



Commonwealth Safety Committee

Meeting Minutes

May 11, 2020

Attendance:

[X] Phil Sapp – Chairperson/Coordinator [X] Sara Alexander – Vice Chairperson
[X] James Umfleet [X] Nicole Antons [X] Missy Sapp
[X] Landry Saunders - Secretary [X] Joana Alfaro [] Jared Landau – Tech Support
[] Kristine Rupp – HR

- **Called Meeting to Order:** 10:02am
 - Welcome to our first ever, online Safety Committee Meeting.
- **Reviewed minutes from last meeting (Feb 2020):**
- **Safety update with Kristine Rupp, HR:**
 - No instances reported.
- **Property Visits:**
 - Oregon OSHA requires that the Safety Committee provides a procedure of how and when to perform a Safety Inspection. The person doing the inspection must have completed the Hazard Identification training online. The CWRES Safety Committee follows this requirement in two ways; The Community Safety Inspection Report required by Managers and RM's bi-annually **and** our Safety Committee Safety Review form, which we use for property visits/audits.
 - Non committee members could possibly inspect their own properties if they were to take the Hazard Identification course online. At this time, we will not be asking non committee members to perform inspections.
 - Committee members, Sara, Nicole, Phil and Missy will perform self-inspections at their respective properties. We will reach out to Marcus, a former committee member, about properties he wanted to have visited.
- **New Business:**
 - We discovered that the link in the KIT for Safety did not work. Here is the actual link to Appendix D to Sec. (Mandatory) Information for Employees Using Respirators

“Safety starts with S and begins with YOU!”



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When Not Required Under the Standard. <https://www.osha.gov/laws-regs/regulations/standardnumber/1910/1910.134AppD>

- Fire Hydrant testing was discussed. For some communities the cost of testing can be very expensive. Clackamas County Fire Department, currently, is requiring annual testing. Phil is reaching out to the Deputy Fire Marshal to see if the frequency can be reduced for private property fire hydrants. Many properties do not have their own hydrants and the city or county manages the testing. For example, Giadanj Estates has nine private hydrants and Terri Lynne MHP has zero private hydrants. Not all communities are required to pay for hydrant testing, only those communities who have privately owned hydrants.
 - Calling out to All Washington Managers: If you are interested in joining the Safety Committee and logging in to our online meetings, please contact us at GiadanjEstates@cwres.com
 - Assignments are to take the Safety Committee training suite at: <https://osha.oregon.gov/edu/courses/Pages/safety-committee-suite.aspx>
- **Meeting Adjourned at 10:48 am**

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