



## VENDOR APPLICATION

### 24th Annual Arts & Autos

September 9th, 2023

9 am – 3 pm

The 24th Annual Arts & Autos Extravaganza features Fine Arts/Crafts booths, a car/truck/motorcycle show, Kids' Zone and festival foods making it a family-fun event. This festival has traditionally drawn an audience of 10,000+!

**Vendor spaces available for: Fine Arts/Crafts; Kids Crafts/Games; Food (limited); Vintage/Collectibles.**

#### Vendor Information

Exhibition space will be available for fine artists and crafters, vintage dealers, cottage industry businesses, sponsors, businesses, games, community non-profits and food vendors. Limited booth space available for each category. Committee reserves the right to accept or reject applicants.

#### Fine Artist/Crafter Eligibility

In order to maintain high standards and consistency at the festival, all vendors/exhibitors will be reviewed and selected by the committee. Booth space and fees are outlined below. Fine artists and crafters **MUST** email photos of their work to be sold at the festival, along with the list of items for sale in the booth. **Please send a maximum of three, color photographs in an email to [events@dentonmainstreet.org](mailto:events@dentonmainstreet.org) with the subject: AA Vendor and include in the email the artist/crafter's name, title of work, medium, and date of work. All work must be original and made by the applicant.** Commercially fabricated forms, kits, patterns, manufactured, mass-produced or molded items are not acceptable to qualify as a Fine Arts/Crafts booth. Exhibitors must display and sell only the items submitted and accepted in the application. No t-shirt sales are allowed, unless approved by the committee.

#### Application & Event Rules/Requirements - ALL Vendors

**Exhibit Hours: Saturday, Sept. 9th, 9 a.m. to 3 p.m.**

**Booth Size: 10' x 10'** (unless permission granted otherwise).

*Extra booth space available limited for artist/crafter demonstrations!*

**APPLICATION DUE BY AUGUST 18, 2023.**

**Set-Up:** Exhibitors will be responsible for all booth structures, set-up, and furnishings, e.g., extension cords, signage, drapes, etc. Booths with electricity will need fire extinguishers. Vendors and booth participants can begin to **set-up no earlier than 6:45 a.m. on Saturday, September 9, 2023.** As the streets will be barricaded at this time, please have your vendor pass displayed on the dash of the registered vehicle in order to be allowed access to the Courthouse Square. **NO VEHICLES WILL BE ALLOWED ONTO THE SQUARE AFTER 7:30 A.M. ALL VEHICLES MUST BE OFF THE SQUARE BY 7:45 A.M. PLEASE BE PREPARED TO UNLOAD YOUR ITEMS IN THE DESIGNATED UNLOADING ZONE AND MOVE YOUR VEHICLE BEFORE 7:45 A.M.** THERE WILL BE NO EXCEPTIONS TO THIS POLICY. ANY VEHICLES REMAINING ON THE SQUARE AFTER 8:00 A.M. ON SATURDAY, SEPTEMBER 9, MAY BE TOWED AWAY AT THE VEHICLE OWNER'S EXPENSE. Booths must be **open by 9 a.m.**

**Tear Down:** Booths can begin tear-down no earlier than 3 p.m.. No booths will be allowed to close early without prior permission from the Committee. Participants are responsible for dismantling and cleaning space before leaving. We are a litter-free event and we recycle, please use the appropriate receptacles OFF THE SQUARE to dispose of trash & recycle.

**Facilities:** Electricity will be available for Food/Drink booths only if requested at the time of registration. No water will be available. Public restrooms will be available in the Courthouse and Portable toilets around the Courthouse Square.

**Security:** Participants are responsible for the security of their goods. The Committee and event organizers accept no responsibility for stolen or damaged property, accidents or injury.

#### Additional Guidelines:

1. Placement and acceptance of vendors and booths will be at the discretion of the Committee.
2. No participant will be allowed to set-up without a signed and dated application and liability release.
3. The Committee reserves the right to revoke or refuse to grant space at any time, without recourse by the participant. The Committee shall not be liable to anyone for this action.
4. No booth space will be granted to those wishing to express religious, moral, controversial or political opinions/issues. Only materials that have been approved by the Committee will be allowed. Displaying information that has not been approved by the Committee will result in expulsion from the event without recourse or refund.
5. Signage for each booth must be limited to the group or vendor name only.
6. Participants may display or sell only the items that have been specifically approved by the Committee.
7. All fees are non-refundable. Inclement weather will NOT be grounds for refund.
8. No amplified sound or recorded music will be allowed in booth areas, with the exception of entertainment provided/approved by the AA event.

