Before beginning to assemble your cabinet, it is strongly recommended that you fully unpack and inspect all parts, that you ensure you have a clean safe workspace free of debris and obstacles, and that you have all necessary tools and personal protective equipment (hand, foot, eye and hearing protection, etc) at your disposal as needed. It it also recommended that you protect your work table or floor with cardboard or a moving blanket or other soft surface to ensure that you don't scratch or dent the finish of your cabinet during the assembly process.

IT IS STRONGLY RECOMMENDED THAT 2 PEOPLE ARE PRESENT FOR LINEN TOWER ASSEMBLY



The following tools are recommended for this assembly

Cordless power drill with magnetic bit adapter and #2 phillips screwdriver bit

#2 phillips hand screwdriver

3/16" wood drill bit

Paint stir stick or shim of similar thickness

Regular household pencil or lumber pencil with eraser

Level (6" or longer)

Cabinet handle drilling template

1) Lay one of the large veneered side panels finish down on your work table and affix steel locking pins to all available white receptacles along the inside of this side panel. Note that the bottom of the panel will have the receptacles approximately 4" from the lower edge and will have one extra pin along the front edge.

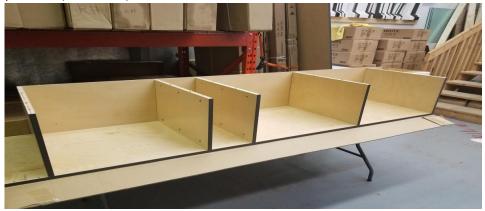


2) Locate and dowel the 4 fixed shelf panels for the linen tower. These pieces will have locking cap holes on one face, and will have only one finished edge matching the colour of the linen tower. Note that the top and bottom shelf panels will have a groove along the back edge to accommodate the back panel of the tower.





3) Lower the 4 fixed shelves over the locking pins attached to the side panel of the cabinet. For aesthetics it is recommended that the locking cap holes in the top and bottom shelves face the exterior of the cabinet, and the locking cap holes in the inner 2 shelves face the top and bottom respectively Lock the shelves in place using 3 steel locking cap per shelf (12 in total)



4) Locate and dowel the small finished flat toe-kick panel and attach it to the side panel immediately below the lowermost shelf panel you've just attached.





5) Locate the back panel of the linen tower. Front from back is easily distinguished as the forward face is varnished and the rear face will have visible horizontal support braces. Slide the back panel into the groove around the outside of the partially assembled cabinet body ensuring that the varnished side faces forward.





6) As in step 5, with the help of a second person align all of the locking pins in the remaining side panel with the holes in the top edge of the shelves, back panel and toe kick. It is a good idea at this point to double-check the entire cabinet to ensure that no locking caps have been missed and that all pins are appropriately locked down.







7) If you have chosen to affix the decorative toe kick panel, carefully align it with the lowermost corners of the flat toe kick panel and secure in place from the back of the flat toe kick using 4 - #6 x 1 ½" wood screws.





8) Locate and unwrap the 3 cabinet doors and packages of hinges. With the doors face down, affix the hinges to the doors using #6 x 5/8" wood screws.





9) Turn the cabinet body onto its back panel with the openings facing up. Attach the lower-most large door to the cabinet using #6 x 5/8" wood screws. Use the line between the cabinet floor and toe kick panel as a guide for proper spacing. The door can be affixed to either the left or right side of the cabinet depending on which way you would like it to open. If you have attached the decorative toe kick you can use a paint stick or similar thickness shim to ensure proper spacing between the door and the toe kick.







10) Place a paint stick or similar thickness of shim at the top edge of the lowermost door you've just attached to the cabinet for spacing and attach the middle door to the cabinet body in the same fashion as the lower door.





11) Repeat step 11 again for the smaller top door of the linen tower





BECAUSE THE LINEN TOWER CAN BE BUILT LEFT OR RIGHT HANDED, IT IS NOT PRE-DRILLED FOR HANDLES YOU WILL NEED TO DRILL YOUR OWN HARDWARE MOUNTING HOLES IN ALL 3 DOORS

12) Place a cabinet pull template (jig) tighly to the lower corner of the top door opposite the hinges and mark with a pencil the drilling location for your 2 handle holes using the **96mm** guide on your jig





13) Very carefully drill through from the front of the door at the points you've just marked using a 3/16" drill bit. If you are using knobs instead of handles on your tower, mark and drill only the lower hole closest to the corner. Affix the handle to the door using the screws in the package with the handle.





14) Repeat steps 12 and 13 to mark, drill and affix handles to the 2 lower doors









The body of your linen tower is now complete and ready to be installed in the location of your choice. Refer to the steps that follow if need be to install the modular shelves within the tower after installation in your room.



15) Insert 4 shelf holder pegs per shelf into the pre-drilled holes in the interior of the cabinet and rest the shelves on top of them at the desired height for each shelf. Note that the shelves are ¼" wider in one direction than the other and it is best to place them with the widest side laterally so that there is no gap on either side of the shelves.





