

AUTOMATIC ACH AUTHORIZATION FORM

AUTOMATIC RENT PAYMENT (ACH) ENROLLMENT/AUTHORIZATION FORM

√ **YES**, I (we) hereby authorize (Pioneer Park Residents Community) to initiate debit entries to my (our) account for my (our) monthly payment for rent as stated below, plus all other related charges which include, but is not limited to utilities, late/NSF fees, pet fines and RV storage fees, due from the bank account associated with the attached "VOID" check beginning on the day and month chosen below.

❖ *Checking account* or *savings account* (must check one or autopay can't be processed)

❖ 1st or 4th beginning _____ (*choose month*)

» **For Automatic Rent Payments to begin on the above day and month, (Pioneer Park Residents Community) must receive your response by the 16th of the prior month. If your response is received after the 16th, we will begin Automatic Rent Payments one month later.**

Bank Name: _____

ACH/Routing Number (*please verify with your bank for proper #*): _____

Account Number: _____

I understand it is my responsibility to notify (Pioneer Park Residents Community) in writing if this bank account is closed for any reason or if I wish to discontinue this service at any time. Until written notification has been provided, this authorization will remain in full force and effect.

Resident Name

Daytime Phone Number

Name of Community

Space #

Signature of Account Owner

Date

» **This form cannot be processed without a signature above and a "VOID" check attached below.**

» **To cancel the monthly debit of your account, you must notify Commonwealth Real Estate Services in writing 30 days prior to the 1st of the month for your cancellation to be in effect for the upcoming month. Cancellation notifications received without 30 days notice, will be processed for the subsequent month.**

(A printout from the bank with routing and account number is also acceptable)

*****PLEASE ATTACH A VOIDED CHECK HERE*****