**(Turn Over to Page 2)**

- 9. No exclusive rights for the sale of any item will be granted.
- 10. No alcohol (including beer and wine) may be sold by A & A vendors. The DMSA reserves the right to limit menu (food and drink) items sold at the event. *DMSA also reserves the right to be sole vendor for beverages of its choosing at event.*
- 11. No antiques or collectibles allowed for sale.

**All Applications:**

Must be received in mail or postmarked by August 18th. **All Applications must be approved before submitting booth fee payment. Once approved, you can pay online or by check. Make checks payable to Denton Main Street Association. Online payment is preferred.**

*(Please Type or Print)*

Business Name \_\_\_\_\_

Contact Name \_\_\_\_\_

Street Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Phone # \_\_\_\_\_

Email \_\_\_\_\_

Vehicle (that will be parked at event)

Type/Make \_\_\_\_\_

State/Tag# \_\_\_\_\_

Description and photos of items to be sold or information to be distributed: (The Main Street Committee reserves the right to determine whether goods or services are appropriate for the event. Only the items listed and approved may be sold or exhibited at event.)

\_\_\_\_\_  
 \_\_\_\_\_

Vendors tax i.d.# \_\_\_\_\_

Do you require 120 volt electricity? Yes \_\_\_\_ No \_\_\_\_

*(Availability is EXTREMELY limited and may located in low traffic areas on the lawn. Please limit electric use ONLY for reasons essential to operating your booth.)* Electric is limited to 20amp/120 volt each booth. Please no A/C or generators.

Will you be using a 10' x 10' Pop-Up Canopy?

Yes \_\_\_\_ No \_\_\_\_

**\*\*\*Shaded spots cannot be guaranteed.\*\*\***

**BOOTH CATEGORIES AND FEES**

**Fine Artist/Crafter/Hand-made - \$90 (BEFORE August 18th) (\$100 AFTER August 18)**

*(see qualifications on previous page for Fine Artist/Crafter)*

**Direct Sales Business - \$150**

*(Subject to approval and spaces limited)*

**Sponsors** – Commercial businesses need to enter at sponsor level. Email [events@dentonmainstreet.org](mailto:events@dentonmainstreet.org) OR go to the website [www.dentonmainstreet.org](http://www.dentonmainstreet.org) for more information.

**Booth Categories and Fees Continued:**

**Food/Drink - \$200 for each 10' x 10' space.** Food/Drink spaces ARE EXTREMELY LIMITED and accepted on a first-come, first-serve basis. Committee will review each application, and food menu items may be limited by committee. Please submit a photo of your booth. Due to space constraints, no food/concession trailers or trucks allowed unless approved by the committee.

**Premium Booth Space \$120** - Only 7 spaces available. First come first serve.

**Community Non-Profit - \$40** - Must provide a game or art/craft project for kids (subject to approval)

**See Guideline #4 before submitting your application.**

**RELEASE**

I/We, \_\_\_\_\_, release all sponsors, co-sponsors, clubs, organizations, or individuals involved in Arts & Autos Extravaganza from any liability, product or personal, for the duration of the event. I have read the rules and I agree to abide by them. I understand that failure to comply with the rules set forth by the Committee may result in termination of this contract without recourse by the participant and the Committee shall not be liable to anyone for this action. Vendor/exhibitor shall indemnify, defend and hold Denton Main Street Association (DMSA) harmless against any and all claims for liability of any nature against DMSA, their directors and members arising out of your acts.

Print \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

**Enclosure Checklist (mail or email):**

- Application & signed release *(apply online preferred)*
- Once approved as a vendor, if you cannot pay online, please send check or money order made payable to Denton Main Street Association
- Include marketing information about your organization or business, i.e. brochures or ads or photos of art
- Committee reserves the right to accept or reject applicants.

**If applying by mail, please send completed application to:**

**Denton Main Street Association**

**P.O. Box 2017, Denton, TX 76202**

For more information: [events@dentonmainstreet.org](mailto:events@dentonmainstreet.org)

Or visit our website at [www.dentonmainstreet.org](http://www.dentonmainstreet.org)

*The Denton Main Street Association is a non-profit organization that focuses on historic preservation and economic development revitalization in the Central Business District.*