



Commonwealth Safety Committee

Meeting Minutes

May 9, 2022

Attendance:

[X] Phil Sapp – Chairperson/Coordinator

[X] Cory Dettrich – Vice Chairperson

[X] Missy Sapp - Secretary

[X] Nicole Antons Matt Young

Janice Pingo

[X] Lin and Bruce Buer

[X] Ryan Erickson

[X] Heather McDuffie – HR

Sarah Hall – Guest RM/Washington

Jared Landau – IT

- **Called Meeting to Order:** 10:03am

- **Reviewed minutes from last meeting:**

- **Safety update with Heather McDuffie, HR:**

- Minor Slip and Fall was reported to HR.
- The incident occurred at Sundial.
- There was no loss work time.

- **Projects/Goals:**

- Missy will continue to work to have the documents distributed through a Safety KIT.

- **Safety Inspections/Property Visits 2022:**

Visiting on 6/17/2022 – Kaiser/Salem, OR (*more details coming*).

- Spring Meadow Estates – 1st visit
- Center Street – 2nd visit

Visiting TBD – Vancouver, WA

- Great Western MHP
- Bridge Creek Apartments/Totem Pole Estates

Visiting TBD – Graham/Tumwater, WA

- Deer Run
- Laurel Park Community

- **New Business/Assignments:**

- All members are assigned to complete the newly proposed Job Hazard Assessment form for their position (continue working on).

“Safety is a State of Mind!”



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- Cory will be assuming the role of Vice Chairperson for the remainder of 2022.
Thanks Cory!
- **Meeting Adjourned at 10:53 am**

“Safety is a State of Mind!”