



# Commonwealth Safety Committee

**Meeting Minutes**  
March 20, 2024

**Attendance:**

[X] Phil Sapp – Chairperson/Coordinator

[X] Michelle Shipman – Vice Chairperson      [X] Missy Sapp - Secretary

[X] Nicole Antons    [X] Bob Cox and Heidi Propp      [X] Audra Orsolini - Admin

[X] Heather McDuffie – HR

[] Ryan Erickson – VP/Washington      [] Sarah Hall – Guest RM/Washington

[] Jacob Arntson - Guest RM/Washington

- **This month's meeting was held at the Commonwealth University Training.**
  - Phil presented "Exercising Safe Behavior at Work". Presentation was 45 minutes and lasted from 2:15pm through 3pm.
  - Phil will also present at the Washington Commonwealth University Training on April 10<sup>th</sup>, 2024.

***"Safety Rules Are Your Best Tools"***