



## Digital Consignment Agreement Form

Date: \_\_\_\_\_ Author: \_\_\_\_\_

Address: \_\_\_\_\_

(For Payout Purposes through PayPal, Venmo, or Zelle®)

\*email: \_\_\_\_\_ \*Mobile: \_\_\_\_\_

**Digital Outlet:** [WaterBearerPress.Com](http://WaterBearerPress.Com) “[Featured Lit](#)”

Author agrees to the following title(s) being featured at [www.WaterBearerPress.Com](http://www.WaterBearerPress.Com) and agrees to fulfill orders within 24 hours from receipt of notification by WaterBearer Press. Furthermore, the undersigned author certifies that books transacted under digital consignment agreement are **NEW**. Receipt by a customer of a ‘used’ book constitutes grounds for termination of agreement and author agrees to reimburse WaterBearer Press for costs incurred in processing customer claim, including but not limited to list price refund, shipping, taxes.

Titles listed below will be sold by [WaterBearerPress.Com](http://WaterBearerPress.Com) on a digital consignment basis (70/30 split).

★ Author: 70% of net sale price. WaterBearer Press: 30%

Payouts are made during the first week of every month, for the previous month’s sales.

Author requests **\*consignment payout** to be made via (circle one):

PayPal Venmo Zelle®

Book Title	Format: (circle one)	ISBN
	Paperback Hard Cover	
	Paperback Hard Cover	
	Paperback Hard Cover	
	Paperback Hard Cover	

\_\_\_\_\_  
Author Signature

\_\_\_\_\_  
Date

Fill out, sign, and email to: [info@waterbearerpress.com](mailto:info@waterbearerpress.com)



## FOR YOUR RECORDS

### Digital Consignment Terms and Specifications

WaterBearer Press is an **indie publisher** and **bookshop** where we approach publishing *one dream at a time*, and where, *every day is book signing day*.

Our **digital consignment** bookshelf “[Featured Lit](#)” is a **program available for print copies** of select indie authors’ works. Shipments are strictly within the United States.

Independent bookstores who accept consignments usually offer a 60/40 split, they might charge a fee for shelf-space, and require you to collect unsold books under penalty of discarding or donating them. At best, the copies you drop off will include a generic dedication and signature, or they’re simply unsigned. You have no input as to placement or promotion within the store and performance feedback is an unlikely expectation.

**WaterBearerPress.Com** is a unique outlet in which to showcase your hidden gems to readers who missed your latest signing event. If accepted, you and your book(s) will be included in our digital Consignment Shelf, “[Featured Lit](#).” WaterBearer Press will provide a **shareable link** to your Indie Spotlight and will notify you of **incoming orders** for autographed copies of your books. You keep legal ownership of your works, and you get a generous 70/30 compensation split.

**Note:** Should you decide to withdraw your book(s) from our consignment shelf, please notify us at your earliest convenience, via email at [info@waterbearerpress.com](mailto:info@waterbearerpress.com). Deactivation of your author bio and title(s) links will be effective within 2-5 working days from receipt of your notification. WaterBearer Press will confirm via email when deactivation is complete. Please note: orders received during deactivation window or before deactivation is complete, must be fulfilled as detailed below.

### Basic Requirements:

You must be the author of the work in question

You must own the copyright to the work in question

Your available inventory must be NEW (used books do not qualify for our Consignment Shelf)

For the sake of your readers, you must commit to processing orders in a timely manner: within 24-48 hours from receipt of order confirmation\* you must: autograph book, adequately package it, print the mailing label provided by WBP, drop off at local post office.

\*When an order is placed, WBP.Com will forward an order confirmation, which includes:

- customer name and shipping address
- title purchased / format
- quantity
- autograph instruction
- amount paid
- USPS mailing label (pdf).

What you will need to do:

- autograph the book
- package it (cardboard book mailers are best, but a padded envelope would do fine),
- print the mailing label



- take the package to your local post office or mailing location.

WaterBearer Press will run monthly sales reports and forward the corresponding payment to authors via Paypal, Venmo, ©Zelle. Please be sure to mark the consignment agreement with your choice, and provide applicable email / cell phone number for your payment method.

**Needed to list each title:** when you sign and submit the agreement on page 1 to [info@waterbearerpress.com](mailto:info@waterbearerpress.com), we will confirm receipt and forward two Word documents, **New Author Profile** and **New Title Profile**. You must fill them out so that WaterBearer Press can complete your entry. The information requested in the two documents is:

- author pic.
- Brief author bio
- Author website link, other contact details are optional
- front & back cover image (.jpg, .png)
- back cover copy/blurb (.docx)
- ISBN
- list price or suggested retail price S.R.P. (must not exceed the amount on ISBN block, if applicable)
- Specify format: Hard Cover or Paperback
  - weight & dimensions
- Promo Code, you are welcome to offer a discount, to that end, please provide set up details (\$ or %, seasonal, per title, etc.)

Once your book is live at WBP.Com, we will provide a link to your Indie Spotlight. You can start using this link in your marketing communications (websites, newsletter, blog, Social Media posts) to get the word out.

Let your out-of-town and out-of-state readers know that your next book signing event is only a click away, at WaterBearerPress.Com!

For your reference, please review WaterBearer Press' policy regarding [Returns, Refunds and Exchanges](#).

#### **NOTE:**

Water Bearer Press reserves the right to make a final decision on not carrying a book if we believe it doesn't fit the store philosophy or our market.

“We do not accept returns of any autographed books personalized to individuals, unless the book is defective.” Read full Policy [HERE](#).