

Confirmation Email

sent in response to each online registration

Thank you for registering for our 2019 FJM Summer Clinics! We are excited to have you with us this summer!

Please note that your registration is not confirmed until payment is received. This email is in response to registration information entered, not necessarily confirming the receipt of payment. A separate email will be sent confirming your payment details.

Final check-in information and reminders will be sent via email on Wednesday or Thursday prior to your clinic. Specific check in locations, reminders for forms, final show location and other details will be included in that correspondence.

Deposit payments of \$100 per participant are required in the FJM Office 2 weeks prior to the start of the clinic.

- Roommate requests CANNOT be guaranteed if the deposit is not received by our office 2 weeks (14 days) prior to the clinic start date.
- Online registration receiving the Early Registration Discount (completed on or before May 10, 2019) must also have the deposit paid on or before May 10, 2019. If the deposit is not received prior to the deadline, the cost of the clinic will be adjusted to the full amount.

Preliminary information regarding clinic payments, clinic arrival, and required forms can be found below. Additional information, FAQ's, and videos can be found on our website.

PAYMENTS:

[FJM Clinic Payments, Deposit Payments, Final Payment](#) from [Fred J. Miller](#) on [Vimeo](#).

- \$100 deposit per participant must be received NO LATER than 2 weeks prior to the start of the clinic to guarantee and confirm registration
- Final balance is due at the time of clinic check in on the first day of the clinic (or may be submitted to the FJM Office prior to the clinic start)
- Online electronic payment via credit card is only available for the full amount
- Methods of payment:
 - Check (school, personal, booster, scholarship organization, etc) made payable to FJM, Inc. and mailed to FJM, 8765 Washington Church Rd, Miamisburg, OH 45342
 - Credit card - full amount online at time of registration or partial amount/deposit paid over the phone at 1.800.444.3524
 - Remaining balance (after deposit) must be paid at clinic check in via credit card, check, money order, or cash.
- Please be sure to include student name(s) on or with all check mailed to FJM. If a check is for MORE THAN ONE STUDENT, please specify amount per student.

CLINIC ARRIVAL AND CHECK OUT:

- Check in for each clinic is at 11:30 am on the first day of the clinic. Please plan to arrive at that time. Our first meal break is dinner, so please eat lunch before arriving on campus.
- The clinic concludes (New for 2019!) with a closing Showcase at 3:15, an outdoor demonstration of a portion of our program, followed immediately by music and choreography performances on the final day of the clinic. Family, friends, and directors are all welcome to attend the Showcase from 3:15 - 4:45 pm. Check out for all participants will follow the conclusion of the Showcase.
- Commuter students (those NOT staying in the dorm during the clinic) can be picked up at 9:30 pm on the first three evenings and should arrive on campus by 8:00 am after the first day.

FORMS AND ADDITIONAL CORRESPONDENCE:

[FJM Clinic Health Form General Info Liability Form](#) from [Fred J. Miller](#) on [Vimeo](#).

- Please visit our FAQ page for additional information regarding your clinic experience. You will also find our General Information document with additional details under the FORMS AND DOWNLOADS tab.
- Participant/Student Health Form and Conduct Agreement (updated for 2019) is required for all participants at check in (must be signed by parent/guardian but notarization is no longer required) and can be found under FORMS AND DOWNLOADS
- Music will be made available for participants at each clinic location and will not be distributed prior to clinics.
- Several of our locations also require an additional waiver issued by the university (only those currently listed under FORMS AND DOWNLOADS, LIABILITY WAIVER AND RELEASE FORM).
- Final check-in information and reminders will be sent via email on Wednesday or Thursday prior to your clinic. Specific check in locations, reminders for forms, final show location and other details will be included in that correspondence.

CAMP SECURITY: The safety and security of our participants and the environment we provide is of utmost importance to us. Our FJM Clinic Staff supervises and monitors the students and our facilities. In order to maintain the security of our assigned areas of the university space, unregistered visitors are NOT PERMITTED to the clinic during our stay, other than Clinic Check-In, Closing Showcase, and Clinic Check-Out. Should a parent or director need to be at the camp at any other time for any reason, arrangements must be made with our office prior to the visit (1.800.444.3524). Late arrival and early check-out can be communicated with our office via the form posted in our FORMS AND DOWNLOADS section.

We hope that you will find this event both informative and enjoyable. Should you have any questions, please contact us at 1.800.444.3524 or at the email addresses below.

In previous years, we have emailed links to print tickets for check in. Those tickets will no longer be used and ticket links will not be sent for 2019.

Thank You!

FJM Summer Clinic Administration

Brenda Milano (June 1 - July 29) brenda.milano@fjminc.com

Lauren Tucker lauren.tucker@fjminc.com

1.800.444.3524

Cancellation and refund policy:

*After a deposit or full payment is paid at the time of online registration, we are able to refund all but \$35.00 of the payment if we are notified of the cancellation by telephone **14 days prior** to the start date of the clinic you are attending. **If we are not notified 14 days prior, a refund cannot be issued.** Deposits and payments of students who are no longer able to attend, may be transferred to another student who will serve as a replacement. Transfers can be made at the start of the clinic at the clinic site, but refunds cannot be made at that time.*

In the event that a clinic is canceled due to low enrollment, a full refund will be issued to those who have registered for that location and made a payment. We must have a minimum of 5 students registered for a section per clinic site in order to offer the program in its entirety. Participants will be notified by our office prior to the clinic if minimum enrollment is not met for a section or the clinic site.