

Risk Assessment: Updated 06/04/2024

Nearest First Aid: Brighton Watersports

Activity: Kayak Session

Nearest Telephone: Brighton Watersports Shop

Location: Brighton Beach (pier to pier)

Emergency Rally Point (If Applicable):

Hazard	To Whom	Preventative Measures	Instructor Notes
Drowning, Injury or ailment caused by the water	All	All participants must be correctly fitted with Buoyancy Aids. Vigilant Observation from trained, qualified Instructors must be maintained with effective group control.	BA's must be fitted and checked by qualified instructor prior to entering the water. Consider positioning to maximise group control. Minimize the time spent out of the boat, in the water. Ensure BA's are kept on as fitted for the duration of the session.
Injury induced by environmental conditions	All	Vigilant instruction and careful group control should reduce chances of injury under normal circumstances, including access and egress where required. Regular weather checks leading up to the session and a dynamic assessment on the day may lead to cancellation or relocation of the session, at the discretion of Responsible party. Centre must keep up to date with local environment (West pier, Storms, etc.).	Instructors must check conditions before session Hourly weather readings are recorded in the weather record log.
Injury or Ailment Due to inadequate Clothing/Equipment	All	Leaders must ensure that NO denim is to be worn on the water. Ensure no items of clothing/Jewellery can present issues of entanglement. Replace with wetsuits where possible. Any and all safety equipment provided by the centre MUST be checked by an instructor and MUST be worn at all times as fitted. Attention must be kept to the condition and comfort of guests. Equipment should be regularly checked for good and safe condition. Broken or faulty equipment is to be logged and removed from circulation.	Ensure to take the time to find the correct fit of BA or wetsuit. Prevent removal of safety equipment throughout the session.
Injury during access or egress from the sea	Guests	Guests should be clearly advised on entrance and exit, assistance should be provided if requested or if assistance is clearly required. Include instruction to turn and be cast into the wave instead of the beach.	Ocean state must be recorded with weather in Weather Record Log.

		If conditions worsen whilst on the water, upon return to the shore, only one vessel must exit at a time to maintain control. In which case, the paddler must be sent to shore out of their boat, for their boat to be received by a land based instructor.	Any dump over 2 feet results in aid with access and egress from instructors on the shore. Any requests for aid, regardless of conditions must be honoured
Injury due to site specific hazards	All	Due to regular activity on the Brighton West Pier, and under the advice of the RNLI, neither guests nor instructors are permitted to paddle within the boundaries of the West Pier. A course bearing wide of the pier is permitted in placid conditions. Regular checks of our working area will help reveal any new hazards.	Any new discoveries within our working area must be recorded and communicated with a Duty Manager, to be raised at the next safety meeting.
Injury Due to beach debris	All	Due to local businesses refuse and jetsam spills into our area of operations; a thorough inspection of our standard areas of practice is carried out every morning. If an area is discovered to be unsafe, if required, these areas must be cleared. If this is out of the ability of the staff or presents a hazard, the area must be cordoned and put out of use until such time as the appropriate members can handle the issue. Exceptional circumstances should be logged and photo documented for review.	Instructors are to avoid any clearly hazardous area. Upon discovery, report incident to Duty Manager.
Injury Due to Improper Use of Equipment	Guests	The session must begin with a brief including the correct way to use the equipment. Vigilant instructors must ensure that the equipment is being used safely and correctly for the duration of the session.	All equipment must be checked regularly for faults. All equipment that is fitted must be checked by the instructor prior to entering the water.
Injury or distress due to poor ability	Guests	Adequate ratio of participants to instructors must be maintained, Radio comms must be maintained, effective group control and awareness will keep the group together and skill gap should remain concealed.	Any participants who desire to leave the session must be met by a member of staff on the shore. To be arranged by Radio Comms.
Injury, distress or inconvenience to public due to standard operations	Public	Where the beach may be busy or congested, a clear route must be set out in the path required for our usual operations. Due care and attention must be taken during access and egress.	Any members of the public who wish to sit in the marked channel must be warned of the apparent hazards within the area and asked to vacate.
Equipment safety and condition	Gear	Equipment should be cleaned and maintained to reduce wear and tear; Guests must be informed on the best way to handle the equipment and must return to stores on termination of session. Equipment must be stores, used and maintained sensibly and correctly.	

Equipment Requirements:

- First Aid
- PPE
- Radio Comms
- Mobile Phone
- Nourishment; Food, Water
- Spare Parts and Clothes

Conducted By:

Date reviewed :

Emergency Contacts:

- Brighton Watersports: 01273 232160
- Adam Chinery: 07877235945
- Joseph Williams: 07500 437847
- Samantha Owen: