

**R. Denninger Limited
Express Associate**

Job Summary: The Express Associate is responsible for merchandising effectively to achieve sales and net operating profit while providing exemplary customer service.

Reports to: Store Manager

Duties

Sales & Gross Margin

- Execute the Company's Merchandising and Promotional strategies to achieve the Company's sales objectives.
- Utilize the Store Promotion Master Book/ Intranet to execute department sales goals as assigned by the Store Manager.
- Ensure quality control of all products.
- Orders effectively to achieve maximum sales and gross margin.
- Ensure proper procedures are followed including not limited to credits, product rotation, invoicing, store transfers, receiving, etc.
- Following proper ordering procedures through the Burlington location to ensure appropriate inventory levels.

Expense Control

- Minimize all operational expenses (utilities, supplies, samples, waste, donations, etc.).
- Conduct regular, preventative maintenance of equipment to ensure proper functionality and control of equipment expenses.

Policies and Procedures

- Enforces and adheres to all applicable legislation to ensure a safe and clean retail environment.
- Support the Company Mission, Vision and Guiding Principles.
- Enforce all Company policies and procedures.
- Manage and report any accident, incidents, WSIB cases to the Store Manager.
- Reports maintenance repairs in accordance with the Company's reporting procedure.

Store Communication

- Ensure a harmonious and productive working environment in the store to maximize associate morale and performance.
- Proactively seeks customer interaction and provides exemplary customer service.
- Respond to customer concerns / issues in an appropriate and timely manner.

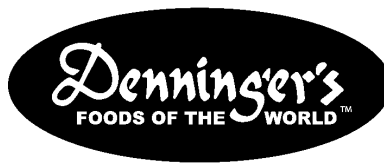
Stores:

1289 Upper James Street, Hamilton (905) 389 – 4113
284 King Street East, Hamilton (905) 528 – 8468

777 Guelph Line, Burlington (905) 639 – 0510
Battlefield Square, Stoney Creek (905) 662 – 5237

2400 Lakeshore Road West, Oakville (905) 827 – 3717

Meat Processing Plant: 55 Brant Street, Hamilton Ph (905) 522 – 2414 Fax (905) 528 – 6136



Key Holder Responsibilities

- Responsible for the general communication and organization between all departments when assigned as Key Holder.
- Ensures all store opening procedures are followed and complete when designated as opening Key Holder.
- Ensures all closing shift procedures are followed and complete when designated as closing Key Holder.

Requirements

- A minimum of 2 years service with Denninger's or equivalent experience in a similar retail environment.
- Demonstrates exemplary customer service skills.
- Demonstrate a comprehensive understanding of multiple departments.
- Proven ability to work independently and as a team member.
- Demonstrates strong communication skills throughout all levels of the organization.
- Demonstrates professionalism throughout all levels of the organization.
- Proven ability to handle confidential information.
- Excellent time management skills.

Essential Job Functions

- Stand and walk for extended periods of time.
- Bend and stoop to grasp objects and climb ladders. Bend and twist neck and waist, reach above and below shoulders and squat.
- Bend and lift loads, not to exceed 50 pounds. Push and pull carts weighing up to 100 pounds.
- Repetitive use of hands for grasping, pushing, pulling, and fine manipulation.
- Environmental exposure to extreme temperatures (coolers, ovens, freezer, outdoors, etc.).

Stores:

1289 Upper James Street, Hamilton (905) 389 – 4113
284 King Street East, Hamilton (905) 528 – 8468

777 Guelph Line, Burlington (905) 639 – 0510
Battlefield Square, Stoney Creek (905) 662 – 5237

2400 Lakeshore Road West, Oakville (905) 827 – 3717

Meat Processing Plant: 55 Brant Street, Hamilton Ph (905) 522 – 2414 Fax (905) 528 – 6136