

RAVSTASS Multi-Sport Association Incorporated

ABN 84 391 163 868

COMMITTEE MEETING

Meeting No. 2

Tuesday 26th May 2015

Jack Ruby, 89 King William Street, Adelaide

RAVSTASS

www.ravstass.com

Prepared by 'RAVSTASS'
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Public Officer's Report

I am very pleased that RAVSTASS is now underway. Our first formation meeting agreed to the rules of the association, elected a committee and applied for incorporation.

Our Certificate of Incorporation was duly issued on the 21st May 2015, under the *Associations Incorporation Act 1985 (South Australia)*. Accordingly the *RAVSTASS Multi-Sport Association Incorporated* is now officially activated.

I am also pleased to report that in Street Division, our Basketball team has become affiliated with the Eastern Hills Basketball Association (EHBA). The RAVSTASS Ravens are competing at Mount Barker through winter 2015 in the B grade men's competition. Good luck gents!

Recent activities have also gone well. Our 3 on 3 basketball team won the open division at Salisbury. In Track Division, we had an incident free track day at Mallala. Sea Division ran a come and try scuba in conjunction with Divers Delight at Adelaide Aquatic centre. Unfortunately the 3 on 3 Nationals tournament was cancelled by organisers. A new date will be posted soon. One activity has been cancelled by us, our clay pigeon shoot in Aim Division. However significant interest was generated and a new date will be posted.

Next in our calendar, we have rock-climbing and kayaking. Thank you to Lana Bartkowski and Rob Brooks for their efforts in selling out the rock-climbing activity.

Tim Muehlberg

Public Officer RAVSTASS www.ravstass.com ravstass@gmail.com

26 May 2015

Entity Summary

Long Title

Short Title

Incorporation No.

Australian Business No.

Tax File Number

ANZIC Industry Code

Legislation

Postal Address

Website

Email

Rules of Association Date of Formation

Date of Formation

Date of Incorporation

RAVSTASS Multi-Sport Association Incorporated

RAVSTASS

A42595

84 391 163 868

Held by Treasurer

91140 (Sporting club or association)

Associations Incorporation Act 1985 (South Australia)

PO Box 8040, Station Arcade, Adelaide SA 5000

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10 April 2015 21 May 2015

RAVSTASS COMMITTEE MEETING

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Meeting Agenda

Item

Bank Accounts EFTPOS terminal Online Sales Costs Financial Reports Strategic Plan Responsible

Treasurer/President

Treasurer

Treasurer/President

Treasurer/President

President

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Membership:

The Secretary provided the following membership data IAW Rule 8.4.

Social Members	147
Comrade Members	6
Senior Members	0
Total Members	153
Growth since last meeting (140)	13

Attendees:

The Secretary advised the President that a quorum was present IAW Rule 8.4.

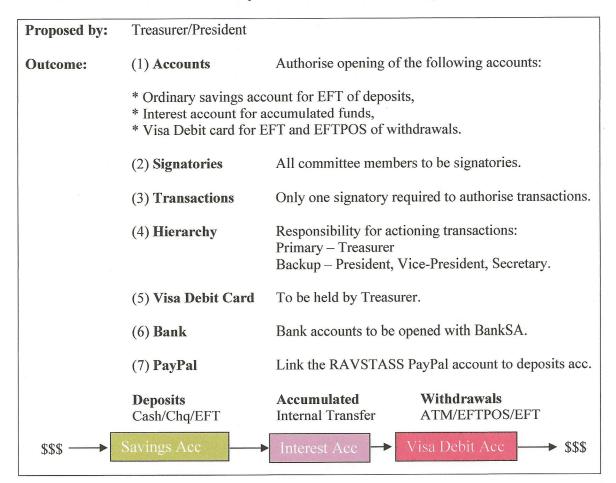
Tim Muehlberg	President	Present
Lana Bartkowski	Vice-President	Present
Steve Nicolacopoulos	Treasurer	Present
William Howie	Secretary	Apology

The President as Chairperson declared the meeting open at 1801 hrs. The Secretary outlined the order of business shall be conducted as per Rule 8.1.C.

- 1. <u>Previous Minutes.</u> The previous meeting minutes of 10 April 2015 were read by the President and confirmed by the committee.
- 2. <u>Reports.</u> Information provided by President to assist in the construction of Financial Reports by the Treasurer.
- 3. **Elections.** Nil.
- 4. <u>Auditors.</u> The future requirement for an auditor under Rule 11.5 was noted, and deemed not required at this time.

5. Other Business.

a. **Bank Accounts**. RAVSTASS owns a PayPal account, which has collected funds from online sales. RAVSTASS does not own any other bank accounts at present. Propose that now RAVSTASS has an ABN and is incorporated that bank accounts be opened.



b. **EFTPOS terminal**. The Treasurer has researched EFTPOS solutions.

