



**RETURNS FORM**

**Please note all items must be returned with the original packaging/stuffing, dust bags and/or strap holders and with labels still attached. If we do not receive them in their original state, we will not be able to offer you a full refund.**

Please complete the form below and then use the address label to return the item to our warehouse. Postage is for the customer's account. Please allow up to two weeks for us to process your refund from when we receive the return at our warehouse and longer during holidays and busy periods. We will not inform you of receipt of the return but will notify you when the refund / credit note has been sent.

**Returning a gift?**

If you wish to return a gift in exchange for a voucher, fill out the original place of purchase and the buyer's information then provide the email you would like the voucher to be sent to in the section marked with a Red \*\*\*

ONLINE PURCHASES	FAIR/POP-UP PURCHASES
<b>Customer name:</b>  <b>Customer address:</b>   <b>Date of purchase:</b>  <b>Online order number:</b>  <b>Email used for purchase:</b>	<b>Name of fair/pop-up:</b>  <b>Date of fair/pop-up</b>  <b>Customer name:</b>  <b>Customer email:</b>  <b>Card payment receipt no.</b> (emailed after transaction)
<b>*Email for Gift Voucher:</b>  <i>(Please only fill out if you are exchanging a gift for a voucher)</i>	<b>*Email for Gift Voucher:</b>  <i>(Please only fill out if you are exchanging a gift for a voucher)</i>

Qty	Product description & Colour	Price	Total	Reason Code

RETURN CODES:  
**1.** Ordered more than one  
**2.** Doesn't suit me,  
**3.** Incorrect item received,  
**4.** Faulty  
**5.** Other (please state)

**JEM Marketing c/o Meg & Bee Returns**  
**JEM House**  
**Littlemead Industrial Estate**  
**Cranleigh**  
**Surrey**  
**GU6 8ND**