



# \$1000 SafeWork small business rebate

[nsw.gov.au/grants-and-funding/1000-safework-small-business-rebate](https://nsw.gov.au/grants-and-funding/1000-safework-small-business-rebate)

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Get up to \$1000 towards the cost of workplace health and safety items. This rebate was recently doubled from \$500.

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## Key information

- **Status:** Opening soon
- **Grant amount:** Up to \$1,000
- **Application opens:** 1 July 2022

## Program objective

This \$1000 rebate helps NSW small business owners purchase safety items that improve work health and safety.

You must attend an eligible SafeWork NSW event before you apply.

Before you make a purchase [check our popular eligible items list \(https://www.nsw.gov.au/safework-small-business-rebate-popular-items\)](https://www.nsw.gov.au/safework-small-business-rebate-popular-items).

You may include more than one item with your claim, for example two ladders and one trolley.

If the total purchase is under \$1000 (ex GST), we'll reimburse you that amount. If the total price is over \$1000 (ex GST), we'll reimburse the first \$1000.

## Eligibility

## Who can apply

Small business owners and sole traders who have an ABN and less than 50 full time employees. Charities and not for profits can also apply.

The application must be in the name of the registered business owner and the agreement to the terms and conditions submitted by them.

## Who can't apply

- businesses that have already received the rebate in the past five years. This includes businesses that have multiple ABNs and have already used one of their ABNs to claim a rebate
- a co-owner of an ABN where a rebate has already been paid to one owner (you can only use the same ABN once)
- business owners where the business is not their main source of income
- franchisees of large businesses that have more than 50 employees such as food outlets
- government departments, councils and voluntary associations.

## Popular eligible items

The most popular safety items are ones that:

- prevent slips, trips and falls, or being hit by moving objects
- make it safer to lift or move heavy items, including very large items
- prevent injuries caused by doing the same task often
- prevent harm from noise
- make handling and storing chemicals safer
- help you manage COVID-19.

See a **[list of popular eligible items \(https://www.nsw.gov.au/safework-small-business-rebate-popular-items\)](https://www.nsw.gov.au/safework-small-business-rebate-popular-items)** to choose from.

## Items we can't pay for

Some items we can't pay for include:

- GST, freight and insurance
- tools of trade (e.g. power tools, drills, saws)
- normal business expenses, including maintenance and repairs, salaries, housekeeping, personal tools and equipment (including computers, keyboard and mouse, chairs)
- normal safety requirements including licensing, certification, fines, testing and auditing services, return-to-work, rehabilitation, counselling or vaccination services
- medical equipment (e.g. health monitoring devices)
- personal protective equipment (e.g. sun creams, disposable gloves, vests)
- raw materials used to make something (e.g. wood, nails, screws)
- any training you would normally provide staff

- professional services including memberships.

Items must also be existing products, not second-hand or manufactured specifically for your business.

This is not an exhaustive list, if you're unsure **[contact us \(https://www.nsw.gov.au/ask-a-question-about-small-business-rebate\)](https://www.nsw.gov.au/ask-a-question-about-small-business-rebate)**.

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## What your application needs to include

### Proof your business meets the eligibility criteria

**To prove you are an eligible business, supply your ABN.**

The rebate is only available to businesses and sole traders registered and operating in NSW who employ less than 50 people. Charities and not for profits can also apply.

You can't apply for the rebate if your business is not your main source of income.

Before you submit your application, please read the **[terms and conditions \(https://www.nsw.gov.au/small-business-rebate-terms-and-conditions\)](https://www.nsw.gov.au/small-business-rebate-terms-and-conditions)**.

### Proof you attended a webinar, event or had an advisory visit


**The business owner must attend a eligible SafeWork NSW event before before applying.**



If you do a webinar you will receive a certificate of completion. You must attach this to your application.




Everyone who has a workplace advisory visit from a SafeWork NSW inspector gets a reference number. Add this reference number to your application.

### More about webinars

Webinars are online workshops where you will learn about WHS and injury management from a SafeWork NSW or industry representative.