Proposed by: Treasurer **Outcome:** Noted that will be necessary solution to collect payment from event attendees who show up and need to pay. Treasurer has researched the fee costs and agreed that not required at this time. Deferred for review in future as events grow.

c. **Online Sales Calculations**. The Treasurer advised that the Shopify website used by RAVSTASS currently attracts a fee of 2%. PayPal which processes the transaction attracts a fee of 2.6% as well as \$0.30 per transaction. The President has provided a table and calculator for establishing what the RRP needs to be to attract net income. This calculator is made available in the RAVSTASS DropBox.

Calculating Online Sales RRP						
Shopify %		PayPal %		PayPal Trans		
	2%		2.60%		0.30	
	RRP\$				Net \$	
\$	23.50	~		\$	22.12	
	RRP		Fee Cost		Net	
\$	5.00	\$	0.53	\$	4.47	
\$	10,00	\$	0.76	\$	9.24	
\$	15.00	\$	0.99	\$	14.01	
\$	20.00	\$	1.22	\$	18.78	
\$	25.00	\$	1.45	\$	23.55	
\$	30.00	\$	1.68	\$	28.32	
\$	50.00	\$	2.60	\$	47.40	

Proposed by: Treasurer/President

Outcome: Note that when calculating cost for an activity to use calculator to work out the net income before setting the RRP, include some margin. If collecting money outside of website, still include these transaction costs, so that price is consistent across all payment methods. This will provide some additional margin for unforeseen expenses.

- d. **Financial Reports**. The President provided details to the Treasurer for the construction of Financial Reports. The Muehlberg Trust has incurred expenses in order to establish RAVSTASS. These are recorded as either:
 - * A donation by the Muehlberg Trust, where no corresponding income exists to claim against, e.g. establishment of Shopify website.
 - * A recovery by the Muehlberg Trust, where expenses have been incurred for which income does exist but is held by RAVSTASS. E.g. costs for current kayaking trip.

The Muehlberg Trust is happy to continue to sponsor and donate to RAVSTASS. However after the establishment of bank accounts, the handling of income and related expenses will be formally separated, therefore the need to recover funds will soon no longer be required.

Proposed by: President

Outcome: President provided Treasurer with information to construct financial reports.

Muchlberg Trust to invoice RAVSTASS after the establishment of RAVSTASS' bank accounts to recover money for recent activities (items up to 31 May 15).

The Treasurer to construct Balance Sheet and Profit & Loss Statement (as at 30 Jun 15).

e. **Strategic Plan**. The President highlighted the need for a strategic plan to review the Mission and Vision and determine a plan to build the eight divisions.

Proposed by: President

Outcomes.....

Membership aims by EOY.

Social members grow to 250.

Comrade members aim at 5-10% of membership base.

Senior members restrict to 1%.

Additional guidance for membership levels (also refer to rule 5.1 for basic guidance)

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Comrade member should create for others, be capable themselves and seen as mentor by peers. Senior members will be committed for long-term, exhibiting leadership across many fields internally and across related industry.

Competitions

Aim to add a new entrant (team/individual) in a RAVSTASS related sport every six (6) months in order to achieve continuity of participation. Now basketball is underway, add Ice Hockey Senior League C Grade. Become affiliated with the SA Ice Hockey Association. Next add mixed netball team, and submit individuals/small teams for competition archery, rifle shooting.

Come N Try

Aim for minimum of one come n try activity each month to grow new members and expose existing members to new activities.

Events

Aim for minimum of one event each month to engage active members in activities they are already capable of. Enter a team in the City to Bay Fun Run.

Appointed Committee Structure

The idea of Division Managers for RAVSTASS' eight (8) divisions was presented.

Alternative model of Manager for Competitions, and Manager for Come N Try, and Manager for Events was also discussed. Decision on appointed committee structure deferred at this time.

Facilities

Develop a bricks and mortar location to provide a hire service of equipment owned by RAVSTASS, and hire of member owned equipment for small commission fee.

Donations

Seek donations of cash, equipment, facilities and land suited to RAVSTASS strategic plan.

Grants

Operate with exceptional effectiveness and efficiency in order to be a quality and highly valued candidate for grant funding.

Publish Strategic Plan

Create page on website to make the strategic plan known.

The chairperson declared the meeting closed at 1925 hrs.

We hereby certify these meeting minutes as held on Tuesday 26th of May 2015 as true and correct.

Tim Muehlberg

President 79 May 2015 **Steve Nicolacopoulos**

Treasurer 29 May 2015

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