



# MACHINE QUILTING FORM

## ***Congratulations on your latest quilt masterpiece!***

We are honored to be part of your quilt's journey, and look forward to giving it the finishing touch it deserves.

For the best experience, make sure to complete each step in this checklist to avoid delays.

## **PREPARE YOUR QUILT TOP**

- Mark "top" with safety pin (if your backing is directional please mark the top with a safety pin as well) \_\_\_\_\_
- Quilt top & backing (if included) **separate** & free of basting or pins (except the pin that identifies the top) \_\_\_\_\_
- Loose threads trimmed \_\_\_\_\_
- Free of embellishments \_\_\_\_\_
- Order number is inside your box/package along with your phone number  
(Tip: use the form at the bottom of this page!) \_\_\_\_\_
- Quilt, backing (if sending) & paper with your info should all be secured in a plastic bag inside your shipping box - we get a LOT of rain and that will ensure that your beautiful quilt doesn't get wet en route!

## **BACKING & BINDING**

- Quilt Backing at least 4" larger than quilt top \_\_\_\_\_
- Quilt backing seamed (if needed or back piecing services were purchased) \_\_\_\_\_
- Binding fabric included & labeled (if different from backing fabric; please note that we do not bind with minky, cuddle, or fleece)

## **FINISHING TOUCH**

**Are all the boxes above checked? If so, your quilt is ready to send in! Hooray!**

Feel free to include a note with your quilt! The more we can learn about you, your quilt, and who it's for, the better we can personalize the finishing process. Favorite colors, hobbies, and any other details you can think of will help our Quilting Superheroes finish your quilt with TLC!

**To get you started, fill out and clip the letter below to include with your quilt top.**

Dear Missouri Star,

This is my \_\_\_\_\_ quilt which I made for \_\_\_\_\_,  
who really loves \_\_\_\_\_.

It would be great if you could \_\_\_\_\_ to make this quilt *extra special!*

My **NAME** is \_\_\_\_\_ My **ORDER #** is \_\_\_\_\_

The best way to reach me is by **PHONE:** \_\_\_\_\_ **EMAIL:** \_\_\_\_\_