

Installation Instructions

ALUMINIUM PLANTATION SHUTTERS

Tools Required

Small Hammer | Pencil | Drill & drill bits | Screwdriver (Philips Head) | Step Stool | Spirit Level

What's Included

A number of boxes will be supplied for your plantation shutters. The flat rectangular boxes contain your shutter panels and long thinner boxes will contain the frame and hardware. If you ordered multiple shutters, the boxes will be labelled for your shutter dimensions for easy reference. A small hardware box is included in your frame box. The frame box will be clearly labelled for the side where your hardware box is packed for easy reference.

Note: *Screws to install the frame to wall are generally not included, as will depend on your wall surface. Use 65-75 mm long screws appropriate for your surface and use anchor/support mechanisms as necessary. If frame mounting screws are included in your package, these will only be suitable for solid timber mounting surface.*

Step 1: Assemble the frame

Start by unpacking all the frame pieces and lay them face-down. During assembly you can use your protective shutter packaging underneath your frame to avoid scratching. For reference, the frame sides may be marked with L,R,T,B on either end for left, right, top and bottom side, to assist with laying your frame. Once all the corners are lined up join the frame together using an allen key. If your shutter is supplied with a T-Post, simply slot it into position and fix it to the frame.

Step 2: Fix your frame into position

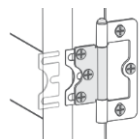
Lift your assembled frame to the window and position it as intended to your measurements and mounting style. The frames will be supplied with pre-drilled holes to fix your frame to the wall/structure. Use a pencil to mark screw position and pre-drill holes. Use adequate mounting screws (65-75 mm long, not supplied) to install the frame. Install two screws first on the left and right frame and then check that the frame is sitting straight using a spirit level. Once you are happy with the frame and it is straight, install all the mounting screws in pre-drilled holes around the frame.

Step 3: Hang the panels

Unpack your panels and align the left and right panels as required. Ensure that the slats/louvers close upwards. All shutters are supplied with hinges already installed with 2 small hinge screws on the panel and frame. Align the hinge parts together (as shown) and drop the hinge pin from top to connect the hinge together. If you have ordered bi-fold panels, connect do the same for joining panels. Once you are happy with the panels position and overall installation, screw in the third and final small screw into all hinges.



If the panels are sitting uneven after installing, you can use the supplied hinge shim to adjust it. Only use one hinge shim (as shown), either on the highest panel hinge or lowest. Use a hinge shim at the top of the panel to lower the panel alignment, or at the bottom to raise it.



Use screw covers (supplied) to cover any screws or pre-drill holes for the finishing touch.

Use the small paint tube (supplied) to patch any spots as necessary during install or normal use.

Thank you for your purchase. We hope our product meet your expectations.
If you have any questions or concerns, please email us at contactus@foreverblinds.com.au