



DATE: _____

SALES REP: _____

CREDIT APPLICATION

Request For: Net 30 Terms: _____ Credit Amount Requested: _____ Credit Card: _____ Debit Card: _____

COMPANY PROFILE

Company Legal Name: _____ Doing Business As (DBA): _____

Company Phone : _____ Company Fax: _____ Company Website: _____

Address: _____ City: _____ State: _____ Zip Code: _____

Business Type: Proprietorship: _____ Partnership: _____ C Corporation: _____ S Corporation: _____ LLC: _____ Other: _____

Year Started: _____ How Long at Present Address: _____ State of Incorporation: _____ # of Employees: _____

Federal Employee ID Number: _____ Dun & Bradstreet Number: _____ Sales Exempt Number: _____

CONTACT INFORMATION

President Name: _____ Phone: _____ Ext _____ E-mail: _____

CFO Name: _____ Phone: _____ Ext _____ E-mail: _____

Controller Name: _____ Phone: _____ Ext _____ E-mail: _____

Accounts Payable Name: _____ Phone: _____ Ext _____ E-mail: _____

TRADE REFERENCES

Company (1): _____ Contact: _____

Phone: _____ E-mail: _____

Address: _____

City: _____ State: _____ Zip: _____

Company (2): _____ Contact: _____

Phone: _____ E-mail: _____

Address: _____

City: _____ State: _____ Zip: _____

Company (3): _____ Contact: _____

Phone: _____ E-mail: _____

Address: _____

City: _____ State: _____ Zip: _____

Company (4): _____ Contact: _____

Phone: _____ E-mail: _____

Address: _____

City: _____ State: _____ Zip: _____

BANK REFERENCES

Name of Bank: _____ Contact Name: _____ Phone: _____

Address: _____ E-mail: _____

City: _____ State: _____ Zip: _____

Line of Credit: Yes _____ No _____ Total Amount: _____ Available Balance: _____

Type and Number of Account: Checking/Savings _____

PURCHASING INFORMATION

Do you require a purchase order number referenced on all orders? Yes: _____ No: _____

Please indicate your approval to receive electronic invoices in PDF format: Yes: _____ No: _____

If yes, please provide e-mail address (only one): _____

I have fully read the terms and conditions on page 2 of this credit application and agree to abide by them.

Authorized Signature _____ Title _____ Date _____

(Owner, Partner, or Corporate Officer)

Printed Name _____ Title _____ Date _____

THE UNDERSIGNED APPLICANT(S) HEREBY ACKNOWLEDGES AND AGREE'S TO THE FOLLOWING TERMS AND CONDITIONS.

1. Prices are exclusive of federal, state, or local taxes of any nature. The customer will pay all taxes applicable for products ordered, or instead of it, the customer will provide **Shop4Tele Inc** a current tax exemption certificate acceptable to the taxing authorities in the state in which we deliver the goods. Title to the equipment remains with **Shop4Tele Inc** until invoice(s) is paid in full.
2. Customer agrees to pay all invoice (s) when due. I (we) personally guarantee payment of all invoices unpaid to **Shop4Tele Inc** or its assigns.
3. All sales are subject to our return policy stated on our website. Any order(s) refused upon delivery or returned, will be subject to shipping charges and a 20% restock fee.
4. No goods can be returned without prior authorization. All claims must be made upon receipt of goods. No goods will be taken back or allowance given, if goods are made unusable. All software and license sales are final and non-refundable.
5. Warranty periods are stated on individual invoice of sale. Repairs on products with tampered serial number will be charged to the customer as though the product were no longer covered by the warranty. All prices are subject to change without notice.
6. Should any tax be imposed by law, government agencies, affecting the merchandise billed after this, customer agrees to pay such tax beyond the amount of each invoice.
7. Appropriate charges as provided for by applicable state laws will be imposed in case of customer checks being returned to **Shop4Tele Inc** by the customer's bank.
8. Any past due invoice will be subject to a 1.5% service charge for each period of 30 days that it remains past due.
9. In the event legal action and/or the placement of the account with a collection agent, **Shop4Tele Inc** will be entitled to recover from customer, its assigns or successors in interest, the actual cost and expenses resulting from said actions including attorney's fees and collection costs. Customer agrees that the venues will be in Sterling Heights, Michigan for any lawsuit to enforce the terms of the agreement or to collect any amounts owed by customers to **Shop4Tele Inc**. The parties agree that they will interpret this agreement and other agreements between the parties according to the laws of the State of Michigan.
10. Customer with this certifies that the information that is provided to **Shop4Tele Inc** in this application is true and correct.
11. Applicant authorizes **Shop4Tele Inc** to use credit card as a guarantee of payment for all merchandise purchased and received.
12. All emailed material regarding any and all transactions are legally binding.
13. Applicant agrees to notify **Shop4Tele Inc** credit department of any ownership, name or address changes.