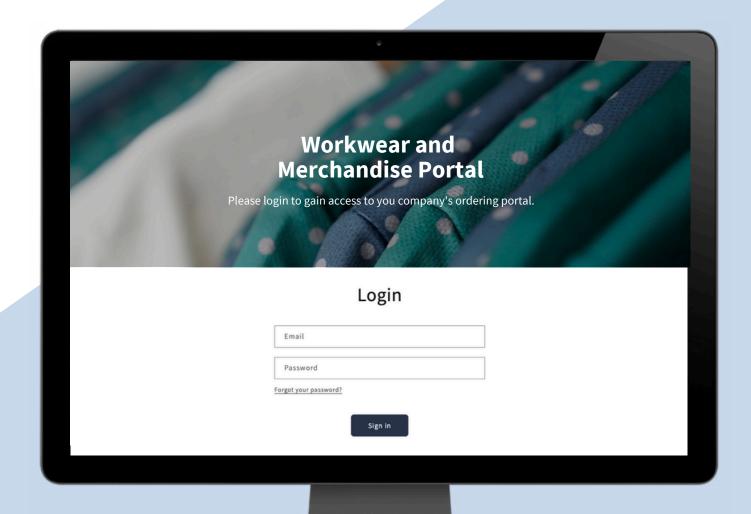
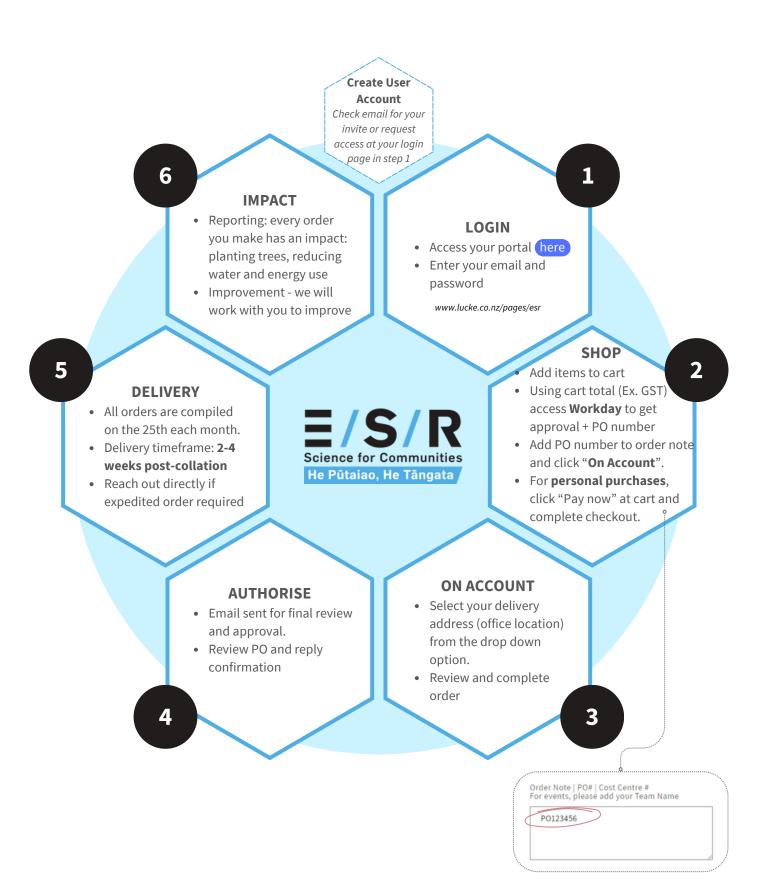
LUCK•E

Clothing that cares



Shopping - Overview

A high level summary of the shopping experience is provided below - note that if you have any questions please reach out to Jenny Ralston or LUCKE directly and we can provide support to ensure a good experience. Also get in touch for custom designs, small (less than 10 items total) or expedited delivery is required as this may impact price.

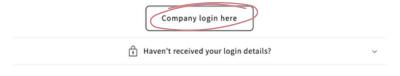


Create account (if applicable)

If you haven't received an account invite yet (check your email just in case), **visit your company's unique ordering page** provided by your organisation or LUCKE and click on "Create Account".

