+ \$0	

### 3. Mechanism

Mechanism	Code	Price	
Standard Synchro	F	+ \$0	

4. Frame and Lumbar Support

4. France and Eunibai	Suppoi		
Frame and Lumbar Support Pad Color	Code	Price	
Black	FC1	+ \$0	
White	FC12	+ \$41	

Adjustable Lumbar Color	Code	Price
Black (For Black Frame FC1)	AL1	+ \$0
White (For White Frame FC12)	AL2	+ \$0
Lumbar Accent Color	0-4-	l
Lumbar Accent Color	Code	Price
Black (For Black Frame FC1)	LA1	+ \$0

### 5. Arms

Arm Style	Code	Price	
Armless	AR0	+ \$0	The state of the s
Height-Adjustable	AR4	+ \$41	

# NOVO - HOME EDITION

### 6. Base

Base Style	Code	Price	
5-Star Nylon	BT1	+ \$0	
Base Color	Code	Price	

Base Color	Code	Price	
Black (For Black Frame FC1)	BC1	+ \$0	
White (For White Frame FC12)	BC3	+ \$0	
Cylinder Height	Code	Price	
Standard Cylinder	CH1	+ \$0	
Casters	Code	Price	
Carpet Casters	CS5	+ \$0	

7. Packaging

Packaging	Code	Price
Knocked Down	KD	+ \$0
Back Attached to Seat, base separate	UC	+ \$280
Fully Assembled in a carton	AC	+ \$330



# WIT – HOME EDITION

### 1. Back

Code	Price	
H2222 MB	\$371	
H2223 MB	\$412	
Code	Price	
MC37	+ \$0	
MC35	+ \$0	
	H2222 MB  H2223 MB  Code  MC37	H2222 MB \$371 H2223 MB \$412 Code Price MC37 + \$0

### 2. Seat

Seat Style	Code	Price	
Upholstered Seat	US	+ \$0	
Seat Style	Code	Price	
Fabric Grade 1	FG1	+ \$0	
Seat Textile		Price	
Sugar Licorice		+ \$0	
Venice Deep Sea		+ \$0	
Venice Gold Dusk		+ \$0	
Venice Mainstream		+ \$0	
Venice Milestone		+ \$0	
Venice Sandstorm		+ \$0	

### 3. Mechanism

Mechanism	Code	Price	
Swivel Tilt	Т	+ \$0	

### 4. Frame

II I I dillio			
Frame Color	Code	Price	
Black	FC1	+ \$0	
White	FC12	+ \$41	
Back Support Color	Code	Price	
Black (For Black Frame FC1)	Z1	+ \$0	

**Z**4

+ \$0

### 5. Arms

White (For White Frame FC12)

J. AIIII3			
Arm Style	Code	Price	
Armless	AR0	+ \$0	
Height-Adjustable	AR4	+ \$41	

Arms, if specified, come with fog arm pads for the white and fog frames and black arm pads for the black frame.

# WIT – HOME EDITION

### 6. Base

Base Style	Code	Price	
Nylon Base	BT1	+ \$0	
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Base Color	Code	Price	
Black (For Black Frame FC1)	BC1	+ \$0	
White ((For White Frame FC12)	BC3	+ \$0	
Cylinder Height	Code	Price	
Standard Cylinder	CH1	+ \$0	
Casters or Glides	Code	Price	
Black Carpet Casters (For Black Frame FC1)	CS5	+ \$0	
Hard Floor and Carpet Casters (For White Frame FC12)	CS6	+ \$0	

### 7. Packaging

Packaging	Code	Price
Knocked Down	KD	+ \$0
Back Attached to Seat, Base Separate	UC	+ \$280
Fully Assembled in a Carton	AC	+ \$330



# REYA – HOME EDITION

### 1. Table Top

Product Type	Code	Price	
Reya – Home Edition	H3250	Priced by Siz	e
Table Top Size	Code	Price	
Rectangular Top With Ro	unded Corner	s	
20" × 40"	TC2040	\$478	
24" × 48"	TC2448	\$519	
27" × 54"	TC2754	\$560	
Table Top Size	Code	Price	
Black	TL19	+\$0	
Sandalwood	TL27	+\$0	
Walnut Amati	TL28	+\$0	
White	TL29	+\$0	

2. Table Base			
Product Style	Code	Price	
Angled Legs	APL	+ \$0	
Straight Legs	SPL	+ \$0	
Base Material	Code	Price	
Metal	LS21	+ \$0	
Bamboo	LS23	+ \$41	
Tapered Bamboo	LS22	+ \$41	

Base Finish	Code	Price	
Black	BF03	+ \$0	
White	BF02	+ \$0	

On bamboo base, paint color will apply to the metal collar only.



# SWITCHBACK - HOME EDITION

## 1. Table Top

Product Type	Code	Price	
Switchback Home Edition Table Top	H3161	Priced by Size	е
Table Top Style	Code	Price	
Rectangular Table Top for T-Leg Base	ТВТ7	+ \$0	
Table Top Size (D × W)	Code	Price	
24" × 42"	TZ2442	\$166	
24" × 48"	TZ2448	\$207	
30" × 54"	TZ3054	\$248	
Table Top Finish	Code	Price	
Black	TL19	+ \$0	
Sandalwood	TL27	+ \$0	
Walnut Amati	TL28	+ \$0	
White	TL29	+ \$0	
Grommets	Code	Price	
No Grommets	GP00	+ \$0	

### 2. Table Base

Product Type	Code	Price	
Switchback Home Edition Base	H3162	\$972	
Base Style	Code	Price	
Switchback 3-Stage Height-Adjustable Base, 2-Leg, T-Leg	ТВТ7	+ \$0	

Table Top Size (D × W)	Code	Price
24" × 42"	TZ2442	+ \$0
24" × 48"	TZ2448	+ \$0
30" × 54"	TZ3054	+ \$0
Base Finish	Code	Price
White	BF02	+ \$0
Black	BF03	+ \$0
Mobility Option	Code	Price
Fixed/Glides	LS18	+ \$0



# **ACCESSORIES – HOME EDITION**

### **Mobio - Home Edition**

Mobio Home Edition			
Product Type	Code	Price	
Mobio Monitor Arm	H3210	+ \$0	
Product Style	Code	Price	
Light-Duty Single Desk	МАТ33	\$208	A P
Light-Duty Dual Desk	MAT34	\$311	

Paint Color	Code	Price	
Black	MAC03	+ \$0	
White	Coming Soon!		

### **EON - Home Edition**

Product Type	Code	Price	
EON Clamp On Dual Outlet	H3130 PTC PT5	\$103	

Color	Code	Price	
Black	PC1	\$0	
White	PC4	\$0	

### Power Strip - Home Edition

Product Type	Code	Price	
Power Strip	H3130 PST1 WM00	\$125	

### Wire Basket - Home Edition

Product Type	Code	Price	
Wire Basket Without Power	H3152 WM05	\$73	
Color	Code	Price	
Black	WM03	+ \$0	

### **High Tide – Home Edition**

Product Type	Code	Price	
High Tide Sit Stand 4 No Monitor Arm	H3120 SSHT4 MAT00	\$442	

### Mobile Pedestal - Home Edition

Wobile Fedestal – Home Edition			
Product Type	Code	Price	
Mobile Pedestal No Upholstered Cushion	H3150 CPT00	\$330	

Paint Color	Code	Price	
White	PDC02	\$0	
Black	Coming Soon!		