We have over 20 topics for many working environments in our **[webinar collection](https://www.safework.nsw.gov.au/advice-and-resources/online-safety-webinars)**  (**<https://www.safework.nsw.gov.au/advice-and-resources/online-safety-webinars>**). To make it easy for you to choose, here are our recommended top 5:

- managing hazardous manual tasks. **[Watch the webinar](https://goto.webcasts.com/starthere.jsp?ei=1239945&tp_key=bf4ca310e1)**  (**[https://goto.webcasts.com/starthere.jsp?ei=1239945&tp\\_key=bf4ca310e1](https://goto.webcasts.com/starthere.jsp?ei=1239945&tp_key=bf4ca310e1)**)
- protecting hearing at work. **[Watch the webinar](https://goto.webcasts.com/starthere.jsp?ei=1115257)**  (**<https://goto.webcasts.com/starthere.jsp?ei=1115257>**)

- talking to your workers about safety. [Watch the webinar](https://goto.webcasts.com/starthere.jsp?ei=1117749)  (<https://goto.webcasts.com/starthere.jsp?ei=1117749>).
- work health and safety legislation overview. [Watch the webinar](https://goto.webcasts.com/starthere.jsp?ei=1155389&tp_key=d8894c40ef)  ([https://goto.webcasts.com/starthere.jsp?ei=1155389&tp\\_key=d8894c40ef](https://goto.webcasts.com/starthere.jsp?ei=1155389&tp_key=d8894c40ef)).
- working outdoors. [Watch the webinar](https://goto.webcasts.com/starthere.jsp?ei=1170744&tp_key=d58e5b8907)  ([https://goto.webcasts.com/starthere.jsp?ei=1170744&tp\\_key=d58e5b8907](https://goto.webcasts.com/starthere.jsp?ei=1170744&tp_key=d58e5b8907)).

## How to request an advisory visit

- If you're a sole trader or a small business owner with up to 50 employees you can book a workplace advisory visit.
- At these visits, a local SafeWork NSW inspector will provide practical WHS advice specific to your business and industry, so that you can make your workplace safer.

[Request an advisory visit](https://www.safework.nsw.gov.au/request-for-advisory-visit)  (<https://www.safework.nsw.gov.au/request-for-advisory-visit>).

## Other eligible events

Webinars and advisory visits are the most popular activities. But there are other options such as industry field days or workshops.

[Contact us](https://www.nsw.gov.au/ask-a-question-about-small-business-rebate) (<https://www.nsw.gov.au/ask-a-question-about-small-business-rebate>) if you want more information.

## Proof you purchased an eligible safety item

**To prove you have purchased a safety item, attach the invoice or receipt to your application.**

Invoices need to be paid in full. Invoices and receipts need to show supplier name and ABN, date of purchase, and safety item purchased.

Bank statements are accepted provided they show your business name, name of supplier paid, date purchased.

Your invoice, receipt or bank statement must show at least one purchase was made on or after 1 February 2022 to be eligible for the \$1000 rebate.

## Eligible items

There are a range of eligible items. You can choose from our [most popular eligible items](https://www.nsw.gov.au/safework-small-business-rebate-popular-items) (<https://www.nsw.gov.au/safework-small-business-rebate-popular-items>), or you can have a look at the full [A-Z list](https://www.nsw.gov.au/safework-small-business-rebate-popular-items/list-of-all-safety-items) (<https://www.nsw.gov.au/safework-small-business-rebate-popular-items/list-of-all-safety-items>).

## Start the application

The Small Business rebate application is temporarily closed and will re-open on 1 July 2022 as we improve our application and processing system.

We encourage you to buy your eligible safety items now, and then apply for your rebate after 1 July 2022.

Please note that a surge in applications in recent months means current applications are experiencing delays.

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## After the application is submitted

### Review application

This program is managed by SafeWork NSW who will review your application to check it meets the eligibility criteria.

You may be contacted by us to seek clarification of supporting information.

Applications are usually processed within 4 weeks of being received (if all information is complete and correct).

### Outcome advised

You will receive an email from SafeWork NSW with the outcome of your application.

If your application is successful, your payment from SafeWork NSW will be processed within 6 weeks of your application being received.

If you are not eligible for the rebate, we will explain why.

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## Support and contact

### Common questions

**If there are multiple people listed on the business ABN, can they all apply with the same ABN?**

No they can't apply because an ABN can only be used once. Business owners that have multiple ABNs may also only apply once.

**Can an employee attend the SafeWork event for the business owner?**

Employees can attend the events but to be eligible, the business owner must attend. You will be asked to prove this. The business owner must be the applicant.

**If I apply, will an inspector visit my workplace?**

An inspector will not visit your workplace just because you received a rebate.

## **Contact us**

**Contact us (<https://www.nsw.gov.au/ask-a-question-about-small-business-rebate>)** for more information about eligibility criteria, or questions about the application process.

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