

**CREDIT CARD CHARGE AUTHORIZATION FORM**

Your completion of this authorization form helps us to protect you, our valued customer, from credit card fraud. All information entered on this form will be kept strictly confidential.

Directions:

1. Complete the entire form legibly typed or with a dark pen. Cardholder must sign on the line indicated. We reserve the right to verify the provided information with your Credit Card issuing bank.
2. Email completed form to [Orders@amenityservices.com](mailto:Orders@amenityservices.com)

**PROPERTY INFORMATION**

Account Number	
Property Name	
Street Address	
City/State/Zip	
Phone number	
Fax Number	
Email/Phone Number	

**CREDIT CARD INFORMATION**

Credit Card Number	
Exp. Date:	
Name on Card:	
CCV*:	
Bank Name:	
Bank Phone	

\* CCV is the last 3 digits on the back of your card. For AmEx, it is the last 4-digit code on the front side.

I, \_\_\_\_\_, hereby authorize Amenity Services, Inc. to charge my credit card account for outstanding balances that are not paid within the credit terms of my account for products, applicable taxes and shipping and handling charges.

I understand that if balances are not paid within 30 days, my credit card will be charged for said open balances plus the credit card processing fee.

I agree to be bound by Amenity Services, Inc. policies, terms and conditions, and instructions for this transaction.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_