

Dear \_\_\_\_\_,

I'd like to freshen up my place with some new paint.

I'm planning on painting these areas:

Using the following colours:

I'd like to start painting on \_\_/\_\_/\_\_. Please provide your approval at least 1 week before I start painting so that I can get all the materials I need in time.

I understand that I may be responsible for the costs of returning the property to its original condition prior to the changes upon leaving the property.

Kind regards,

\_\_\_\_\_