

APPLICATION FOR EMPLOYMENT

An Equal Opportunity Employer

The Company reviews applications and employs persons without regard to race, creed, color, sex, religion, age, national origin, physical or mental disability, marital status, veterans' status, citizenship status or any other category protected by local, state or federal law. In addition, the company makes reasonable accommodation to the needs of disabled applicants and employees, so long as this does not create an undue hardship on the Company or threaten the health or safety of others at work. If you need assistance in completing this application let us know and we will provide assistance. The receipt of this application does not mean that job openings exist at our Company and does not obligate the Company in any way. We appreciate your interest in our Company.

Please answer all questions. Resumes are not accepted in lieu of completion of this application.

Note: This application was designed to use with several types of job positions. Some questions may not be completely applicable to the job position you are seeking; however, we ask that you answer all questions.

Last Name	First	Middle	Social Security Number	Date
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Present Address: Street	City/State	Zip Code	Telephone Number
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Do you have the legal right to work in this country? ☐ Yes ☐ No

Have you ever been convicted of a crime other than a minor traffic violation? ☐ Yes ☐ No If Yes, give dates and explain. (attach separate paper if necessary.) A conviction will not necessarily disqualify you from employment.

Are you over 18 years of age? ☐ Yes ☐ No Position applying for: _____

EDUCATIONAL DATA

School	Print Name, Number and Street, City, State and Zip Code for each School	# of Yrs Completed	Degree	Major Course of Study
High School				
College				
Other				

Other skills: List other Job-related skills or qualifications that support your application. _____

Honors Received: _____

Have you had prior educational experience that relates to the job for which you are applying? ☐ Yes ☐ No

If **Yes**, describe: _____

Are you a veteran of the U.S. Military Service? ☐ Yes ☐ No If Yes, what branch of Service? _____

If Yes, beginning and ending date of active duty: from: _____ to: _____

Date of Discharge from Military Service: _____

Have you ever been dismissed or forced to resign from any employment? ☐ Yes ☐ No If **Yes**, please explain.

Are you now employed? ☐ Yes ☐ No Are you on a layoff? ☐ Yes ☐ No Are you subject to recall? ☐ Yes ☐ No

May we contact your present employer? ☐ Yes ☐ No Previous Employers? ☐ Yes ☐ No

Please identify any exceptions and reasons for not contacting prior employers: _____

Are there any hours, shifts or days you will not work? ☐ Yes ☐ No If **Yes**, explain: _____

Total hours available per week _____ Date available to start _____

Detailed availability (indicate hours available each day):

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
From							
To							

Do you have transportation to work? ☐ Yes ☐ No

Will you work overtime if asked? ☐ Yes ☐ No

Do you have any friends or relatives who work here? ☐ Yes ☐ No

Name _____ Relationship _____

Name _____ Relationship _____

CHARACTER REFERENCES

List three persons not related to you, whom you have known at least one year:

	NAME	ADDRESS AND TELEPHONE	OCCUPATION
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____

List below any other information or remarks that you wish to have considered as a part of your application for employment:

Have you filed an application here before? ☐ Yes ☐ No

If **Yes**, give date: _____

Have You ever been employed here before? ☐ Yes ☐ No

If **Yes**, give dates: _____

EMPLOYMENT EXPERIENCE:

ALL FORMER JOBS (List most recent job first.) Account for all time periods including **unemployment, self-employment and military service.** (Attach separate paper(s) if necessary.)

Employer	Dates Employed (From/To)	Immediate Supervisor
Address		
Job Title	Hourly Rate/Salary (Starting/Final)	Telephone No.
Work Performed		
Reason for Leaving		

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Job Title	Hourly Rate/Salary (Starting/Final)	Telephone No.
Work Performed		
Reason for Leaving		

APPLICANT'S STATEMENT

I certify that the answers given herein are true and complete to the best of my knowledge. I authorize the investigation of all matters contained in this application and hereby give the Employer permission to contact schools, previous employers, references, and others, and hereby release the Employer from any liability as a result of such contact. I understand that misrepresentations, omissions of facts or incomplete information requested in this application may remove me from further consideration for employment. In addition, if employed, any misrepresentations or omissions of facts called for in this application will be cause for dismissal at any time without any previous notice.

Employment at the Company is on an "at-will" basis. I understand that my employment with the Employer is for no specific term and may be terminated by me or the Employer with or without notice or cause at any time. I further understand that no oral promise, Employer policy, custom, business practice or other procedure (including the Employer's Personnel Handbook or any personnel manuals) constitutes an employment contract or modification of the at-will employment relationship between the Employer and me.

The contents of any employee handbook or personnel manuals, as well as other Employer policies and practices, are subject to change or modification by the Employer, solely at its discretion, without notice. I also understand that no supervisor or other official of the Employer (except its Senior Management, in writing) has the authority to enter into any agreement with me or to make any agreement contrary to the foregoing.

We reserve the right to require a drug screen of any applicant or employee, whenever, in the opinion of management, this is necessary.

This application will remain active for **30** days. Any applicant wishing to be considered for employment beyond **30** days should reapply

Signature _____

Printed Name _____ Date _____

Disclosure to Employment Application Regarding Procurement of a Consumer Report

In connection with your application for employment, High Reach Company, LLC may obtain a consumer report on you as part of our process of considering you for employment. These reports may include public record information such as your driving record, criminal history, social security verification and address history. Private information such as credit history may also be obtained.

The Fair Credit Reporting Act gives you specific rights in dealing with consumer reporting agencies. You may be provided a summary of these rights upon request.

Applicant's Authorization and Release

I hereby authorize High Reach Company, LLC to obtain consumer reports about me as described above for the purpose of qualifying me for employment, and I release High Reach Company, LLC as well as Florida MVR Services, Inc. and all other entities from which the consumer reports are obtained from any claim or liability related to obtaining, compiling or releasing such reports. I also agree that this authorization and release will remain on file for the term of employment and will serve as an ongoing authorization to obtain consumer reports related to my employment.

Applicant Name

Applicant Signature

Social Security Number

Driver's License Number State

Date