RETURN FORM

Please follow these instructions to return your online order. We do not accept returns for purchases made in store.

*If your order was filled incorrectly or the product received was damaged please call us at 1-877-257-4916. Please include your order number with your inquiry.

*Please note all returns must be sent by mail. We will not process any returns in person.

For all other returns please see below:

STEP 1: DOWNLOAD, PRINT & COMPLETE THE RETURN FORM

- NOTE: You have 30 days from receipt of an order to return products purchased at GrammyMuseumStore.com.
- For returns, we will issue a full refund for the price of the product, plus any applicable taxes.
- Original shipping charges will not be refunded unless there was a fulfillment error by GrammyMuseumStore.com.

STEP 2: ENCLOSE A COPY OF THE PACKING SLIP AND THE RETURN FORM WITH YOUR ITEM.

- If you do not have a copy of the packing slip please contact us at 1-877-257-4916 or http://www.grammymuseumstore.com/pages/contact-us.

STEP 3: SEND YOUR PACKAGE ADDRESSED TO:

GrammyMuseumStore.com
1817 S. Soto St.
Los Angeles, CA 90023

- Please return your package and Return Form via a prepaid, insured, traceable method to ensure a safe and documented delivery.
- Allow one to two billing cycles for the credit to appear on your statement. Refunds are issued to the original card used to make the purchase.
- Please see the Return Policies below before sending out your package.

*Once we have received your package at our fulfillment center please allow us 3-5 business days to get your return processed.

RETURN POLICIES:

Merchandise purchased from GrammyMuseumStore.com:

- Worn or damaged merchandise is non-returnable. If the merchandise was damaged during shipment please contact us at http://www.grammymuseumstore.com/pages/contact-us or call 1-877-257-4916.
- If you would like to return an item, GrammyMuseumStore.com is not responsible for any additional shipping fees unless your gear was damaged or defective.
- Items purchased online from GrammyMuseumStore.com cannot be returned or exchanged in store. These items must be returned online.
- All custom merchandise may not be returned.

CUSTOM ORDERS

- Custom merchandise may not be returned unless the item is defective or the order was fulfilled incorrectly.

Once we have received your package at our fulfillment center please allow us 3-5 business days to get your return processed. If you would like a different item, please place a new order directly on the website.
RETURN FORM

STEP 1 PLEASE FILL OUT INFORMATION BELOW

Customer Name: ___________________________ Order Number: ___________________________  

BILLING INFORMATION

Name: ___________________________ Email: ___________________________

Address: ___________________________ City: _________ State: __________ Zip: _________

Daytime Phone: ___________________________ Evening: ___________________________

PLEASE REFUND TO MY (CHECK ONE)

☐ VISA  ☐ AMERICAN EXPRESS  ☐ DISCOVER  ☐ MASTER CARD  ☐ PAYPAL

CC#: ___________________________ Expiration Date: ___________________________

Signature: ___________________________

STEP 2

WHAT I AM_SENDING BACK

<table>
<thead>
<tr>
<th>UPC</th>
<th>Product</th>
<th>Qty</th>
<th>Size</th>
<th>Color</th>
<th>Reason</th>
</tr>
</thead>
<tbody>
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<td></td>
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</table>

REASONS FOR_SENDING BACK:

1. Ordered Wrong Size  4. Received Damaged  7. Style Not As Expected  10. Changed Mind
2. Poor Fit  5. Arrived Too Late  8. Color Not As Expected  11. Returning Gift

PLEASE CHECK ONE OF THE FOLLOWING ACTIONS:

☐ REFUND MY ORDER
  Note: We do not offer exchanges. If you would like a different item, please place a new order directly on the website. Shipping will not be refunded.

☐ RETURN DAMAGED OR INCORRECT ITEM
  I am returning an item I received damaged or incorrectly. Please contact Customer Service before returning your merchandise.