Can I run an event at The Bookish Type?

We would love local queers to use the bookshop as a community space for small scale events such as reading or writing groups, workshops or talks. Preferably things that are queer and/or literary.

The shop can be used after hours, so that's from 6:30pm in the evening Tues-Sat or from 4:30pm on Sunday. We may also be able to offer the space during trading hours for small workshops (max. 8 people).

Please be aware that there may be a hire charge for after-hours events of £15 per hour to cover the cost of staff time.

We have the following available for use:

- 30 chairs, low wooden bench (seats 3) and a small sofa (seats 2)
- 2 folding trestle tables (each one seats 8)
- blinds to cover the shop windows for privacy
- kettle, paper cups, tea and coffee
- Air Purifier with H13 HEPA filter
- FFP2 masks
- website for ticket sales with zero commission
- wall space for an event poster in the shop



We currently do not have any audio-visual equipment so you would need to bring your own which must be PAT tested. The Bookish Type is a sober space but you are welcome to bring your own soft drinks or snacks.

The shop can be laid out for talks (theatre style) with chairs in rows down the centre and space for speakers/hosts at the front. Seating capacity is 25. The shop can also be laid out for workshops for up to 16 people grouped around two tables.

If books, zines or merch are for sale at the event they need to be sold through the shop. We can discuss the shop commission in advance. We can take cash or card payments.

Access information

There is one staff bathroom with toilet and hand basin which we allow use of during events. It is down 13 steps on the lower ground floor. There is an 8cm step into the shop and we have a portable ramp for anyone who needs it. Full access information is available on our website: <u>thebookishtype.co.uk/pages/frequently-asked-questions</u>

We encourage all event promoters to include access information in their publicity.

Hybrid events

We are happy for you to record or livestream your event using your own equipment and channels and we can offer a Wi-Fi connection if needed.



Want to go ahead with an event?

Please email us with details of your event and we'll see what we can arrange: <u>thebookishtypeleeds@gmail.com</u>