SUBMISSION GUIDELINES



ARCH is auctioning works of architectural representation, ranging from photographs and technical drawings to sketches, or models, for the auction. We need your submission to raise as much as we can to fund this important cause. We are accepting submissions to auction and feature in our archive.

GUIDELINES

Before submitting please bear in mind you will be responsible for all costs associated with producing and mailing the work to the winning bidder. When submitting an image of your work consider that it will predominantly be shown on Instagram. This may affect your use of lineweight and crops. Sending us a better quality/higher resolution file will help to ensure your work looks its best.

1 FILE TYPE

- ° Raster images Submit as JPEG or TIFF files
- ^o Vector images Submit PDF or AI files (support material must be embedded)

2 SIZE

- ^o Digital drawings should be no less than 8 inches (20cm) wide at 300 dpi, we will gladly accept higher resolutions and sizes.
- ^o Scanned drawings should be at 600dpi but no less than 300dpi (JPEG, TIFF or PDF).
- Models/objects should be photographed straight and well lit with a plain background. The photographs should be at least 3000px on their shortest edge and at 72dpi.

3 DESCRIPTION

Please provide information on the following details about the work you are submitting (these are required for successful submission).

- Medium of work
- ° How and why you created it
- Date of creation
- ° Physical dimensions (horizontal and vertical dimension in inches)
- Type of paper it is printed on or material of piece (if your piece isn't printed already we recommend an Inkjet print on acid-free paper)
- ° The number of editions and the number of this version
- ^o Credit line to accompany piece as necessary
- ^o Instagram handle
- ^o Whether the piece can be autographed (yes/no)

MAILING GUIDELINES

The work must be shipped within the month of the closing auction date. ARCH will take care of all the correspondence and provide you with the winning bidder's shipping details, along with a starter pack to help with this process.

Please note that you will be responsible for shipping the works to the winning bidder and the associated costs (please bear this in mind when choosing your drawing).

If you are unable to cover the cost of shipping, please let us know.

ARCH FURTHER ENQUIRIES info@architecture-for-change.org architecture-for-change.org

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