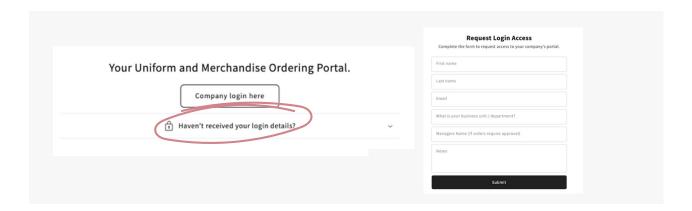


Your Uniform and Merchandise Ordering Portal.



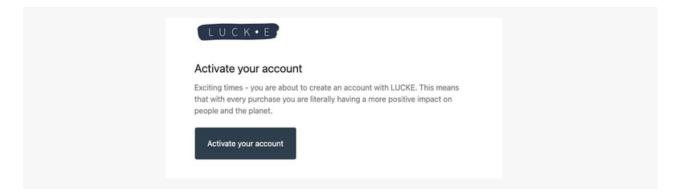
Haven't received your login details?

Click on the link and fill in your details to request access. We will be in touch shortly.



Activate your account

Please **check your email** to activate your account. If you don't see it in your inbox, please check your junk folder or try the process again. Double-check the spelling to ensure accuracy. If you still experience issues, please don't hesitate to get in touch with us, and we'll be happy to assist you in setting up your account.



Log in

Head to your company's unique ordering page and click login.



<u> </u>	Haven't received your login details?	v

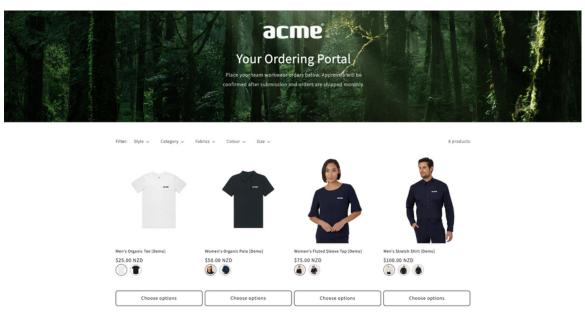
Log in at the new window

Log in as you currently do with current **Username** and **Password**. Below message will show:

Login	
Password	
Forgot your password? Sign in	

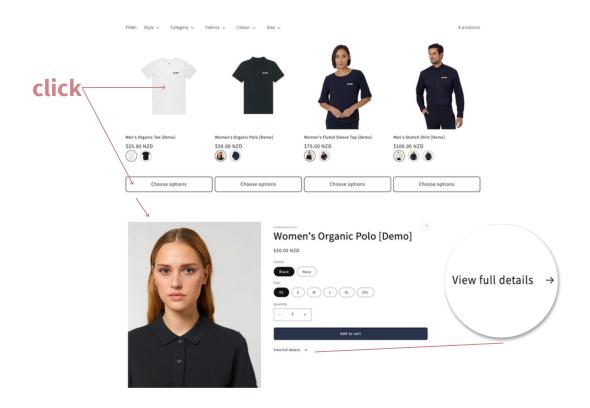
Begin browsing

You will automatically be taken to the Welcome Page. Here you can browse your companies workwear collection options



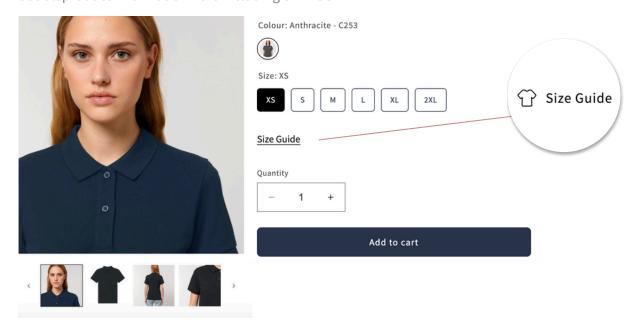
Select a style

Once you have located the garments you wish to order, **click on the garment image** or click on **Choose Options**, then "**View Full Details**" to see product level details.



