



Commonwealth Safety Committee

Meeting Minutes September 24, 2021

Attendance:

Phil Sapp – Chairperson/Coordinator

Evan Kerkhoff – Acting Vice Chairperson

Nicole Antons Matt Young Sarah Smith Missy Sapp - Secretary

Jared Landau – IT Heather McDuffie – HR

This document will serve as September 2021 Safety Committee Meeting Minutes and should be filed accordingly.

- **Please note the meeting minutes from August were mislabeled as September 20, 2021. Should have been August 20, 2021.**
- Property visits to Columbia Heights and Orient Drive.
 - Reports will be submitted to community managers, regional manager, corporate office and HR.
 - We were unable to inspect Wood Village this year. Family emergency. First on the schedule for 2022.
- Our next scheduled meeting online will be October 11th, 2021 at 10am. The 1st week of October Missy will send out an Agenda and GoToMeeting invite to the team.

- **Meeting Adjourned at 1:30pm**

“The Key to Safety is in Your Hands!”