

# Title: Closure Instruction for Ten Mobile Phones Package



## Important Note

This closure instruction includes the assembly instructions for this packaging design. Substitution of materials or a change to these closure instructions may cause non-compliance with regulations and void the test certification for the packaging.

## PRODUCT COMPONENTS

### INCLUDED WITH THE PACKAGING

One (1) - Assembled Corrugated Box with Interior Components (OPK-1.2B-MP-10)

Verify that there are no tears, punctures, split seams or rips in the exterior of the package or in any of the interior components. If you find any of these defects, **DO NOT USE THE PACKAGING**. For questions, please contact the Big Green Box customer service department at 877-461-2345 or info@biggreenbox.com to order replacement special permit package(s). To order additional Big Green Boxes, please visit our website <https://biggreenbox.com/>

## INTERIOR COMPONENTS

QUANTITY PER PACKAGE	DESCRIPTION
1	Shipper
1	Bottom Corrugated Insert
1	Phone Tray
1	Heat Shield
2	Packing Tape — 4"
2	Lithium Battery Labels (UN3480-C and UN3481-C)

## ASSEMBLY INSTRUCTIONS

### STEP 1



Inspect your package for defects.

### STEP 2



Carefully open the top flap of the package.  
**Do not tear open the heat shield.**

### STEP 3



Take the silver heat shield out of the package.

### STEP 4



You should see the holding tray for ten mobile phones.

### STEP 5



Place mobile phones face down in the holding tray.

### STEP 6



Place the heat shield on top of the mobile phones.  
**Make sure the red dot on the heat shield is facing away from the mobile phones.**

### STEP 7



When the heat shield is in place, you should see the red dot.

### STEP 8



Close box lid, inserting locking tabs into slots. Use two 4" strips of tape centered on each locking tab as shown.

### STEP 9



On the lower right corner, please attach the UN label that applies to your shipment. (UN 3480 when shipping mobile phone batteries, UN 3481 when shipping mobile phones). If shipping mobile phone batteries and mobile phones, please attach both labels.  
**DO NOT COVER UP THE QR CODE OR UN MARKING.**

It is the shipper's responsibility to ensure that all the requirements of the Special Permit have been fulfilled prior to offering the package in transportation.



Ver 6, 4/16/20, Approved ES  
US Patent # US 9,631,773  
and other US and International patents pending

See the back side for more information.

## **GETTING STARTED GUIDE**

Thank you for purchasing The Big Green Box Damaged, Defective & Recalled recycling container. With your help, we are keeping used batteries out of landfills and reclaiming precious commodities for reuse in new products. We have provided these instructions for your benefit; and to ensure the safe transportation of damaged, defective or recalled batteries. Please read and follow all instructions carefully. Substitution of materials or a change to these closure instructions may cause non-compliance with regulations and void the test certification for the packaging.

**If you have any questions, please email [info@biggreenbox.com](mailto:info@biggreenbox.com) or call 1-877-461-2345. We are always eager to help!**

### **– RETURNING THE BIG GREEN BOX**

The Big Green Box includes a prepaid UPS Ground shipping label back to our nearest recycling facility. For those who have a UPS account, simply give the box to your UPS delivery driver. If you do not have a UPS account, please call UPS to schedule a pick up at 1-800-742-5877 or go to [www.ups.com](http://www.ups.com). This service is free of charge to our customers. Please provide the tracking number located on the shipping label we applied to your Big Green Box.

Please note: *It is against company policy for any UPS store, or drop off box, to accept packages that contain damaged, defective or recalled batteries. Please DO NOT take your Big Green Box to any UPS store or place it inside a UPS drop off box. Please follow the shipping instructions above.*