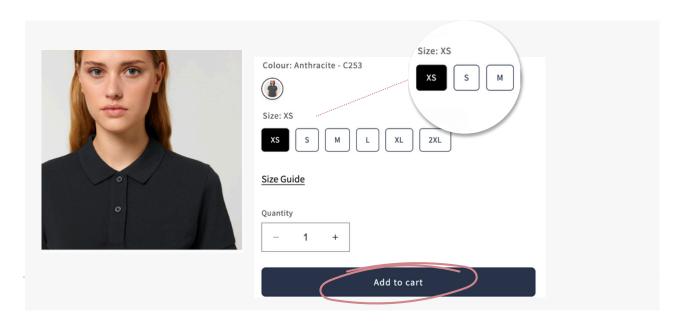
View product details

See all product information here including **SIZE GUIDE**



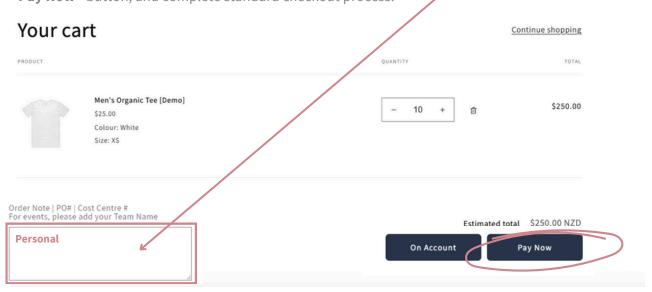
Select Quantity, Colour and Size & Add to cart

Click on the variables to make any necessary adjustments, then Click on **ADD TO CART** button.



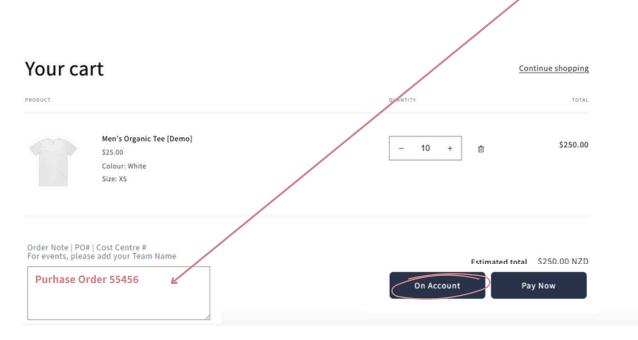
Personal purchases

For personal purchases made with your own funds, please write "**PERSONAL**" in the Order Note and click on "**Pay Now**" button, and complete standard checkout process.



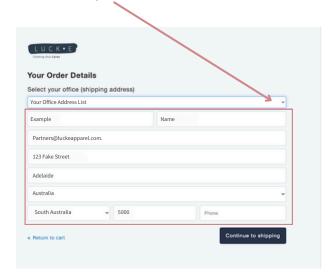
Company Purchases

Review your order and make any changes as required. Then, add your **PURCHASE ORDER** into the Order Note, or write **"WILL REQUEST PO"**. Then click on **"ON ACCOUNT"**.



Select shipping details

Please click the dropdown menu to select your office address or the desired shipping location for your items.



Continue to shipping

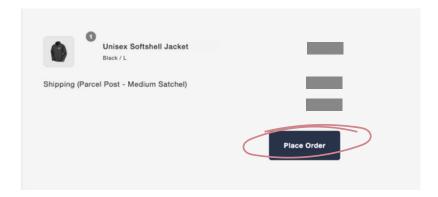
Click on "Continue to Shipping" to proceed. This will provide an estimate of your shipping costs before you place the order.





Place Order

Click "Place Order" to confirm and finalise your purchase. Your order will Process and the information below will populate. You will also receive an email confirmation in your inbox.



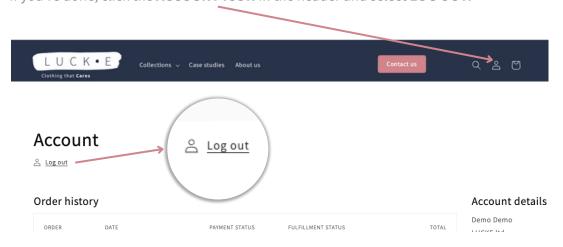
Continue Shopping

Click "Continue Shopping" to return to your account dashboard, then select "Browse your collection" to add more items to your cart.



Or Finish and log off

If you're done, click the **ACCOUNT ICON** in the header and select **LOG OUT**.



Account and order details are also available here.

Thank you for shopping with LUCKE - every order makes a difference!

